# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee held on Tuesday 4th May 2021 at 10.00am**

Meeting held virtually via Microsoft Teams

## **Present:**

Councillors Mrs PA Allen, D Glynn (Chairman), J Sherlock, P Davis and Mrs R Heseltine.

Parish Clerk Mrs B Hodgetts and Assistant Clerk Mrs L Higgins

## F67/20 - APOLOGIES FOR ABSENCE

No apologies received.

## F68/20 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

None received.

## F69/20 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F70/20 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 6th April 2021, previously distributed, were a true and correct record and signed by the Chairman.

## F71/20 - ACCOUNTS PAID

The Clerk presented a list of payments up to 30th April 2021. **Resolved** that all payments were correct and authorised. Payment for Assa Abloy and Staff Training explained.

## F72/20 - INCOME RECEIVED

The schedule of income received to 30th April 2021 was reviewed and accepted for information.

## F73/20 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** to monitor staff training budget.

## F74/20 - RECONCILIATIONS

**The Chairman of Finance Committee and The Chairman of Full Council** reviewed the petty cash, Co-op and HSBC cashbooks and bank statements prior to the meeting.

## F75/20 – APPROVE BUSINESS CREDIT CARD OR PRE-PAYMENT CARD

**Resolved** to apply for a business credit card for online purchases.

## F76/20 - DATE AND TIME OF NEXT MEETING

Tuesday 8th June 2021 at 10.00am.

**Meeting closed at 10.19am**

Signed ………………………………………………………………… Date: 8th June 2021