# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 13th June 2022, 7.00pm**

## **PRESENT:**

Councillors Mrs P Allen, AA Bourke, N Caine, P Davis, Mrs L Dew, K Elder (Chairman), D Glynn (Vice- Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, J Sherlock, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Members of the public – 5

Also in attendance was PCSO S Fryer (part of the meeting)

## 23/22 - PUBLIC OPEN SESSION

Questions related to a flyer sent out by County Councillor regarding spend in the area. Maintenance and cleaning of kerbs and verges were raised. A proper plan for the meadow areas should be made to include

wild flowers and not just weeds and nettles. There is no evidence of spraying or sweeping.

There is an issue with grass cutting between County Council and District Council land as District Council areas are cut twice a month but County areas are cut once a month, which is leaving areas looking unkept.

Some workmen were doing work on the alleyway by Formby Avenue but was left in a mess, it was confirmed they will be returning to complete the work as the van was full. It has been confirmed that the Street Scene team are carrying out a prune of the area which is due to be completed by the end of June.

It was suggested the Parish Council purchase a ride on mower to help maintain the area.

Issues around parking and social media comments from residents and bin men dropping rubbish when emptying bins and not picking it up were raised, this will be forwarded to PCSO’s and District Council.

## 24/22 - APOLOGIES FOR ABSENCE

## Apologies received and noted from Councillor R Bradley.

## 25/22 - POLICE, FIRE AND CRIME REPORT

A written report received from PCSO S Fryer was made available for members.

Issues were raised around availability of door chains and ring doorbells for vulnerable residents, litter bins being set on fire in the area and faraday bags being available to help with vehicle security.

**Resolved** to move item number 37/22 b) as per standing order 10a vi)

## 37/22 b) - SPEEDWATCH UPDATE

An update was given by Cllr P Davis to advise that Speedwatch currently has 4 trained members and a minimum of 2 must be available to carry out speed checks, more volunteers are needed. Training is approximately 3 hours carried out locally and the Police are aware when and where checks are being carried out by the Speedwatch members. 30mph stickers have been added to bins in Severn Drive.

## 26/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

37/22 a) Clerks Report – grant received for Wild About Perton – Cllr K Elder

32/22 c) Firework display – Cllrs N Caine and D Glynn

## 27/22 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No request for dispensation received.

**Resolved** to move item number 33/22 as per standing order 10a vi)

## 33/22 WROTTESLEY PARK ROAD DEVELOPMENT

1. **Allotments**
2. An update was given on the allotments which are due to be delivered by January 2023.
3. **Resolved** to make a decision on paid items for the allotment which are not included in the section 106 funding, once further information received.
4. **Housing Development**
5. An update was given by Kerry Bolister from Severn Homes to advise the timbers frames are now on site, show and view homes are being built, once the road has been put in place the sales office will be opened and signs should be going up soon with contact information. Rental properties are already 3 times oversubscribed.
6. Cllrs Mrs P Allen and Mrs R Heseltine to meet with SSDC to decide on names for the roads in the new development from list previously discussed.

## 28/22 - MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 9th May 2022 were agreed as a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
* Planning Committee meeting held on 19th May 2022
* HR Committee meeting held on 25th May 2022
* Finance Committee meeting held on 7th June 2022

## 29/22 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/05/22 and 31/05/22.

**Resolved** payments approved.

**Payment**

**Reference Paid date Tn no Gross Details**

DD ASH04 03/05/22 4612 £185.28 Ash Waste Services General & Recycle Waste Collection

DD Rates05 03/05/22 4613 £1,435.00 South Staffordshire Council Rates - May

Bacs SSDC05 05/05/22 4614 £474.00 South Staffordshire Council Various

Bacs DTE04 05/05/22 4615 £108.00 Down to Earth Grass Cutting to Playground

Bacs AE04 05/05/22 4616 £84.00 Acquiesce Environmental compliance Ltd Legionella Monitoring

Bacs ESPO04 05/05/22 4617 £211.69 ESPO Stationery and Cleaning Products

Bacs 05/05/22 4618 £6.99 Amazon Staple Remover

Bacs ESPO05 11/05/22 4619 £111.18 ESPO Stationery

Bacs PEN04 13/05/22 4620 £3,168.06 staffordshire County Pension fund April

Bacs IR04 13/05/22 4621 £2,985.19 Inland Revenue Tax & NI - April

DD Water04 13/05/22 4622 £370.63 Waterplus Charges 08/01/22 - 28/04/22

DD BPayCon04 13/05/22 4623 £7.14 Brightpay Connect Monthly Subscription

Bacs BBC05 16/05/22 4624 £95.00 Bradmore Bouncy Castles Bouncy Castle Hire for Jubilee

Bacs BRS05 16/05/22 4625 £210.42 Black Rose Solutions Limited Internal Audit

DDB BT04 17/05/22 4626 £76.24 British Telecom Telephone & Broadband Charges

Bacs DSE05a 17/05/22 4627 £667.50 Dangerous Sheep Events Platinum Jubilee Celebration 25%

CHG HSBC04 21/05/22 4628 £12.97 HSBC UK Bank Charges

DDB Elec04 24/05/22 4629 £377.22 Eon Next Electricity Charges - April

Bacs AE05 25/05/22 4630 £84.00 Acquiesce Environmental Compliance Ltd Legionella Monitoring

DDB DMR05 25/05/22 4631 £169.87 Siemens Qtrly Lease - May-July

Bacs 27/05/22 4632 £10,386.32 Salaries Month 2

Bacs SCP05 30/05/22 4633 £25.64 Severn C Products Ltd Elizabeth Jubilee Bears

Bacs DSE05b 30/05/22 4634 £2,002.50 Dangerous Sheep Events Platinum Jubilee Celebration Balance

Bacs PCR05 30/05/22 4635 £242.78 Ricoh Rental and Copy Charges:

Bacs 30/05/22 4636 £24.99 Amazon Platinum Jubilee Decorations

Bacs 30/05/22 4637 £113.88 Halls SMS Paper Towels, Centre Feed & Toilet Rolls

Bacs TS05 30/05/22 4638 £150.00 Tacticle Services First Aid Cover for Jubilee Event

CreditCard 05 30/05/22 4639 £152.48 PVC Safety Signs Safety Signs

CreditCard 05 30/05/22 4640 £21.00 South Staffordshire Council TEN - Jubilee Event

CreditCard 05 30/05/22 4641 £140.74 Vinyl Banners Printing Jubilee Event Banners

CreditCard 05 30/05/22 4642 £28.94 Toolstation New Taps and Fixings

CreditCard 05 30/05/22 4643 £52.59 Royal British Legion Jubilee Lamp Post Signs

Bacs CP05 31/05/22 4644 £240.00 Connect Pages Advertising

 **Total** **£24,422.24**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. **Resolved** to approve funding for CILCA training at £410 plus £275 group support provided by SPCA for the Assistant Clerk
5. **Resolved** to purchase a new battery hedge trimmer.

## 30/22 – FOOD BANK

1. Discussions were made regarding providing a room for storage for Kingsway Foodbank for easier access for food parcels coming to Perton residents. **Resolved** to provide the New Room as storage for dried and tinned foods.
2. Storage options - **Resolved** that the Assistant Clerk liaise with Kingsway Foodbanks to see how many storage shelving units would be initially needed and order number required.

## 31/22 – NOTICE BOARDS

1. **Resolved** to order replacement door for the vandalised noticeboard by Mercia Drive at a cost of £210 + VAT
2. **Resolved** to order 2 replacement Perspex sheets to replace vandalised ones in the noticeboard in Anders Square. To order 5mm thick sheets at a cost of £117.48 per sheet.

## 32/22 – QUEENS PLATINUM JUBILEE

1. Perton Jubilee Rose Garden – David Austin Roses have confirmed that they will provide the roses free of charge to support a local project but cannot help with the preparation of the soil for planting. A grant of £750 was received for this project so can be used towards the ground preparation as we no longer have to pay for the roses. Dudley Building Society have advised they are happy to volunteer to help.
2. The National Big Lunch event on 5th June 2022 had to be postponed due to severe weather warning and has been rescheduled for Saturday 9th July 2022 12pm – 4pm, the event will be a family fun day with planned provision for indoor should it be a wet day again.
3. A proposed firework event for 6th November 2022 was discussed and a vote taken with 7 votes in favour, 1 against and 1 abstained. **Resolved** to go ahead with the firework event and book The UK Firework Company to provide fireworks and music at a cost of £2500. Cllr Mrs P Allen has pledged £500 from her allowance towards this event.

## 34/22 – LOCALITY ENABLER

Locality working is about improving the quality of life within the community and the way in which services are provided within the community, this can be used to address the issue of the grass cutting schedule and should be looked into.

1. Weed and grass cutting schedule – 1 cut per month for County Council areas and 2 cuts for District Council areas during the growing season is not working. SSDC have been asked if they can provide an additional weed spray but have advised they are unable to do so. **Resolved** to arrange a site meeting with District and County representatives to discuss these issues.

9.30pm **Resolved** to move standing order 10a x) to allow further time to complete the agenda.

## 35/22 - STAFFORDSHIRE COUNTY COUNCIL

1. No report received from the County Councillor.
2. Flooding at Dippons Lane - A flooding map has been given to show the effect of the ditches being cleared by 300mm. Severn Trent have advised they will not clear the ditches and no response has been received by the land owners. **Resolved** to look into further.
3. Introduction of weight limit for Wrottesley Park Road – **Resolved** to contact County Council to request weight limit to be introduced to limit the heavy goods vehicles using the road.
4. Filter lane markings on A41 traffic lights – **Resolved** to contact County Council to ask for the filter lines into Perton to be re-instated to the previous position to improve traffic flow.

## 36/22 - SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis. Verbal reports presented by Cllrs Mrs R Heseltine, Mrs P Allen, N Caine and AA Bourke. The reports were noted for information.
2. Reinstallation of Doctor Nightingale’s bench – SSDC have advised they are not able to reinstall the bench as it has been removed several times already. **Resolved** to contact Lakeside Surgery to ask if they would be willing to site the bench in their grounds or contribute to a more secure fixing in the current position.
3. Inner south traffic island maintenance – this was previously carried out by volunteers but is becoming difficult to maintain due to less volunteers being able to help. **Resolved** to look into paying a local gardener to maintain the island, approximately 2-3 hours per month.
4. Planning Applications:

**Applications for consideration previously distributed:**

No applications received

**Planning Applications returned since last meeting:**

 **Application no**. : 22/00496/FUL

 **Location:** 3 Repton Avenue, Perton, WV6 7TD

 **Proposed**: Single storey rear extension for open plan area, garage conversion with internal alterations throughout the property

**Comments**: No objections received

## 37/22 – Reports - to note and receive for information

1. Weekly Clerk’s Reports previously distributed

## 38/22 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 12th September 2022

**Meeting closed at 10.17pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/22 and 31/05/22 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £2,544.22

 HSBC Current Account £20,262.42

 Petty Cash Account £250.00

 Public Sector Deposit Fund £156,000.00

 Total £179,056.64

 RECEIPTS Net Vat Gross

 Parish Council £109,298.52 £0.00 £109,298.52

 Civic Centre £7,615.84 £0.00 £7,615.84

 Total Receipts £116,914.36 £0.00 £116,914.36

 PAYMENTS Net Vat Gross

 Parish Council £26,973.35 £968.09 £27,941.44

 Civic Centre £20,411.77 £446.72 £20,858.49

 Total Payments £47,385.12 £1,414.81 £48,799.93

Closing

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £8,876.85

Petty Cash Account £250.00

Public Sector Deposit Fund £236,000.00

Total £247,171.07

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £8,876.85

Petty Cash Account £250.00

Public Sector Deposit Fund £236,000.00

Total £247,171.07