# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 13th March 2023, 7.00pm**

## **PRESENT:**

## Councillors Mrs P Allen, AA Bourke, N Caine, P Davis, Mrs L Dew, K Elder (Chairman), D Glynn

## (Vice Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Also in attendance: County Councillor J Abrahams

Members of the public – 4

A minute’s silence was held for the death of Mrs Christine Young. She was a long serving member of Perton Parish Council and District Council and had been Chairman of both councils.

## 173/22 - PUBLIC OPEN SESSION

A resident asked if the Speedwatch that was recently undertaken had caught a parcel delivery van in St. Andrews that regularly speeds. Cllr P Davis responded that the volume of traffic on the day was very low compared to other sessions and they had not seen a speeding parcel delivery van. Unfortunately, Speedwatch can only operate in areas where there is enough visibility.

## 174/22 - APOLOGIES FOR ABSENCE

## Apologies received and noted from Councillors R Bradley and J Sherlock

## 175/22 - POLICE, FIRE AND CRIME REPORT

Unfortunately, there is no Police report this month. PSCO Fryer will forward the report when back on duty.

## 176/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

The following declarations were made:

179/22 Expenditure transaction 4894 The Church At Perton – Councillors Mrs P Allen and

C Rathbone, Mrs B Walters

181/22 Citizen of the Year – Councillors D Glynn, Mrs R Heseltine, Mrs A James, C Rathbone

188/22 b) SSDC Hackney Carriage Fares consultation - Councillors Mrs P Allen, N Caine and R Heseltine

188/22 e) Planning – Councillors Mrs P Allen, P Davis and R Heseltine

## 177/22 - CODE OF CONDUCT DISPENSATIONS

No requests for dispensation received.

**Resolved** to change the order of business 10a vi)

## 184/22 – WROTTESLEY PARK ROAD DEVELOPMENT

Unfortunately, nothing has moved forward from last month in relation to the road. It may need the Parish Council’s support in approaching Highways.

Allotments – the contractor has been issued instructions to complete the works by 31st March if possible. A judgement will have to be taken in respect of the weather. District Council has also been in touch to try and progress this. Once the work has been completed District Council will need to visit the site and start the process of transfer.

It was asked if there was a timeline for the handover, Severn Homes are aware of the legal obligations and their solicitors are ready to transfer the land once work has been done.

The cost of legal fees was raised, Clerk to confirm with District Council.

A path from Wrottesley Park Road to the golf club is being constructed as part of planning permission.

## 178/22 – MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 13th February 2023 were agreed as a true and correct record.
2. **Resolved** that the minutes of the Extra Ordinary Meeting held on 6th March 2023 were agreed as a true and correct record.
3. Noted for information the draft minutes of the following committees/working parties:
   * 1. Management Committee 15th February 2023
     2. Kings Coronation working party 28th February 2023
     3. Allotment Committee 1st March 2023
     4. Finance Committee held 7th March 2023

## 179/22 - FINANCE

1. **Paid Expenditure Transactions** between paid between 01/02/23 and 28/02/23

**Resolved** payments approved.

**Payment Date Tn**

**Ref Paid no Net Details**

Bacs 01/02/23 4886 £42.00 Edge IT Systems Ltd End of Year Support Package

DD ASH01 01/02/23 4887 £189.04 Ash Waste Services - General & Recycle Waste

Bacs DepRef 06/02/23 4888 £50.00 Refunded Deposit- 28/01/23

DD BPayCon0 06/02/23 4889 £10.51 Brightpay subscription BrightPay Connect Monthly

Bacs AsAb01 08/02/23 4890 £453.60 Assa Abloy Annual Service Contract

Bacs SSDC01 08/02/23 4891 £494.77 South Staffordshire Council Clearance of the Rose Garden

Bacs 13/02/23 4892 £95.97 Halls SMS Paper Towels & Centre Feed

Bacs ESPO01 13/02/23 4893 £275.93 ESPO Stationery and Cleaning Products

BACS TCAP02 15/02/23 4894 £400.00 The Church At Perton damaged slabs Repair

Bacs IR01 17/02/23 4895 £2,986.11 Inland Revenue Tax & NI - January

DD BT01 17/02/23 4896 £81.03 British Telecom Telephone & Broadband Charges

Bacs PEN01 17/02/23 4897 £3,488.83 Staffordshire County Pension Fund- January

DD GAS01 20/02/23 4898 £834.18 Total Energies Gas & Power Gas Charges 31/12/22

Bacs DepRef 20/02/23 4899 £50.00 Refunded Deposit - 11/02/23

CHG HSBC01 21/02/23 4900 £7.38 HSBC UK Bank Charges

Bacs AE02 23/02/23 4901 £84.00 Acquiesce Environmental Compliance Ltd Legionella Monitoring

Bacs 23/02/23 4902 £679.02 Zurich Municipal Testing of Lighting Bars

Bacs 24/02/23 4903 £11,377.70 Salaries M11

DD WATER02 24/02/23 4904 £110.28 Waterplus Water Charges 08/01/23 - 08/02/23

Bacs DepRef 24/02/23 4905 £100.00 Refunded Deposit - 18/02/23

DD DMR02 27/02/23 4906 £169.87 Siemens quarterly Lease - Feb-April 2023

**Total £21,980.22**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. No further comments to be made to the District Council Remuneration Panel when they sit in July.

## 180/22 – BEST KEPT VILLAGE COMPETITION 2023

**Resolved** not to take part in 2023 but to look at again in October for possible entry into the 2024 competition. This will enable the council to look where areas of weakness are.

## 181/22 – CITIZEN OF THE YEAR 2022-23

There was a total of 5 submissions for Citizen of the Year. One nomination for an under 18 resident, one nomination for a group and 3 nominations for individual residents.

**Resolved** to award the winner of the under 18 category with a £25 Amazon gift voucher. They were nominated for their fundraising, having raised over £3,000

**Resolved** to award the anonymous Crochet Fairies as group winners. The group have put in hours of work to make the pillar box hats for all seasons, public holidays and special events throughout the year. Clerk to contact and see what materials they would like up to the value of £50.

Following a vote on the three remaining nomination it was **Resolved** that the winner of Citizen of the Year 2023 is the resident who maintains the shrubbery near to their home alongside the river Penk at their own expense.

A letter of commendation to be forwarded to the two residents who unfortunately did not win the award this year.

## 182/22 – POLICIES

The following were reviewed;

* + - 1. Asset register
      2. Risk management
      3. Freedom of Information
      4. GDPR Data Audit

**Resolved** no amendments required. The Management Committee to review the asset register in future before bringing any recommendations to Full Council.

## 183/22 – CIVIC CENTRE

Following recommendation from the Management Committee it was **Resolved** that the room hire charges remain the same for 2023/24.

## 184/22 – WROTTESLEY PARK ROAD DEVELOPMENT

This item was covered earlier in the meeting.

## 185/22 – HEALTH & SAFETY

There is a meeting of the Health & Safety working party on 15th March to discuss Fire Safety and First Aid.

## 186/22 – KINGS CORONATION

To consider the suggestions from the King’s Coronation working party;

1. School Children souvenirs – **Resolved** to purchase the wooden engraved medal and Parish Council personalised wildflower seeds. At a cost of approximately £1.
2. Church At Perton Afternoon Tea on Sunday 7th May. It was suggested that the Civic Centre could be made available. The Church has since confirmed that they had wonderful atmosphere in the church and courtyard when they held the Jubilee Tea Party and almost a ‘captive’ audience for the service afterwards.
3. To purchase Coronation lamppost discs at £4.99 each. **Resolved** to purchase 30 with 10 for councillors to purchase.
4. To purchase Coronation flags – **Resolved** to purchase two flags.
5. **Resolved** to purchase a Coronation Souvenir book when available for each of the schools to supplement the Queens Platinum Jubilee book supplied in 2022.
6. Following discussion it was **Resolved** to hold a firework display on Sunday 5th November at a cost of £3250 + VAT. Clerk to contact the school to see if they will accommodate the display again. It was suggested that donations could be made towards the cost including asking Councillors to donate one month’s allowance. Clerk to confirm if VAT can be reclaimed if donations are received. There were some concerns with security at the last event which will need to be considered for the 2023 display. This to be a regular item on the monthly agenda.

## 187/22 - STAFFORDSHIRE COUNTY COUNCIL

1. To receive for information a report from the County Councillor

Highways – Bridgnorth Road, Trescott and Shipley will receive surface dressing along its entire length in the summer.

Wrottesley Park Road at Bluebell walk clearing the vegetation area.

Traffic splitter island at Kingswood has been cleared.

As part of the Councillor DHP the following will be funded;

* Severn drive crossing. Could consider pedestrian crossing lights and pedestrian barriers could be installed to encourage pedestrians to use the crossing.
* Purchase a supply of grit for Perton’s use. Grit could be stored at the Pavilion.

Entrance to Lower Hall Farm bridlepath post needs replacing.

1. No further update on the Pump house, Dippons Lane.
2. Staffordshire Local Flood Risk Management Strategy (2023-27) consultation. **Resolved** that councillors can complete the consultation individually as it would be difficult to do on behalf of the Parish Council. It was **Resolved** to confirm that 254 properties are affected by flooding in the following areas Gainsborough Drive, Wentworth Grove and the lower lake area.
3. SCC have submitted their proposal that there should be no change to the boundaries. Councillor N Caine will be sending in his comments in as previously distributed. It was **Resolved** to wait until a response was received from the submission before the parish council respond.

## 188/22 - SOUTH STAFFORDSHIRE COUNCIL

1. Reports presented from Councillors P Davis and Mrs R Heseltine. Verbal reports presented by Councillors Mrs P Allen, AA Bourke and N Caine. The reports were noted for information.
2. Consultation for increase of fares charged by Hackney Carriages. **Resolved** to agree with the proposed increase.
3. Community Services presentations to be agreed in May.
4. CCTV – County Council acknowledged correspondence regarding the bus lane camera.

PCSO Tooth has suggested not to put a camera near to the play area and shelter.

The costs are prohibitive to most parish councils. These are being looked at by SSDC.

Sainsburys should be approached to see if they would fund some of the costs.

1. Planning Applications:

**Applications for consideration previously distributed:**

Councillors Mrs P Allen, P Davis and Mrs R Heseltine took no part in the discussion**.**

**Application no**. : 23/00121/FUL

**Location:** 11 Kelso Gardens, Perton, WV6 7XS

**Proposed**: Erection of fully accessible bungalow in the grounds of 11 Kelso Gardens with associated parking and landscaping.

**Comments**: The parish council object to this application – it does not appear to have any amendments from the refused application.

**189/22 – REPORTS TO NOTE AND RECEIVED FOR INFORMATION**

1. Weekly Clerk’s reports previously distributed
2. Youth Chill Out Club – Concerns have been raised with the District Council and the Parish Council has been informed that this project will be reviewed.

## 190/22 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting – 17th April 2023

**Meeting closed at 9.18pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 31/01/23 inclusive. This may include

transactions with ledger dates outside this period.

Balances at the start of the year

**Ordinary Accounts**

Co-operative Bank £2,544.22

HSBC Current Account £20,262.42

Petty Cash Account £250.00

Public Sector Deposit Fund £156,000.00

Total £179,056.64

RECEIPTS Net Vat Gross

Parish Council £228,352.70 £0.00 £228,352.70

Civic Centre £66,717.24 £0.00 £66,717.24

Total Receipts £295,069.94 £0.00 £295,069.94

PAYMENTS Net Vat Gross

Parish Council £157,582.74 £9,111.53 £166,694.27

Civic Centre £122,220.46 £5,065.80 £127,286.26

Total Payments £279,803.20 £14,177.33 £293,980.53

Closing

**Ordinary Accounts**

Co-operative Bank £1,441.07

HSBC Current Account £7,454.98

Petty Cash Account £250.00

Public Sector Deposit Fund £171,000.00

Total £180,146.05

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

Co-operative Bank £1,441.07

HSBC Current Account £7,454.98

Petty Cash Account £250.00

Public Sector Deposit Fund £171,000.00

**Total £180,146.05**