# **Minutes of the meeting of Perton Parish Council Human Resources Committee**

# **held on Wednesday 29th March 2023, 7.00pm**

## **Present:**

Councillors Mrs L Dew, K Elder, D Glynn, Mrs R Heseltine Mrs B Walters (Chairman),

Parish Clerk Mrs B Hodgetts

## HR09/22 - APOLOGIES FOR ABSENCE

Apologies received and accepted from Councillors Mrs PA Allen and AA Bourke

## HR10/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests received.

## HR11/22 –MINUTES

**Resolved** that the minutes of the HR Committee meeting held on 25th May 2022, previously distributed, were a true and correct record and signed by the Chairman.

## HR12/22 – RELIEF CARETAKER POSITION

## Discussion on employing a relief caretaker was held and amendments to the job descriptions for the Civic Centre relief caretaker were reviewed. . It was resolved to proposed 10 hours per month on a 12 month contract to full council.

## HR13/22 – DATE AND TIME OF NEXT MEETING

## To be advised

**CONFIDENTIAL AGENDA**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

## HR14/22 – STAFFING MATTERS

An update was given by the Clerk.

**Meeting closed at 8.15pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman