# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 11th November 2022, 7.00pm**

## **PRESENT:**

## Councillors AA Bourke, N Caine, P Davis, K Elder (Chairman), Mrs R Heseltine, C Rathbone, J Sherlock,

## J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Also in attendance:

PCSO A Tooth (part of the meeting)

PC Sergeant M Short (part of the meeting)

K Bollister – Severn Homes (part of the meeting)

Members of the public – 10

## 92/22 - PUBLIC OPEN SESSION

* The residents made the council aware of the flooding issues they experience in the Gainsborough Drive, Ayrton Close, Hepworth Close and Dippons Lane area. One resident has been flooded four times in the last 10 years. Other properties have experienced flooding in their garages and gardens.

County Councillor Abrahams confirmed this is a multi-agency issue and no one will take responsibility. Unfortunately, this is not an easy problem to solve. A site meeting to look at options available will be arranged to see if there is a possible solution.

Cllr Bourke has seen the issues first hand. County Council should make more of a commitment to clearing of the drains. Is there something temporary that can be done until a permanent solution is agreed?

* The Right Hon Sir Gavin Williamson MP CBE arranged a meeting on 28th October with City Fibre. All the issues were raised, inc. marking, sand poor tarmacking. They agreed they were aware of the issues – County have already given them 4 penalty notices. They have asked for further permits into January and February. They have completed the work and are now just repairing the shoddy work already done.
* Homeowners who allow their trees and shrubs over grow into the footpaths should be made to keep them under control. Parish Council have no powers this is a Highways issue.
* Update on Speed limit and weight restriction on Wrottesley Park Road. The guidelines and the TRO orders say they should be 40mph. If it was reduced to 30mph people would still speed. County Cllr Abrahams Is still pursuing this.

## 93/22 - APOLOGIES FOR ABSENCE

## Apologies received and noted from Councillor Mrs P Allen, R Bradley, Mrs L Dew, D Glynn (Vice Chairman), Mrs A James.

**Resolved** to change the order of business 10a vi)

## 100/22 – ALLOTMENTS

1. K Bollister explained the contract obligations and will ensure they are completed by the end of the year.

The Parish Council has already agreed to pay for the Electricity and water installation. And are considering the water trough installation quote. There will be a simple ‘promise to pay’ note as it became apparent that it could take months to be paid to the Parish Council. Hopefully this agreement can be available for the next meeting. SSDC have now invoiced Severn Homes and hopefully will be paid imminently. A formal legal agreement will be required between SSDC and Perton Parish Council.

Under the current agreement two sides of fencing - would drop mesh into the required depth and make them rabbit proof. Cost were requested for the other two sides. The planning drawings have 2m fence, would the same height be required for the additional fencing or would a lower fence be suitable. The Parish Council will be informed when the s106 contribution has been paid to SSDC.

Update on the housing was given. Residents have raised their concerns regarding access to the site. Once the final agreement has been approved by SCC an assessment of the impact of the spur coming of the roundabout can be taken. The trees along the highway are owned by SSC and to construct the roadway they have to take some of the land (detail can be seen on the civil engineering documents.) All necessary paperwork was submitted well before work started on site but it is in a queue, but they will continue to press highways to get the work completed.

Safe access and car parking will be constructed for those wanting to view the show and view homes as the road will not be constructed in time.

Checks will be made to confirm if additional street lighting is required as part of the development. It was also noted that the drains, which not part of the development in Wrottesley Park Road and part of the Parkway have been jetted. There was quite a lot of silt.

## 100/22 – ALLOTMENTS

1. Members to review the tender documents following the closing date of 23rd November will be Councillors P Davis and K Elder.
2. **Resolved** to accept the draft allotment tenancy as recommended by the Allotment Committee.
3. **Resolved** to accept the draft Rule book as recommended by the Allotment Committee.
4. **Resolved t**o charge £50 for a half plot. The Clerk has emailed all residents on the waiting list to collate the demand.
5. The cost for 5 x water troughs from the developer is £7330.68. The Clerk has added this option over and above the tender to see if the cost was competitive.
6. Unfortunately the draft financial agreement from County Homes was not received in time for the meeting.

## 94/22 - POLICE, FIRE AND CRIME REPORT

1. PCSO A Tooth presented a written report. The report was made available for members.

Councillor Davis informed the council that Speedwatch had recruited two new volunteers. PCSO tooth will assess any new sites if required.

Sgt Short will review the crime figures over a 12 month period.

1. Purchasing of smart doorbells was discussed, unfortunately no information has been received.
2. Installation of CCTV covering the youth shelter and play area. This would be added to the District Council system with parish council covering maintenance costs. It was suggested that the Council can add to the system in Anders Square. **Resolved** to move forward with the CCTV and obtain costs etc.
3. Discussion regarding removal of the roof on the youth shelter was held. If the roof was removed any ASB would be dispersed. Resolved to defer the decision. PCSO Tooth will speak to Crime Prevention and get some more input.
4. Reminder of Police, Fire, Crime Commissioner meeting due to be held on Monday 28th November 2022 at 7pm.

## 95/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

99/22 a) c) & d) Grant applications – Perton Art Group, Perton Library, Perton Cuppa Club - Cllr K Elder.

99/22 c) Grant application Perton Library – Cllr P Davis.

## 96/22 - CODE OF CONDUCT DISPENSATIONS

No requests for dispensation received.

## 97/22 – MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 10th October 2022 were agreed as a true and correct record.

**Discussion on who can approve minutes was discussed. Further advice will be sought from SPCA.**

1. Noted for information the draft minutes of the following committees/working parties:
	* 1. Management Committee held 12th October 2022
		2. Allotment Committee held on 19th October 2022
		3. Finance meeting held on 8th November 2022

## 98/22 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/10/22 and 31/10/22.

**Resolved** payments approved.

**Payment Paid**

**Ref Paid Tn no Net Details**

Bacs 03/10/22 4754 £3,605.32 Zurich Municipal Insurance Premium

DD 03/10/22 4755 £178.19 Ash Waste Services General & Recycle Waste Collection

DD 03/10/22 4756 £1,435.00 South Staffordshire Council Rates - October

bacs 05/10/22 4757 £10.78 Amazon Smoke Detector Testing Spray

Bacs 05/10/22 4758 £49.96 Halls SMS Toilet Roll

Bacs 05/10/22 4759 £71.51 AEDdonate Replacement Defib Pads

Bacs 05/10/22 4760 £180.00 South Staffordshire Council Annual Premises Licence fee

Bacs 05/10/22 4761 £42.22 Communicate Better MSOffice365 Business Service

Bacs 05/10/22 4762 £362.34 Your Printer Cartridge Company

Bacs 05/10/22 4763 £120.00 Online Playgrounds Binder and Resin for Safety Flooring

DD 06/10/22 4764 £10.51 BrightPay Connect Monthly Subscription

Bacs 13/10/22 4765 £1,140.00 Thorne Architecture Ltd Allotments Drawings - for tender

Bacs 13/10/22 4766 £275.00 SPCA Training Course - CiLCA Portfolio

Bacs 13/10/22 4767 £1,650.00 The UK Firework Company Ltd Public Firework Display

Bacs 13/10/22 4768 £1,126.80 The Great Outdoor Gym Company - Gym Repairs

Bacs 14/10/22 4769 £100.20 Amazon Replacement LED Bulbs

Bacs 14/10/22 4770 £100.00 Tactile Services - First Aid Cover for Fireworks Event

Bacs 14/10/22 4771 £3,149.52 Staffordshire County Council Pension - September

Bacs 14/10/22 4772 £2,652.43 Inland Revenue Tax & NI - September

Bacs 14/10/22 4773 £436.32 Signs Express Updates to Finger Posts

Bacs 14/10/22 4774 £92.58 ESPO Printer Paper and 2023 Diary

Bacs 14/10/22 4775 £18.00 SLCC Enterprises Ltd Training - Civility & Respect

Bacs 14/10/22 4776 £30.00 HAPTC Training: Civility & Respect

Bacs 17/10/22 4777 £50.00 Refunded Deposit 08/10/22

DD 17/10/22 4778 £77.61 British Telecom Telephone & Broadband Charges

Bacs 19/10/22 4779 £300.00 Arts Alive Film Screening - The Duke

Bacs 19/10/22 4780 £112.00 Zurich Municipal Additional Insurance to cover firework

DD 21/10/22 4781 £389.58 Eon Next Electricity Electricity charges -September

CHG 21/10/22 4782 £8.95 HSBC UK Bank Charges

DD 25/10/22 4783 £95.42 Waterplus Water Charges 08/09/22 - 08/10/22

Bacs 26/10/22 4784 £100.00 Staffordshire County Work Place Assessment

Bacs 26/10/22 4785 £62.28 Suregreen Ltd Steel Fencing Pin -

Bacs 28/10/22 4786 £10,630.25 Salaries SalaryM7

Bacs 28/10/22 4787 £150.00 Refunded Deposit cancelled function 17/12/22

Bacs 28/10/22 4788 £100.00 Refunded Deposit Bakare - 22/10/22

CreditCard 31/10/22 4789 £20.94 Think Sport Walking Brace Weather Cover

**October total £28,933.71**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Purchasing an additional defibrillator was discussed. Unfortunately the Parish Council have no infrastructure on the east side of the village that can be used to house an external defibrillator. There is a defib at the pavilion on Gainsborough Drive.
5. The Christmas Fair Committee have donated their Christmas Lights to the parish Council. These to be added to our asset register.
6. **Resolved** to purchase the 13th Edition of the Charles Arnold Baker Local Council Administration at a cost of £163 and The Clerks manual costing £67.50
7. **Resolved** to purchase the office equipment highlighted in the workspace assessment completed byStaffordshire County Council.
8. The inspection report for the Outdoor Gym Equipment was noted for information. Clerk to amend the date on the paperwork and also clarify that they are

Councillor K Elder left the room

## 99/22 – GRANTS

1. Perton Art Group - **Resolved** to approve the £500
2. Chill Out Clubs - **Resolved** that a meeting be held with the organiser of the proposed club before any fund are given. To be re-submitted following the meeting.

Councillor P Davis left the room

1. Perton library - **Resolved** to approve £480

Councillor P Davis re-joined the meeting

1. Perton Cuppa Club – **Resolved** to approve £500

Councillor K Elder re-joined the meeting

## 101/22 – HEALTH & SAFETY

An update from the Chairman of the H & S working party was given.

## 102/22 – QUEENS PLATINUM JUBILEE

* + - 1. An update on the rose garden was given. **Resolved** to prepare the ground on Wednesday 30th November and planting to be done on 7th December 2022.
			2. The firework display was a great success, a good family event. A lot of positive comments have been received. It was thought that between 1500 - 2000 attended. To be considered at the budget meeting in January 2023.
			3. Councillors to consider ideas for the Kings Coronation on 6th May 2023 to be discussed at the budget meeting in January 2023. The existing Queens Platinum Jubilee working party to be renamed after the rose garden has been completed and tot consider the options going forward.

## 103/22 - STAFFORDSHIRE COUNTY COUNCIL

1. Long standing water in Jenny Walker Lane has been sorted in November.

Any residents that aren’t getting through to City fibre or not getting an adequate response, Cllr Abrahams is happy to pass them on.

1. In terms of flooding the only answer is a multi agency site meeting but the concern is that no one will take responsibility.
2. Dippons Lane – no further update from the land owner. The field is not currently flooded so not running onto the lane. There is effluent coming out of the pumphouse, which must have been water coming through the pipes which could indicate that the pipes are not capable of coping with the demand.
3. Bluebell Wood meeting - the vegetation has been cut and visibility is a lot better but clarification on who will maintain it needs to be sought. Bollards could be installed at approximately £30 each. **Resolved** for the clerk to confirm costs for example of the speed device shown.

An update on Severn Drive was given. Unfortunately Highways only just repainted the lines and not repaired the surface. Unlikely to get a speed bump in this location.

## 104/22 - SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis and Mrs R Heseltine. Verbal reports presented by AA Bourke and N Caine. The reports were noted for information.
2. Priority paths were ranked in order of priority as follows:
	1. Slabs near the War Memorial
	2. Open space of Gainsborough Drive
	3. Lower lake to Bluebell Wood#
	4. Bluebell wood
	5. Cornmill Grove/ Oatlands way
	6. Rear of Fowler Close

Not all of the paths in Bluebell wood need attention but District Council are aware.

1. Consideration was given to cutting difference in cuts for the open space and highway verge. Three options were discussed
2. Reduce number of cuts so they come into line with Highways.
3. Cut the verges the same frequency as the open spaces, but this would have to be funded by the Parish Council.
4. Leave it as it is

9.30pm **Resolved** to move standing order 10a x) to allow further time to complete the agenda.

**Resolved** to maintain the current cutting schedule.

d) An update from the Parish Summit was noted for information. There are some funds that it appears do not come to South Staffordshire, but this is historical.

1. Planning Applications:

**Applications for consideration previously distributed:**

 **Application no**. : 22/00984/FUL

 **Location:** 61 Hawksmoor Drive, Perton, WV6 7TL

 **Proposed**: first floor side extension

 **Comments**: The Parish Council objects to this application,

* Overdevelopment of house, in excess of 40%
* Detrimental to the street scene
* Inadequate parking for the number of residents
* Existing plans show 6 double bedrooms. This addition would create a further bedroom but an attempt has been made to disguise this by relabelling rooms, this is a deception
* Houses of multiple occupation for these numbers of residents are not found in this location or in this village.
* Local residents object to the projected size of this house, the multiple occupancy in a quiet residential area, the continual disruption caused by repeated applications and the constant presence of building works.
* This application should be refused on the same basis as the recent application 22/00422/FUL and should be noted that this is the 6th application on this property in 2 years, future applications should be immediately refused.

**Applications returned since last meeting:**

**Application no**. : 22/00913/FUL

 **Location:** 2 Farleigh Road, Perton, WV6 7RH

 **Proposed**: New driveway and boundary fence (retrospective)

**Comments**: No objections received

**Application no**. : 22/00760/FUL

 **Location:** Southfork, Holyhead Road, Kingswood, WV7 3AP

**Proposed**: Demolition of existing pool house and reduction of the size of existing outdoor pool. Extension of the house to enclose the reduced pool and create a new gym and office/study room.

**Comments**: No objections received

 **Application no**. : 22/00973/FUL

 **Location:** 79 Leasowe Drive, Perton, WV6 7TX

 **Proposed**: First floor side and single storey rear extension.

**Comments**: No objections received

**License Application received**

 **Location:** Perton Farm Shop, Wrottesley Park Road, Perton WV6 7HL

**Proposed**: Street trading consent for food trailer (old, converted horse box) to be placed at the side of the shop.

**Comments**: No objection to the proposal as long as it conforms with licensing regulations, they do however have some concerns with over expansion of the proposed location.

## 105/22 – PEPPERHILL SOLAR FARM

The revised planning application 22/03068/FUL for 36.6 ha installation of Solar Panels was noted for information.

## 106/22 – REPORTS TO NOTE AND RECEIVE FOR INFORMATION

1. Weekly Clerk’s Reports previously distributed.
2. Clerks update on the following:

 **Foodbank –** still only 1 volunteer who is coping with demand at the moment.

**Princess Irene Regiment** An email has been received stating they will schedule in a visit to Perton in 2023 as they were fully committed this year. They would like to look at the site of their base and a memorial could be considered before they visit.

## 107/22 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 12th December 2022

**Meeting closed at 9.43pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/22 and 31/10/22 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £2,544.22

 HSBC Current Account £20,262.42

 Petty Cash Account £250.00

 Public Sector Deposit Fund £156,000.00

 Total £179,056.64

 RECEIPTS Net Vat Gross

 Parish Council £225,944.37 £0.00 £225,944.37

 Civic Centre £38,575.29 £0.00 £38,575.29

 Total Receipts £264,519.66 £0.00 £264,519.66

 PAYMENTS Net Vat Gross

 Parish Council £92,893.90 £3,790.22 £96,684.12

 Civic Centre £79,950.92 £3,260.98 £83,211.90

 Total Payments £172,844.82 £7,051.20 £179,896.02

Closing Balances

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £5,386.06

Petty Cash Account £250.00

Public Sector Deposit Fund £256,000.00

Total £263,680.28

Uncleared and Unpresented effects

Statement Closing Balances

**Ordinary Accounts**

Co-operative Bank £2,044.22

HSBC Current Account £5,386.06

Petty Cash Account £250.00

Public Sector Deposit Fund £256,000.00

Total £263,680.28