# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 9th December 2024, 7.00pm**

PRESENT:

Councillors Mrs P Allen, Mrs S Beardsmore, N Caine, K Elder, Mrs J Evans, C Evans (Vice-Chairman), D Glynn,

Mrs R A Heseltine, Mrs A James, S Payne, C Rathbone, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Also in attendance:

Members of the public – 2

PCSO A Tooth

County Councillor J Abrahams (Part of the meeting)

Councillor C Evans (Vice Chairman) took the Chair

## 131/24 PUBLIC OPEN SESSION

There were no questions or comments from the public present.

## 132/24 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs P Davis (Chairman) and J Sargent.

## 133/24 REPORTS – received for information

1. Police, Fire and Crime Reports – No formal report has been received.

There was no formal report but PCSO Tooth gave a brief update.

* They are receiving 999 calls from the telephone kiosk in Anders Square from children.
* South Staffordshire in general has had several cars taken on the frosty morning.
* Warrants and intel on drugs.
* 101 were not responding to suspicious calls.

The Chief inspector says that there would be discussions with Partners on Police visibility Parish Council to contact the MP to highlight that the Parish Council is asking for better visibility.

1. Weekly Clerks reports – previously distributed. Reports are available on the Parish Council website.

## 134/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations received.

## 135/24 CODE OF CONDUCT DISPENSATIONS REQUESTS

No declarations received.

## 136/24 MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 11th November 2024 were a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
   * 1. Allotment Committee meeting held on 10th November 2024
     2. HR Committee held on 27th November 2024
     3. Finance meeting held on 3rd December 2024

## 137/24 STAFFORDSHIRE COUNTY COUNCIL

1. County Cllr J Abrahams – updated the council on matters including:

The report covered items b) – d) below:

1. An update on the Highways site meeting was given as part of the County Councillor report

The filter lane on the A41 was discussed.

1. An update on the options for a pedestrian crossing was discussed The lack of a crossing at Wrottesley Village is cause for concern, but this would be a six figure cost. Highways will look at what signage can be installed.
2. An update on the River Penk and Saredon Brook walk was given. A report will be available in the new year

Other comments

Flooding on A41 – Highways representative said flooding was in association with Heath House Lane due to leaves and that the pipe was attached to a spring. This does not seem correct, it would mean water would be going uphill. Heath House Lane and A41 are continually flooding. Councillor Abrahams will ask for the pipe to be investigated. Could there be subsidence causing the road to sink.

The funding for grit bins – Highways are concerned with siting. Clerk has confirmed they would not be on the Highway. Clerk to email County Councillor Abrahams to see how they can be funded.

It was suggested that could a Community Action group be set up to monitor and possibly have emergency equipment available to the group.

There is concern that Heath House Lane is not a safe walking route especially in the extreme weather.

1. Sakura trees – it was **Resolved** to apply for 10 trees and to confirm the site with District Council. The County Councillor offers full support.

## 138/24 FINANCE

1. **Paid Expenditure Transactions** paid between 01/11/24 and 30/11/24

**Resolved** payments approved.

**Payment Paid**

**Reference Date Tn no Gross Details**

Bacs 01/11/24 5582 £2,650.00 D L S Electrical T/A Summerfield Electrical LED replacement

Bacs 01/11/24 5583 £114.83 Amazon Various Repair Supplies

Bacs 10 01/11/24 5584 £20.00 Staffordshire County Training - Construction Design & Ma

DD 01/11/24 5585 £279.55 Ash Waste Services General Waste & Recycling Collection

DD ICO 01/11/24 5586 £35.00 Information Commission Data Protection Annual Fee

DD 01/11/24 5587 £1,248.00 South Staffordshire Council Business Rates - November

Bacs 04/11/24 5588 £1,050.00 Draintech Flooding Investigation on Playing Fields

DD 06/11/24 5589 £12.65 Brightpay Brightpay Connect Monthly Subscript

DebitCard 07/11/24 5590 £19.93 Home Bargains Decorations for Traffic Island Tree

DebitCard 07/11/24 5591 £94.31 Festive Lights Cable and Battery Boxes for Christmas

DrCr 08/11/24 5597 - £735.62 Public Collection Collection from Fireworks

Bacs 11/11/24 5592 £96.94 Amazon Christmas Decorations RH Reimburse

DebitCard 11/11/24 5593 £25.49 Sainsbury's Refreshments for Dutch Visit

Bacs DTE 13/11/24 5594 £116.40 Down to Earth Play Area - Grass Cutting

Bacs LTWC 13/11/24 5595 £100.00 Lesley The Window Cleaner Civic Centre - Window Cleaning

Bacs CPS11 13/11/24 5596 £450.00 Craig's Property Services Refurb of Stage Fire Doors

Bacs KT 13/11/24 5598 £367.81 Kingswood Trust Donation - from Fireworks collection

Bacs 14/11/24 5600 £60.00 CPRE Staffordshire Annual Subscription

100338 14/11/24 5601 £110.00 Royal British Legion Remembrance Wreaths

Bacs CC 15/11/24 5599 £367.81 Compton Care Donation - from Fireworks collection

Bacs PPA 15/11/24 5602 £700.00 Perton Primary Academy PTFA Grant - 119/24 a)

Bacs PEN10 15/11/24 5603 £3,420.53 Staffordshire County Pension Fund - October

Bacs IR10 15/11/24 5604 £3,365.25 Inland Revenue Tax & NI - October

DD BT10 18/11/24 5605 £83.16 British Telecom Telephone & Broadband

DD GAS10 18/11/24 5606 £635.35 Total Energies Gas & Power Civic Centre - Gas

Bacs Clean 20/11/24 5607 £60.00 B Osagie Pavilion - Cleaning

Bacs 20/11/24 5608 £407.64 Acquiesce Environmental Compliance Ltd Pavilion - Legionella

Bacs JK11 20/11/24 5609 £450.00 Jenny's Kitchen Ltd Catering for Dutch Visit

DD PF- 20/11/24 5610 £37.55 Everflow Limited Pavilion - Water

DebitCard 20/11/24 5611 £217.97 Screwfix Direct Fire door Replacement Parts

DD EDF10 21/11/24 5612 £279.96 EDF Energy Pavilion Electricity Charges

CHG 21/11/24 5613 £10.47 HSBC UK Bank Charges

Bacs 22/11/24 5614 £66.00 HAGS-SMP Ltd Play Area Paint

DD 25/11/24 5615 £432.52 Total Energies Gas & Powe Ltd Civic Centre - Electricity

PrePayTopUp 25/11/24 5616 £29.45 Sainsbury's Various

PrePayTopUp 25/11/24 5617 £5.99 Post Office Limited Postage

PrePayTopUp 25/11/24 5618 £194.06 Home & Motorsave Various Maintenance Items

DD DM11 26/11/24 5619 £169.87 Siemens Qtly Rental Nov-Feb 2025

Bacs 28/11/24 5620 £63.59 Amazon Kitchen Supplies & Replacement Door

Bacs 28/11/24 5621 £2,000.00 Wombourne & Kinver Memorials Ltd Prinses Irene Brigade

Bacs 28/11/24 5622 £224.38 Concept Elevators (UK) Ltd Annual Service Contract

Bacs 29/11/24 5623 £16,846.03 Salaries M8

**Total £36,182.87**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Concessionary room hire rate requested by Codsall Community Arts Festival for their event in 2026. **Resolved** to approve the rate that is set for 2026.
5. Considerationto purchasing new litter pickers and hoops**. Resolved** to delegate the decision on type and quantity to the Chairman and Clerk.

## 139/24 POLICIES

**Resolved** to adopt the Dignity at Work Policy to replace the Bullying and Harassment policy.

## 140/24 CIVIC CENTRE & CHILDREN’S PLAY AREA MAINTENANCE

A verbal update on the repairs carried out by the Caretakers was given. The Caretakers will be back on their normal shift pattern from 2nd January 2025.

## 141/24 WAR MEMORIAL

An update on the Airfield marker from Airfields of Britain Conservation Trust was given by the Clerk. The Trust are waiting for more marker stones to be delivered.

## 142/24 PAVILION AND PLAYING FIELDS

1. An update on the playing fields was given.
2. The VCSE (Supportive Communities and Better Health) grant of £7912.20 has been successful. **Resolved** to accept the grant.
3. The UK Prosperity Fund grant of £43,668 has been successful. **Resolved** to accept the grant.
4. Authorised signatories where required are **Resolved** to be The Clerk and Councillor Mrs J Evans.

## 143/24 ALLOTMENTS

An update on the site was given.

## 144/24 HEALTH & SAFETY

An update on health and safety was given. Most Risk assessments are in place. The Football committee have started looking at theirs and using the same format as the others.

## 145/24 CORRESPONDENCE

1. Support Staffordshire Transport Link – Information was given to the councillors. **Resolved** to invite to a future Parish Council meeting.
2. Cadence Centre for Warmth – Perton library has received funding from Cadent. There will be a Community Information Fair on 20th January 2025.

## 146/24 SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis, Cllr C Evans and Mrs R Heseltine.
2. Planning Applications:

**Applications for consideration previously distributed**:

**Application no**. : 24/00822/FULHH

**Location**: 28 Edward Road, Perton, WV6 7NA

**Proposed:** two storey left side extension, first floor right side extension above existing garage and utility, single storey rear extension and construction of detached garage.

**Resolved:** No objections raised by Perton Parish Council

**Application no**. : 24/01010/COU

**Location**: Land to the rear of 20 Farleigh Road, Perton, WV6 7RH

**Proposed:** change of use from agricultural to garden land.

**Resolved:** Perton Parish Council objects to this proposal as it is a breach of Green Belt policy.

Councillors Mrs R Heseltine and C Evans abstained and took no part in the discussion

## 150/24 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 13th January 2025

Precept – 20th January 2025

**Meeting closed at 9.10pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 30/11/24 inclusive. This may include

transactions with ledger dates outside this period.

Balances at the start of the year

**Ordinary Accounts**

HSBC Current Account £8,153.66

Petty Cash Account £250.00

Prepayment Card £0.00

Public Sector Deposit Fund £161,000.00

Total £169,403.66

RECEIPTS Net Vat Gross

Parish Council £358,519.61 £0.00 £358,519.61

Civic Centre £97,543.51 £0.00 £97,543.51

Allotments £2,219.00 £0.00 £2,219.00

Pavilion & Playing Fields £7,327.76 £0.00 £7,327.76

Total Receipts £465,609.88 £0.00 £465,609.88

PAYMENTS Net Vat Gross

Parish Council £160,985.28 £3,579.11 £164,564.39

Civic Centre £111,521.65 £5,241.97 £116,763.62

Allotments £5,147.25 £776.24 £5,923.49

Pavilion & Playing Fields £15,516.20 £2,118.14 £17,634.34

Total Payments £293,170.38 £11,715.46 £304,885.84

Closing

**Ordinary Accounts**

HSBC Current Account £8,877.70

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £321,000.00

£330,127.70

Total £330,127.70

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

HSBC Current Account £8,877.70

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £321,000.00

Total £330,127.70