20th January 2025

**MEMBERS OF THE MANAGEMENT COMMITTEE**

Dear Councillor,

You are summoned to a meeting of the Management Committee, Board room, Perton Civic Centre on Wednesday 29th January 2025 at7.00pm.

Yours faithfully

B Hodgetts

**Becky Hodgetts**

**Clerk to the Parish Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

# AGENDA

## M12/24 – To receive apologies for absence

## M13/24 – Declaration of Disclosable Pecuniary and other Interests and approve dispensation requests

## M14/24 – To approve minutes from Management Committee meeting held on 30th October 2024

## M15/24 – Civic Centre

## To receive the Management Report

1. To receive details and costs of lift issues as per attached quotation
2. To review and recommend room hire charges as per attached schedule
3. Weekly hire
4. Concessionary
5. Kitchen
6. Lakeside Church
7. Refundable deposits
8. To consider opening the Lakeside hall for hire on Sunday’s from 2pm
9. To consider proposal for a dance show from Jam Youth Theatre

## M16/24 – Policies for review

1. No smoking and E-cigarette policy – no amendments recommended
2. Asset recording/disposal – no amendments recommended

M17/24 – Risk Assessments

To review and adopt risk assements as attached

## M18/24 - Date and time of next meeting - Wednesday 23rd April 2025 at 7pm