# **Minutes of the meeting of Perton Parish Council**

# **Management Committee held on Wednesday 15th September 2021, 7.00pm**

## **Present:**

Councillors Mrs P Allen, AA Bourke, N Caine, P Davis, D Glynn, Mrs R Heseltine (Chairman),

Mrs B Walters

Parish Clerk Mrs B Hodgetts

## M09/21 - APOLOGIES FOR ABSENCE

Apologies were received and noted for Cllr Mrs A James.

## M10/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of interest were received.

## M11/21 – PRESENTATION CITRON HYGIENE AIRBORNE VIRUS REMOVER.

## Unfortunately the representative was unable to attend the meeting due to Covid. Resolved to invite to the next meeting as several queries were raised.

## M12/21 - MINUTES

**Resolved** that the minutes of the Management Committee meeting held on 31st March 2021, were a true and correct record.

## M13/21 – CIVIC CENTRE MAINTENANCE

1. Management report
* Appliance testing completed in June – all electrical items passed.
* Projector has been installed in the boardroom
* Repairs to leaking toilet upstairs
* Replaced damaged tiles in suspended ceiling over the stairs
* The cost of waste collection will increase by 31.82 perm m3, this equates to £2 per bin per week.
* Currently in dispute with PRS/PPL over unpaid invoices
* Light installed in bowling club storeroom.
1. Heating/hot water – an update was presented by the clerk. A meeting is scheduled with the contractor.
2. Lift maintenance reports. Several items were advised by Concept Lifts. Zurich insurance carry out the twice yearly LOLER report which only mentions the pit floor, this area is not accessible to users. **Resolved** to complete this work when the civic centre is on a better financial footing.

Recommended that PPC staff carry out a monthly test

1. Two of the boardroom window seals have gone, making them very cloudy, uneconomical and unattractive . **Resolved** to obtain 3 quotes for new windows.

## M14/21 – CIVIC CENTRE

1. **Resolved** to continue flexible working hours for the caretaking staff. To be reviewed in 6 months.
2. 13 photographs were chosen to be printed onto canvas for the Lakeside Hall. A picture of the geese to also be included making a total of 14.
3. Signage for the rear of the building was discussed. **Resolved** Clerk to obtain a quote for a new sign plus cost for removing the old email address from the front of the building.

The district council have agreed that the bushes in front of the patio railings can be removed and a raised bed constructed by Civic Centre staff.

## M15/21 – FLICKS IN THE STICKS

**Resolved** to resume Flicks in the Sticks. The first film to be shown before Christmas.

## M16/21 – POLICY REVIEW TIMETABLE

**Resolved** that all policies will be reviewed at the start of a new term of office.

## M17/21 - DATE AND TIME OF NEXT MEETING

Wednesday 24th November at 7.00pm, Perton Civic Centre

**Meeting closed at 8.25pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman