# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 11th December 2023, 7.00pm**

## **PRESENT:**

Councillors Mrs S Beardsmore, N Caine, P Davis (Vice-Chairman), K Elder, Mrs J Evans, C Evans,

D Glynn (Chairman), Mrs R Heseltine, Mrs A James, S Payne, C Rathbone, J Sargent and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Also in attendance:

3 members of public

County Councillor J Abrahams (part of the meeting)

## 123/23 PUBLIC OPEN SESSION

A resident raised several concerns:

* Public footpaths on Bradshaws estate have been ploughed and are difficult to walk on. County Councillor Abrahams will speak to the owner to try and get them re-instated.
* Pump house, Dippons Lane. The current pumps do not seem to be capable of catering for the new houses as there are still continuous emissions.
* Severn Drive, road surface at pedestrian crossing – disappointed that this has not been done. County Councillor Abrahams explained that the work required was outside his budget but would be looked at in future.

## 124/23 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs Mrs P Allen and J Sargent

**Resolved** to change the order of business (item number 137/23 a)) as per standing order 10a vi)

## 137/23 - STAFFORDSHIRE COUNTY COUNCIL

1. Cllr Jak Abrahams presented his report to members:
* Happy to help with financial contribution towards a tree for the inner south Island
* Large Give Way sign could be looked at if required but they cost £1,000. This was raised by a resident but the Community Highway Manager confirms that there is no requirement to provide give way signs at all junctions and the DfT guidance indicates that signs should be used sparingly where there is justification.
* The grit has been delivered for Roundway Down grit bin.
* There is an afternoon planned with highway representatives to look at all the issues in Perton.

Some of the items suggested by councillors were as follows:

* Rear of Perton First School -overgrown bush
* lining of the side roads
* Severn Drive
* Depressions in the speed humps and remarking needs attention. Cllr N Caine to submit details of the worst one.

If there are any other issues email Cllr Abrahams. Items will be prioritised

Cllr Abrahams left the meeting.

## 125/23 REPORTS – received for information

1. A written report from PCSO S Fryer was made available to members.
2. Weekly Clerks reports – previously distributed. The reports are also available on the website.

## 126/23 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

129/23 a) 5154 Robins Nest Catering – Cllr Mrs A James.

## 127/23 REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No requests received.

## 128/23 MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 13th November 2023 were a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
	* 1. Playing Fields Working Party held on 27th November 2023. Cllr D Glynn added as present.
		2. Finance Committee meeting held on 5th December 2023
		3. Playing Fields Working Party held on 5th December 2023

## 129/23 FINANCE

1. **Paid Expenditure Transactions** between paid between 01/11/23 and 30/11/23.

**Resolved** payments approved.

**Payment Date**

**Reference Paid Tn no Gross Details**

DD ASH10 01/11/23 5129 £215.28 ASH Waste Services Ltd General Waste & Recycling Collection

DD ICO 01/11/23 5130 £35.00 Information Commission Data Protection Annual Fee

DD Rates11 01/11/23 5131 £1,248.00 South Staffordshire Council Business Rates - November

Bacs DTE10 06/11/23 5132 £112.32 Down to Earth Play Area Grass Cutting

DD 06/11/23 5133 £91.23 Waterplus Water Charges - Pavilion

DD 06/11/23 5134 £11.69 Brightpay Connect Monthly Subscript

DebitCard 06/11/23 5135 £51.92 Screwfix Direct 4 x outdoor Bulkhead lights

DrCr SCC11 07/11/23 5136 -£1,000.00 Staffordshire County Council - Community Fund Grant

5989 08/11/23 5148 -£643.80 Public Donations from Fireworks Event

Bacs FL11a 09/11/23 5137 £219.76 Festive Lights Christmas Lights for Across Anders

Bacs 10/11/23 5138 £420.00 Staffordshire Parish Council's Association Training - Councillor

Bacs 10/11/23 5139 £272.52 ESPO Cleaning Products

Bacs 10/11/23 5140 £84.98 Amazon Replacement waste bins, light pull

Bacs IR10 10/11/23 5141 £3,052.75 Inland Revenue Tax & NI - October

Bacs PEN10 10/11/23 5142 £3,194.69 Staffordshire County Pension Fund - October

Bacs JJGS11 14/11/23 5143 £100.00 JJS Garden Services Digger Hire for Inner South Island

Bacs FL11b 15/11/23 5144 £1,031.31 Festive Lights Coloured Lights for Christmas Tree

Bacs 16/11/23 5145 £36.00 CPRE Supporter Care Annual Subscription

100337 16/11/23 5146 £45.00 Royal British Legion Remembrance Wreaths

100336 16/11/23 5147 £50.00 Royal British Legion Remembrance Wreaths

Bacs CH 16/11/23 5149 £296.90 Compton Hospice Charity Donation - from firework event

Bacs BCUK 16/11/23 5150 £346.90 Breast Cancer UK Charity Donation - From firework event

DD BT10 17/11/23 5151 £93.93 British Telecom Telephone & Broadband

Bacs 20/11/23 5152 £192.00 First Rescue Training & Supplies Ltd Defib pads and case

CHG 21/11/23 5153 £5.40 HSBC UK Bank Charges

Bacs RNC11 22/11/23 5154 £437.50 Robins Nest Catering - Dutch Visit

Bacs AE11 22/11/23 5155 £84.00 Acquiesce Environmental Compliance Ltd Legionella Monitoring

Bacs 24/11/23 5156 £16,628.24 Salaries (including backdated pay increase) month 8

DD Water10 24/11/23 5157 £34.10 Waterplus Water Charges - Civic Centre

Bacs PMS 27/11/23 5158 £500.00 Perton Middle School Fund Donation for fireworks event

DD DM11 27/11/23 5159 £169.87 Siemens Qrtly lease drinks machines - Nov-Jan

DD GAS10 27/11/23 5160 £147.12 Total Energies Gas & Power Ltd Gas - October

DD ELEC10 27/11/23 5161 £762.23 Total Energies Gas & Power Electricity - October

Bacs ISL11 27/11/23 5162 £336.00 Integrity Surveying Limited -Pavilion Survey

Bacs SCC11 27/11/23 5163 £150.00 Staffordshire County Council - Website Hosting

Bacs PC11 30/11/23 5164 £79.52 Pitchcare.Com Linemarking Paint

**Total £28,892.36**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Heating pipes survey **- Resolved** to approve the survey at a cost of £280 + vat.
5. Civic Centre roof **- Resolved** to approve the roof repair at a cost of £685.
6. Defibrillator Service & Maintenance – **Resolved** not to go ahead with this service. Civic Centre staff monitor and record the monthly defibrillators checks.
7. Utility Prices 2025 – unfortunately no prices have been provided.
8. Fire Extinguisher Service – **Resolved** to accept the cost of service and new appliances at a cost of £467.80 + vat.

## 130/23 PERTON PLAYING FIELDS ASSOCIATION

1. Renegotiation of head lease and Scout lease. The head lease has Eleven years left with the Scout lease only having six. The Parish Council owns the pavilion building but if the playing fields were handed back to District the Parish Council would lose access and only have the value of the building, this is the same for the Scouts. The Parish would not consider having full maintenance on hedges, footpaths etc.as part of the revised lease as the South Staffordshire District Council is responsible for the open spaces in Perton. The current lease does not mean that the pitches are kept to the standard required. It may be necessary to have a sub lease within the head lease to have exclusivity to keep the pitches to the standard required. **Resolved** to start discussions with the District Council.
2. Pitch improvements – Staffordshire FA have a long-term funding program to help improve pitches. The fund is a sliding scale fund with the Parish Council making up the shortfall over 10 years. The first stage is to complete an analysis of the ground. The main issue is drainage, but this would remain a District Council responsibility. **Resolved** once the results of the ground analysis are known a discussion can be held as to whether to commit to 10 years of funding.
3. Refurbishment of the pavilion – The pavilion is unusable at the moment due to the mould on the ceiling. Following a conversation with the District Council regarding drug issues in the area there may be some funding available which would help with outreach workers using the building to engage with youths. **Resolved** to look at the criteria for the funding before committing to it.

## 131/23 SOLAR PANELS

The contract has been received for the grant**. Resolved** the Chairman and Clerk to sign on behalf of the council.

## 132/23 BUS SHELTERS

The shelters have been cleaned, unfortunately, it has highlighted an issue with the polycarbonate. Graffiti has been removed previously with a spray which has damaged the surfaces. Quotes for replacement panels have been received. There are a total of 7 shelters with costs ranging from £158 to £770 per shelter. **Resolved** the clerk to organise a rolling program of repairs.

## 133/23 ALLOTMENTS

An update on the land transfer was given. The three boxes on the site feed the Vodafone connection and the electricity supply to the golf club which runs diagonal across the allotment land. **Resolved** to consult with Councillor Mrs J Evans on the revised transfer document.

## 134/23 YOUTH CLUB

* + - 1. A meeting was held to discuss the criminal activity at the pavilion with the County Council representative of the Multi Agency Child Exploitation Panel (MACE) along with two members of South Staffordshire Council and Cllr Mrs P Allen. A youth club at the Church was mentioned but this would not help with any anti-social behaviour at the Pavilion, other measures would be required.
1. **Resolved** that the members will comprise of Cllrs Mrs J Evans, Mrs S Beardsmore , C Evans. Councillor Mrs P Allen may wish to join the committee.

## 135/23 MEMBERSHIP OF COMMITTEES AND WORKING PARTIES

* + - 1. War memorial working party to consist of Cllrs K Elder, D Glynn, Mrs R Heseltine, C Rathbone and Mrs B Walters.
			2. SSDC management plan working party to consist of Cllrs N Caine, K Elder and D Glynn. Councillor Mrs P Allen may wish to join this working party.

## 136/23 CHRISTMAS 2024

Best Christmas garden display competition for 2024 was discussed.  **Resolved** to go ahead in 2024, the whole village to be included. Judges to be agreed nearer the time. Councillor displays will be exempt.

## 137/23 - STAFFORDSHIRE COUNTY COUNCIL

1. Report presented earlier in the meeting.
2. Severn Trent discussed earlier in the meeting. **Resolved** Councillor K Elder will attempt to contact them again as the Clerk has not been able to.
3. Replacement tree for the inner south island was discussed. **Resolved** to contact Forest of Mercia to obtain advice for the most appropriate tree.
4. Give way signs discussed earlier in the meeting.
5. The Bereavement Service provided by Compton Care at Perton Library has staffing issues therefore the service is being withdrawn. It is understood that it is only temporary, this should be monitored as it is an important service.

## 138/23 - SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllrs P Davis, C Evans and Mrs R Heseltine and verbal report from Cllr Mrs P Allen. The reports were noted for information.
2. Planning Applications:

##   Applications for consideration previously distributed:

**Application no**.: 23/00864/FUL

 **Location:** Perton Court Cottages, Pattingham Road WV6 7HD

**Proposed:** 5 bedroom replacement dwelling

**Resolved:** Perton Parish Council raised no objections to this proposal.

## Applications returned since previous meeting:

**Application no**. 23/00934/FULHH

 **Location:** 2 Turnberry Close, Perton WV6 7RE

**Proposed:** Single storey side extension to the rear of existing garage

**Resolved:** Perton Parish Council raised no objections to this proposal

## 139/23 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council - 8th January 2024

 Precept meeting - 15th January 2024

**Meeting closed at 8.37pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/23 and 30/11/23 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 Co-operative Bank £1,441.07

 HSBC Current Account £14,270.44

 Petty Cash Account £250.00

 Public Sector Deposit Fund £156,000.00

 Total £171,961.51

 RECEIPTS Net Vat Gross

 Parish Council £240,710.37 £0.00 £240,710.37

 Civic Centre £51,431.75 £0.00 £51,431.75

 Pavilion & Playing Fields £359.00 £0.00 £359.00

 Total Receipts £292,501.12 £0.00 £292,501.12

 PAYMENTS Net Vat Gross

 Parish Council £130,725.70 £2,835.30 £133,561.00

 Civic Centre £83,640.71 £4,130.60 £87,771.31

 Allotments £796.70 £159.34 £956.04

 Pavilion & Playing Fields £437.50 £69.25 £506.75

 Total Payments £215,600.61 £7,194.49 £222,795.10

Closing

**Ordinary Accounts**

Co-operative Bank £441.07

HSBC Current Account £29,976.46

Petty Cash Account £250.00

Public Sector Deposit Fund £211,000.00

 £241,667.53

Total £241,667.53

Uncleared and Unpresented £ 0.00

Statement Closing

**Ordinary Accounts**

Co-operative Bank £441.07

HSBC Current Account £29,976.46

Petty Cash Account £250.00

Public Sector Deposit Fund £211,000.00

Total £241,667.53