# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 17th January 2022, 7.00pm**

## **PRESENT:**

Councillors Mrs P Allen , AA Bourke, R Bradley N Caine, P Davis , Mrs L Dew, K Elder (Chairman), D Glynn (Vice- Chairman),Mrs R Heseltine, Mrs A James, C Rathbone, J Turner, Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Members of the public – 2

## 127/21 - PUBLIC OPEN SESSION

No questions were raised from the public present.

## 128/21 - APOLOGIES FOR ABSENCE

Apologies received and noted from Cllr J Sherlock

## 129/21 - POLICE, FIRE AND CRIME REPORT

A written report received from PCSO S Fryer was made available for members.

Councillors discussed the illegal use of the bus lane at Gainsborough Drive. To request that the Police increase monitoring of this area. Key times are 7.30am – 9.00am and 4.00pm – 6.30pm. **Resolved** clerk to confirm if residents can provide vehicle registrations which could be passed on to the Police.

All reports of illegal use should be reported, if not to the Police, it could be to the Parish Council which will help build a case for the installation of the ANPR already agreed by Staffordshire County Council. **Resolved** Clerk to contact County Highways to confirm when installation of the camera is scheduled for.

## 130/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No Declaration of other interest were received.

## 131/21 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No request for dispensation received.

## 132/21 - MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 13th December 2021 were agreed as a true and correct record.
2. Noted for information the draft minutes of the following committees:
* Finance Committee held 6th January 2021
* Informal precept discussion held via Microsoft Teams on 10th January 2022

## 133/21 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/12/21 and 31/12/21

 **Resolved** payments approved.

**Payment Paid**

**Reference date Tn no Gross Details**

Bacs 01/12/21 4501 £350.00 Refund of Payment sent in error 28.09.21

DD ASH12 01/12/21 4502 £164.66 Ash Waste Services

DD Rates12 01/12/21 4503 £1,435.00 South Staffordshire Council Rates -

Bacs GMC12 07/12/21 4504 £717.50 Oaken Windows - Deposit for Boardroom Windows

Bacs PRS 07/12/21 4505 £199.09 PPL/PRS Royalties

Bacs DLS 07/12/21 4506 £840.00 D L S Electrical Installation Christmas Lights in Anders Sq

Bacs PEN12 10/12/21 4507 £2,851.99 Staffordshire County Pension Fund

Bacs IR12 10/12/21 4508 £2,675.55 Inland Revenue Tax & NI - November

Bacs WSM 13/12/21 4509 £540.00 Weston Sawmill Supply and Installation Christmas Tree

Bacs AA12 13/12/21 4510 £300.00 Arts Alive Flicks in the Sticks

Bacs GAS12 15/12/21 4511 £146.16 Contract Natural Gas Ltd Gas

Bacs BT12 17/12/21 4512 £74.52 British Telecom Telephone & Broadband

Bacs 21/12/21 4513 £150.00 Refunded Deposit 11/12/21

Bacs GAS 21/12/21 4514 £1,467.96 Pozitive Energy Ltd Gas Supply

Bacs Elec12 21/12/21 4515 £512.15 Eon Next Electricity Supply - November

Bacs AE12 21/12/21 4516 £84.00 Acquiesce Environmental legionella monitoring & Testing

Bacs 22/12/21 4517 £100.00 Refunded Deposit 18/12/21

Bacs 24/12/21 4518 £9,866.16 Salaries SalaryM9

CreditCard1 29/12/21 4519 £75.97 Fast Key Services Ltd lock for noticeboard

CreditCard 29/12/21 4520 £15.99 Screwfix Direct Replacement Photocell

CreditCard 29/12/21 4521 £12.20 Amazon A3 Laminating Pouches

**Total** **£22,578.90**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.

## 134/21 - PRECEPT AND BUDGET 2022/23

1. The previously distributed outline budget for 2022/23 shows the anticipated cash balance carried forward with projected income and expenditure. **Resolved** that a total budget of £430,888 be set.
2. Following agreement on the budget, the precept request from South Staffordshire council is to be £215,000 for 2022/23.

The agreed Precept requirement is a 2.42% increase. Based on a ‘Band D’ property this will increase the annual charge by £1.47 per annum.

## 135/21 - DEVELOPMENT WROTTESLEY PARK ROAD

An update report was presented to members following an informal virtual Microsoft Teams meeting with Severn Homes. Following a highway issue that had arisen, the parish council does not condone unofficial removal of the 4 way traffic lights at Stephenson Drive. Discussion was held on how best to keep residents informed of any road closures and other relevant information. **Resolved** that a dedicated page would be set up on the Parish Council website and to be placed on the Parish Council Facebook.

## 136/21 - SOUTH STAFFORDSHIRE COUNCIL

District Council written report presented from Cllr Mrs R Heseltine and verbal reports presented by

 Cllrs P Allen, AA Bourke, N Caine and P Davis. The reports were noted for information.

## 137/21 - STAFFORDSHIRE COUNTY COUNCIL

No report was available.

## 138/21 - REPORTS

Weekly Clerks reports having previously been distributed were noted for information.

## 139/21 - DATE AND TIME OF NEXT MEETING

Full Council Meeting of the Parish Council - Monday 14th February 2022 at 7pm, Perton Civic Centre

**Meeting closed at 7.55pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/21 and 31/12/21 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £3,253.47

 HSBC Current Account £14,806.80

 Petty Cash Account £250.00

 Public Sector Deposit Fund £116,000.00

 Total £134,310.27

 RECEIPTS Net Vat Gross

 Parish Council £234,831.70 £0.00 £234,831.70

 Civic Centre £49,106.28 £0.00 £49,106.28

 Total Receipts £283,937.98 £0.00 £283,937.98

 PAYMENTS Net Vat Gross

 Parish Council £111,696.88 £3,541.88 £115,238.76

 Civic Centre £83,540.39 £3,247.80 £86,788.19

 Total Payments £195,237.27 £6,789.68 £202,026.95

Closing

**Ordinary Accounts**

Co-operative Bank £2,753.47

HSBC Current Account £7,217.83

Petty Cash Account £250.00

Public Sector Deposit Fund £206,000.00

Total £216,221.30

Uncleared and Unpresented

Statement Closing Balances

**Ordinary Accounts**

Co-operative Bank £2,753.47

HSBC Current Account £7,217.83

Petty Cash Account £250.00

Public Sector Deposit Fund £206,000.00

Total £216,221.30