# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 11th July 2022, 7.00pm**

## **PRESENT:**

Councillors, AA Bourke, R Bradley, N Caine, Mrs R Heseltine, C Rathbone, J Sherlock, J Turner and Mrs B Walters, S Wilkes

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Also in attendance:

County Councillor J Abrahams

PCSO A Tooth (part of the meeting)

Members of the public – Three

The Chairman and Vice Chairman were unable to attend the meeting , therefore Cllr Mrs R Heseltine was voted into the chair.

A minutes silence was held for the wife of ex Councillor A K James who has sadly passed away.

## 39/22 - PUBLIC OPEN SESSION

A resident praised the Parish Council for supporting the District Council with the meadow grass areas. They are aware that not all residents agree but we must look after our planet, mown grass has no biodiversity.

The Church At Perton has made their area pollinator friendly.

The pedestrian crossing on the A41 is not working. County Councillor Abrahams will raise this issue with County Highways

## 40/22 - APOLOGIES FOR ABSENCE

## Apologies received and noted from Councillors Mrs P Allen, P Davis, Mrs L Dew, K Elder (Chairman),

## D Glynn (Vice- Chairman)

## 41/22 - POLICE, FIRE AND CRIME REPORT

1. A written report received from PCSO A Tooth was made available for members.

Councillor Caine reported that under a Freedom of Information request 122 tickets had been issued to motorists using the bus lane in April.

1. New policing model, previously distributed, was noted for information.

## 42/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

45/22 a) Payments reference 4661 SPCA – Cllr N Caine

## 43/22 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

1. **Resolved** to adopt the revised Code of Conduct in line with South Staffordshire District Council
2. No request for dispensation received.

## 44/22 - MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 13th June 2022 were agreed as a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
* Queens Platinum Jubilee working party held on 22nd June 2022
* Finance Committee meeting held on 5th July 2022

## 45/22 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/06/22 and 30/06/22.

**Resolved** payments approved.

**Payment**

**Reference Paid date Tn no Gross Details**

DD ASH05 01/06/22 4645 £150.10 Ash Waste Services 224

DD Rates06 01/06/22 4646 £1,435.00 South Staffordshire Council - Rates - June

DD BP 07/06/22 4647 £10.51 Brightpay Connect Monthly Subscription 05

Bacs BUS06 10/06/22 4648 £915.00 Shelutions Bus Shelter Repair

Bacs DTE05 10/06/22 4649 £108.00 Down to Earth Grass Cutting to Playground

Bacs PEN05 10/06/22 4650 £3,072.90 Staffordshire County Pension - May

Bacs IR05 10/06/22 4651 £2,798.20 Inland Revenue Tax & NI - May

DebitCard 14/06/22 4652 £41.00 Galleria Wanda Limited - Councillor Photo Frame

Bacs SP06 16/06/22 4653 £234.96 Simply Plastics Ltd Polycarbonate for Noticeboard

DD BT05 17/06/22 4654 £77.50 British Telecom - Telephone & Broadband Charges

DD Elec05 21/06/22 4655 £351.05 Eon Next Electricity Charges - May

CHG HSBC05 21/06/22 4656 £6.60 HSBC UK Bank Charges

Bacs Amazon 21/06/22 4657 £21.88 Amazon Staple Gun

Bacs SGS06 21/06/22 4658 £792.00 S G S Systems Limited -Fire & Intruder Alarm Annual renewal

Bacs KRN06 21/06/22 4659 £246.93 Kingswood Road Nurseries Hanging Baskets

Bacs 24/06/22 4660 £10,665.77 Salaries M3

Bacs ACC06 28/06/22 4661 £735.60 A.C. Contracts (Codsall) Ltd replacement lighting in T Harding

Bacs SPCA06 28/06/22 4662 £30.00 Staffordshire Parish Council Association Safeguarding training

Bacs AE06 28/06/22 4663 £84.00 Acquiesce Environmental Compliance Ltd Legionella Monitoring

Bacs RBS06 28/06/22 4664 £149.34 R B (Services) Ltd Portable Appliance Testing

Bacs ESPO06 28/06/22 4665 £60.84 ESPO Stationery

DebitCard 29/06/22 4666 £15.98 Home Bargains Hanging Baskets for Anders Square

CreditCard 06 29/06/22 4671 £74.94 SJH Publishing Platinum Jubilee Commemorative Albums

CreditCard 06 29/06/22 4672 £21.00 South Staffordshire Council Temporary Event Notice Fee

Bacs PPW06 30/06/22 4667 £162.00 Prontaprint 6x Self Adhesive Vinyl Overlay for Fun Day Banners

Bacs 30/06/22 4668 £150.00 Refunded Deposit Wolverhampton Olympic FC - 18/06/22

Bacs 30/06/22 4669 £150.00 Refunded Deposit 25/06/22

Bacs DTE06 30/06/22 4670 £108.00 Down to Earth Grass Cutting to Playground - 10/06/22

**Total** **£22,669.10**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.

## 46/22 - FOOD BANK

Kingsway food bank have responded with details of their shelving system. It was agreed that a visit to see how the system works and what the requirements would be before purchasing any racking for the Civic Centre.

## 47/22 - QUEENS PLATINUM JUBILEE

The Jubilee event postponed from 5th June was held on 9th July. Unfortunately, it was not as well attended as hoped but those attending did appear to enjoy the afternoon. The bouncy castle company let us down at the last minute. This was the first event and lessons were learnt if it was decided to hold another summer community event. This can be discussed by the Management Committee.

## 48/22 - WROTTESLEY PARK ROAD DEVELOPMENT

The proposed road names were previously distributed for information. Approval has been received from Royal Mail. Severn Homes have some concerns and have been asked to supply alternatives.

## 49/22 - PERTON YOUTH CLUB

Negotiations are ongoing with The Church At Perton. The proposed days are currently Friday evening and Saturday morning. A start date has not been set and volunteers will need to be recruited. It was suggested that a meeting with the Parish Council Youth Working Party may be beneficial.

## 50/22 - STAFFORDSHIRE COUNTY COUNCIL

1. A verbal report received from the County Councillor Abrahams.
* Instructions had been given to proceed with the Traffic Regulation Order lowering the speed limit through Trescott to 40mph.
* An engineer from Eon would be assessing the street lamp in Arundel Grove.
* Network inspectors are to look at the work recently being carried out by City Fibre following numerous complaints.
* Signs have been collected at the bus lane
* Further information on the bus lane showed a total to date of 155 tickets issued, 96 were paid, 12 cancelled, leaving 47 outstanding.
* Severn Drive speeding – County Highways Portfolio holder has not changed his position on this. County Councillor Abrahams will ask for the anti-skid surface to be looked at.
1. Flooding at Dippons Lane – New information for other land owners has been received. **Resolved** to arrange a site meeting to explain the issues.
2. Introduction of weight limit for Wrottesley Park Road – the County Council have no current plans to implement a weight restriction on Wrottesley Park Road at this time. The Council has a duty to secure the expeditious movement of traffic ensuring efficient use of the network. They cannot prevent individual companies from using the public highway.

Councillors questioned whether they would remove the weight limit on Heath House Lane?

1. Filter lane markings on A41 traffic lights – **Resolved** Councillor Abrahams will request an update.
2. Parking Issues in Manston Drive around the school were discussed. There is a single yellow line around Benson Close, it was suggested that this be converted to double yellow lines opposite the school from the junction of Gaydon Close to just around the corner past the school, this would have to be enforced for it to work. **Resolved** Councillor Abrahams will raise this with County Highways. The Clerk has requested a timetable of warden visits from Highways.

## 51/22 – GROUNDS MAINTENANCE

1. Draft Management Plan – Unfortunately no draft plan had been received. A working group to meet with a representative from the District Council. Date and time to be advised to all councillors.
2. Ongoing weed killing and grass cutting - It was agreed that the management plan may cover this.

County Council weed spraying has reduced, also some of the alleyways are becoming impassable but hopefully a new funding stream will help and be used County Council weed spraying has reduced, also some of the alleyways are becoming impassable but hopefully some new funding will help to clear these.

1. Wild Meadow signage – District Council have agreed to fund these across the district.
2. River Penk maintenance. The edges of the river Penk from the bridge to the Parkway have not been cut. It was felt it may be a health & safety issue as the edge of the river cannot be seen. **Resolved** to contact the District Council.

## 52/22 - SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis. Verbal reports presented by Cllrs Mrs R Heseltine, N Caine and AA Bourke. The reports were noted for information.
2. Reinstallation of Doctor Nightingale’s bench – Lakeside Surgery have confirmed they have no suitable space within their site for the bench but are very happy for it to go into the Library garden. **Resolved** to approve the relocation of the bench and the Parish Council to provide a more rustic replacement.
3. Planning Applications:

**Applications for consideration previously distributed:**

 **Application no**. : 22/00546/FUL

 **Location:** 12 The Windrow, Perton, WV6 7TY

 **Proposed**: Single storey rear extension complete with new kitchen diner, WC and utility space and second storey to have 3rd bedroom and en-suite space. Brickwork to match existing.

 **Resolved** No objections raised

**Applications returned since last meeting:**

**Application no**. : 22/00540/FUL

 **Location:** Longville, Pattingham Road, Perton, WV6 7HD

 **Proposed**: New entrance gates

**Comments**: No objections received

**Application no**. : 22/00592/FUL

 **Location:** Perton Orchard, Pattingham Road, Perton, WV6 7HD

**Proposed**: Widening of vehicular access to Pattingham Road together with replacement fencing and gates

**Comments**: No objections received

**Application no**. : 22/00576/FUL

 **Location:** 21 Shawbury Grove, Perton, WV6 7LH

 **Proposed**: Single storey rear and side extension

**Comments**: No objections received

## 53/22 – REPORTS TO NOTE AND RECEIVE FOR INFORMATION

1. Weekly Clerk’s Reports previously distributed
2. Wild About Perton
3. Friends of Perton Library

## 54/22 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 12th September 2022

**Meeting closed at 8.05pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/22 and 30/06/22 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £2,544.22

 HSBC Current Account £20,262.42

 Petty Cash Account £250.00

 Public Sector Deposit Fund £156,000.00

 Total £179,056.64

 RECEIPTS Net Vat Gross

 Parish Council £110,233.76 £0.00 £110,233.76

 Civic Centre £14,709.94 £0.00 £14,709.94

 Total Receipts £124,943.70 £0.00 £124,943.70

 PAYMENTS Net Vat Gross

 Parish Council £38,596.40 £1,247.41 £39,843.81

 Civic Centre £30,795.03 £830.19 £31,625.22

 Total Payments £69,391.43 £2,077.60 £71,469.03

Closing

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £14,237.09

Petty Cash Account £250.00

Public Sector Deposit Fund £216,000.00

Total £232,531.31

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £14,237.09

Petty Cash Account £250.00

Public Sector Deposit Fund £216,000.00

Total £232,531.31