18th May 2022

**MEMBERS OF THE HUMAN RESOURCES COMMITTEE**

Dear Sir/Madam,

You are summoned to a meeting of the Human Resources Committee to be held in Perton Civic Centre on Wednesday 25th May 2022 at7.00pm.

Yours faithfully

B Hodgetts

**Becky Hodgetts**

**Clerk to the Parish Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

# AGENDA

## **HR01/22 - To receive apologies for absence**

## **HR02/22 - Declaration of Disclosable Pecuniary and other Interests and dispensation requests**

## **HR03/22 - To approve the minutes from HR Committee meeting held on 13th April 2022**

## **HR04/22 – To review amendments to job description as specified at previous meeting**

## **HR05/22 –** **Review of contracts**

## **HR06/22 – To discuss Relief Caretaker position**

## **HR07/22- To agree date and time of next meeting**

**CONFIDENTIAL AGENDA**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

## **HR07/22- To provide an update on staffing matters**