# **Minutes of the meeting of Perton Parish Council**

# **Management Committee held on Wednesday 12th October 2022, 7.00pm**

## **Present:**

Councillors Mrs P Allen, AA Bourke, P Davis, D Glynn, Mrs R Heseltine (Chairman), Mrs B Walters

Parish Clerk Mrs B Hodgetts

## M01/22 - APOLOGIES FOR ABSENCE

Apologies were received and noted for Cllr N Caine.

## M02/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of interest were received.

## M03/22 - MINUTES

**Resolved** that the minutes of the Management Committee meeting held on 16th February 2022, were a true and correct record.

## M04/22 – CIVIC CENTRE

## Management report

* Annual PAT testing completed
* 3 x Bulk heads replaced
* Electricity cost to increase from January 2023 by 5p per unit to 20.461. This is still cheaper than anything currently on the market
* Intumescent strips replaced in fire doors
* Dripping tap in kitchen repaired
* Faulty tap in ladies toilet replaced
* New photocopier received and networked
* Lift quarterly service carried out on 11th May and the LOLER report 23rd September – no issues raised
* Lights in the bar converted to LED bulbs
* Citron Hygiene implementing a 7.2% price rise from January 2023
* Ash Waste to increase the waste collection to £2.72 per lift
* Canvas prints in the foyer
* New coasters in boardroom

1. **Resolved** to amend the hirer terms and conditions to include fire regulations.

The Parish Council should be aware of a nominated person from Lakeside Community Church who is responsible for locking and unlocking the building when there is no caretaker on site.

1. Quotations for the provision of a projector and screen were discussed. The cost for a fixed projector would be £9900 or monthly leave for a 3 year term £119. It was **Resolved** that a business case would need to be made to agree these costs. To review this item in 12 months time.
2. Consideration was given to the planting scheme for the land adjacent to the patio area. **Resolved** that evergreens should be planted to ensure colour all year round. A low post and rail fence to be put at the front to stop bikes and pedestrians disturbing the plants. Councillors suggested we ask the District Council to cut a ‘window’ into the trees and bushes so that hirers could see more of the lake when using the Lakeside Hall.
3. Quotations for an external sign were presented. **Resolved** Clerk to confirm the scale used on the visual. Once confirmed it was agreed to accept the quotation from Signs Now at a cost of £831.99.
4. Options for replacing the metal grills at the front of the stage were presented. **Resolved** to order 4 x MDF sheets with the Ockley pattern at a cost of £30 each.
5. The water heater in the nursery toilets is turned off as no one used the area. Unfortunately this therefore fails the Legionella test. **Resolved** clerk to look at the options to remedy this.
6. Plyvine Caterers have informed the Council that they will not run a bar unless there are 100+ attendees. This may limit the number of functions that the centre has. They have instigated changes to the commission from 20% to 10% on takings over £500, this was £250 previously.

## M05/22 - DATE AND TIME OF NEXT MEETING

Wednesday 23rd November at 7.00pm.

**Meeting closed at 7.57pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman