# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 13th February 2023, 7.00pm**

## **PRESENT:**

## Councillors Mrs P Allen, AA Bourke, N Caine, P Davis, K Elder (Chairman), D Glynn

## (Vice Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, J Sherlock and J Turner

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Also in attendance: County Councillor J Abrahams

Members of the public – 2

## 151/22 - PUBLIC OPEN SESSION

Trees on the new development have been cut down, these were not on the original plans to remove – Councillor N Caine will follow this up with the District Council.

Pot holes, loose drain covers rocking and tarmac around manholes missing – Councillor J Abrahams to follow this up with Highways.

Policing and ticketing of illegal parking in Wombourne – why can’t Perton have the same? PCSO to be contacted.

A suggestion to place notices on lampposts asking residents to be mindful of double parking to allow emergency service access. Councillor J Abrahams to contact Highways with the proposal.

## 152/22 - APOLOGIES FOR ABSENCE

## Apologies received and noted from Councillors R Bradley, Mrs L Dew and Mrs B Walters

## 153/22 – A Councillor vacancy has arisen. Councillor S Wilkes failed to attend a meeting within six months (Local Government Act Section 85 (1) and (2)). Resolved No co-option necessary due to the elections in May.

## 154/22 - POLICE, FIRE AND CRIME REPORT

PCSO A Tooth provided a written report but was unfortunately not available to attend the meeting.

There appears to be more car crime but no burglaries. It would be helpful if the parish understood what the policing priorities are.

Residents must report any incidents, some feel it does not help when there is no direct telephone numbers to contact the Police.

## 155/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

The following declarations were made:

158/22 h) Basic tree survey and inspection training – Councillor N Caine

158/22 i) The Church At Perton – Councillors Mrs P Allen and C Rathbone

158/22 j) The Carnival – Councillor Mrs P Allen

158/22 k) Perton Playing Fields Grant – Councillors Mrs P Allen, N Caine, P Davis, K Elder**,** D Glynn**,**

Mrs R Heseltine, C Rathbone

165/22 c) Planning - Application no. : 23/00060/FUL – Councillor P Davis

## 156/22 - CODE OF CONDUCT DISPENSATIONS

1. No requests for dispensation received.
2. The Civility & Respect pledge - this is an additional pledge to back up the Code of Conduct.

Training sessions have been attended by the Clerk, Assistant Clerk, Chairman and Vice Chairman. **Resolved** to sign up to the pledge.

## 157/22 – MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 9th January 2023 were agreed as a true and correct record.
2. **Resolved** that the minutes of the Precept Meeting held on 16th January 2023 were agreed as a true and correct record.
3. Noted for information the draft minutes of the following committees/working parties:
	* 1. Allotment Committee meeting 18th January 2023
		2. Allotment public meeting 25th January 2023
		3. H & S working party held 1st February 2023
		4. Finance meeting held on 7th February 2023

## 158/22 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/01/23 and 31/01/23

**Resolved** payments approved.

**Payment Date Tn**

**Ref Paid no Net Details**

DD ASH12 03/01/23 4861 £217.92 Ash Waste Services General & Recycle Waste Collection

DD Rates01 03/01/23 4862 £1,435.00 South Staffordshire Council Rates - January

DD BPay 06/01/23 4863 £10.51 Brightpay Connect Monthly Subscription

Bacs PPL/PRS 11/01/23 4864 £758.94 PPL/PRS Royalties

Bacs 11/01/23 4865 £32.61 Vendaid Hot Drinks Consumables

Bacs 11/01/23 4866 £225.98 Citron Hygiene UK Limited Sanitary and Nappy Bins Annual Contract

Bacs DLS 11/01/23 4867 £890.00 D L S Electrical - Removal of Christmas Lights in Anders Square

Bacs PEN12 13/01/23 4868 £3,316.26 Staffordshire County Council Pension - December

Bacs IR12 13/01/23 4869 £2,781.05 Inland Revenue Tax & NI - December

Bacs 16/01/23 4870 £128.92 Halls SMS Paper Towels, Toilet Roll & Centre

Bacs 16/01/23 4871 £72.00 Breakthrough Training - Personal Resilience Comms & Strategies Ltd

DD BT12 17/01/23 4872 £80.11 British Telecom Telephone & Broadband Charges

DebitCard 18/01/23 4873 £38.93 National Association Of Local Councils Staff Training –

Bacs Film01 19/01/23 4874 £300.00 Arts Alive Film Screening - Downton Abbey A Ne

CHG HSBC12 21/01/23 4875 £15.21 HSBC UK Bank Charges

DD Water01 24/01/23 4876 £110.30 Waterplus Water Charges 08/12/22 - 08/01/23

DD Elec12 24/01/23 4877 £545.72 Eon Next Electricity Electricity Charges - December

Bacs 25/01/23 4878 £106.16 Amazon Replacement LED Bulbs

Bacs AE01 25/01/23 4879 £84.00 Acquiesce Environmental Legionella Monitoring Compliance Limited

Bacs 25/01/23 4880 £1,104.60 Edge IT Systems Ltd Annual Licence Fee

DD Gas12 25/01/23 4881 £1,331.41 Total Energies Gas & Power Gas Charges 24/11/22 - 31/12/22

Bacs TNS01 25/01/23 4882 £183.60 Tap N Shower UK Ltd Urinal Flush Control Unit

Bacs 27/01/23 4883 £11,838.63 Salaries M10

CreditCard 30/01/23 4884 £72.00 Angora Business Staff Training - Fire Safety

Bacs ACC01 31/01/23 4885 £1,536.00 A.C. Contracts (Codsall) Ltd Fixed Electrical Testing and Repair

 **Total £27,215.86**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. New warding arrangements. It was **Resolved** to advertise on two pages the new arrangement for voting in Perton Place magazine at a cost £200 + vat.
5. Councillor remuneration was discussed and the cost of legal advice recommended by South Staffordshire Council. Following discussion and a vote it was **Resolved** that the remuneration remain the same for 2023/24 and will be an individual choice to donate back to the Parish budget, therefore no legal advice will be sought.
6. NALC Award Scheme – **Resolved** to apply for the Foundation Award at a cost of £130.
7. Basic Tree survey and inspection training at a cost of £140 - Cllr N Caine wished to attend unfortunately the Clerk has been made aware that this session is now fully booked.

**Councillors Mrs P Allen and C Rathbone left the meeting.**

1. The Church At Perton request compensation for slabs damaged by the cherry picker used to install the Christmas lights. **Resolved** to approve the £400 compensation requested. Parish Council to always ensure that vehicles will only enter Anders Square past the library and any damage be covered by the contractor.

**Councillor C Rathbone re-joined the meeting.**

1. Concessionary room hire for Perton Carnival – **Resolved** to approve free room hire for the event to be held on 1st May 2023.

**Councillor P Allen re-joined the meeting.**

**Councillors AA Bourke, N Caine, K Elder, D Glynn, Mrs R Heseltine and C Rathbone left the meeting.**

1. Perton Playing Fields Association have requested a grant of £7,500 towards the roof repairs at the Pavilion. Following discussion, it was **Resolved** a grant of £6,500 be approved with the following conditions:
2. Regular accounts to be presented to the council for information.
3. The annual accounts to be presented to the council for information.
4. Any excess funds from the grant to be returned to the Parish Council.

**Councillors AA Bourke, N Caine, K Elder, D Glynn, Mrs R Heseltine and C Rathbone re-joined the meeting.**

## 159/22 – DATES FOR 2023-24

* + - 1. **Resolved** to agree the proposed dates for Parish Council meetings including committees.
			2. **Resolved** to agree the proposed dates for Flicks in the Sticks.

## 160/22 – CIVIC CENTRE

A revised quotation for load testing the lighting bars was received for £1547.24. The Clerk has contacted the Insurance Company to see if this is something that can be added to the current LOLER contract, unfortunately no final cost has been received. **Resolved** Clerk to accept the lowest quote when information is received from Zurich.

## 161/22 – ALLOTMENTS

* + - 1. Tenders for the ground works had been assessed and weighted by the Chairman of Full Council, Chairman of the Allotment Committee and Clerk. Results previously distributed. It was **Resolved** to appoint company A, Fairways Ltd.

A brief update on the allotment waiting list and the public meeting was given by the Clerk.

* + - 1. A brief update on the development was given by the Clerk.

## 162/22 – HEALTH & SAFETY

1. The working party met on 1st February 2023 to finalise various policies for adoption.
2. Policies proposed for adoption;
3. Health, Safety and wellbeing**-** **Resolved** to adopt
4. Legionella and water management - **Resolved** to adopt
5. Asbestos - **Resolved** to adopt

## 163/22 – QUEENS PLATINUM JUBILEE

It was **Resolved** that the Queens Platinum Jubilee working party be renamed The King’s Coronation working party. Members to remain the same and meet to discuss celebration options as soon as possible.

The Church At Perton are considering holding an afternoon tea and a songs of praise.

## 164/22 - STAFFORDSHIRE COUNTY COUNCIL

1. A verbal report was received from Councillor Abrahams.
* Councillor Abrahams voted for the medium term financial strategy to put more money into highways.
* Boundary Review - SCC have challenged the suggestions from the commission and are waiting for a response. Councillor Abrahams will forward the County Council’s response and also a clearer map. Councillor N Caine informed the Parish Council of his response and will forward a copy to the Parish Council.
* Pedestrian crossing at the allotments – Councillor Abrahams will support this proposal and will raise it with Highways.
* Councillors stated that it may be a requirement for additional street lighting on Wrottesley Park Road due to the development.
* Councillor Abrahams spoke to Inspector Cotton regarding CCTV in Anders Square.
* Nothing further on the weight restriction for Wrottesley Park Road.
* The modifications to the traffic lights at the A41 have been completed under s106 requirements.
* Speed reduction through Trescott - no objections have been received following the end of the consultation period. No date for implementation has been agreed.
1. Dippons Lane - Severn Trent and Highways have done all the work they are required to do and state that landowners are responsible now. There is no flooding at Dippons Lane but the effluent is still coming out when there is heavy rain. Cllr Abrahams request Severn Trent visit the site to understand the issues with overflow from the pump house.

Severn Trent will organise a meeting to give an overview of what they aim to achieve in Perton long term after April 2023..

1. Consultation on Divisional boundaries for Staffordshire County Council, discussed at item a) **Resolved** to defer to the next meeting.
2. Pedestrian crossing at the allotments – discussed at a). There was some discussion on the reshaping of the outer south island and access to the new development.

## 165/22 - SOUTH STAFFORDSHIRE COUNCIL

1. District Council written reports presented from Councillors P Davis and Mrs R Heseltine. Verbal reports presented by Councillors Mrs P Allen, AA Bourke and N Caine. The reports were noted for information.
2. The purchase of a CCTV camera to cover the play area and youth shelter to be managed by the District Council was discussed. The initial installation costs are approximately £5135 with a monthly sum of £330 for a 5g sim card and an annual maintenance contract at a cost of £380. Councillor felt that the monthly cost for the Sim card was very expensive. **Resolved** to contact SCC to see what the cost is for the bus lane camera. How do other councils manage this if they have CCTV. **Resolved** to get further information.

District Council have installed a camera in Anders Square for a short period of time.

1. Planning Applications:

**Applications for consideration previously distributed: None received**

**Applications returned since last meeting:**

 **Application no**. : 23/00033/COU

 **Location:** 10 Anders Square, Perton, WV6 7QH

 **Proposed**: Change of use from Off Licence to Micropub

 **No objections raised**

**Councillor P Davis left the meeting.**

**Application no**. : 23/00060/FUL

 **Location:** Wrottesley Home Farm, Holyhead Road, Codsall, WV8 2HT

**Proposed**: Conversion of the redundant barns to 4 residential dwellings, including access, landscaping, parking and associated works.

**No objections raised**

**Councillor P Davis re-joined the meeting.**

**Applications returned since last meeting:**

**Application no**. : 22/01162/FUL

 **Location:** Perton Court Cottage, Pattingham Road, Perton, WV6 7HD

 **Proposed**: Front, rear and side extension

**Comments**: No objections received

**166/22 – REPORTS TO NOTE AND RECEIVED FOR INFORMATION**

1. Weekly Clerk’s reports previously distributed
2. Youth Chill Out Club – Concerns have been raised with the District Council.

## 167/22 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting – 13th March 2023

**Meeting closed at 9.30pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/22 and 31/01/23 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £2,544.22

 HSBC Current Account £20,262.42

 Petty Cash Account £250.00

 Public Sector Deposit Fund £156,000.00

 Total £179,056.64

 RECEIPTS Net Vat Gross

 Parish Council £228,352.70 £0.00 £228,352.70

 Civic Centre £66,717.24 £0.00 £66,717.24

 Total Receipts £295,069.94 £0.00 £295,069.94

 PAYMENTS Net Vat Gross

 Parish Council £157,582.74 £9,111.53 £166,694.27

 Civic Centre £122,220.46 £5,065.80 £127,286.26

 Total Payments £279,803.20 £14,177.33 £293,980.53

Closing

**Ordinary Accounts**

Co-operative Bank £1,441.07

HSBC Current Account £7,454.98

Petty Cash Account £250.00

Public Sector Deposit Fund £171,000.00

Total £180,146.05

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

Co-operative Bank £1,441.07

HSBC Current Account £7,454.98

Petty Cash Account £250.00

Public Sector Deposit Fund £171,000.00

**Total £180,146.05**