15th February 2024

**MEMBERS OF THE MANAGEMENT COMMITTEE**Dear Councillor,

You are summoned to a meeting of the Management Committee, Board room, Perton Civic Centre on Wednesday 21st February 2024 at7.00pm.

Yours faithfully

B Hodgetts

**Becky Hodgetts**

**Clerk to the Parish Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

# AGENDA

## M12/23 - To receive apologies for absence

## M13/23 - Declaration of Disclosable Pecuniary and other Interests and approve dispensation requests

## M14/23 - To approve minutes from Management Committee meeting held on 18th October 2023

## M15/23 – Civic Centre

## To receive the Management Report

1. To consider room charges for 2024/25 as per attached breakdown
2. Regular room hire
3. Lakeside Community Church
4. production package as per attached breakdown
5. To consider Evac chair refresher training at a cost of £477
6. To consider investigation of possible oil leak on the lift £480 + vat
7. To consider locking in utility costs from July 2025
8. To consider the survey of the heating pipes recently completed

## M16/23 – Dangerous Sheep

## New Years Eve 2024 – to consider the hire of Civic Centre

1. To install clip frames on the toilet doors to advertise events
2. To consider approval for installation of additional spot lights on the lighting rig

## M17/23 - Date and time of next meeting - Wednesday 19th June 2024 at 7pm