# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 6th July 2021 at 10.00am**

## **Present:**

Councillors D Glynn (Chairman), Mrs R Heseltine, K Elder, Mrs P Allen, P Davis and N Caine

Assistant Clerk Mrs L Higgins

## F10/21 - APOLOGIES FOR ABSENCE

No apologies received

## F11/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Cllr D Glynn declared an interest in expenditure transaction number 4356 & 4368, SPCA training.

Cllr N Caine declared an interest in expenditure transaction number 4356 & 4360, SPCA training.

## F12/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F13/21 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 8th June 2021, previously distributed, were a true and correct record and signed by the Chairman.

## F14/21 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 30th June 2021. **Resolved** that all payments were correct and authorised. Payments for Down to Earth Maintenance, SGS Systems and The Bookbinders were explained.

## F15/21 - INCOME RECEIVED

The schedule of income received to 30th June 2021 was reviewed and accepted for information.

## F16/21 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** to make the following virements;

£1,000 from Contingency to Partnership Working and £500 from Contingency to Advertising.

## F17/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 132 dated 30th June 2021 together with outstanding items of income and expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by the Chairman, Committee Member and Assistant Clerk.

## F18/21 - DATE AND TIME OF NEXT MEETING

Tuesday 7th September 2021 at 10.00am.

**Meeting closed at 10.30am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman