4th September 2025

**MEMBERS OF THE MANAGEMENT COMMITTEE**

Dear Councillor,

You are summoned to a meeting of the Management Committee, Board room, Perton Civic Centre on Wednesday 10th September 2025 at7.00pm.

Yours faithfully

B Hodgetts

**Becky Hodgetts**

**Clerk to the Parish Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

# AGENDA

## M01/25 – To receive apologies for absence

## M02/25 – Declaration of Disclosable Pecuniary and other Interests and approve dispensation requests

## M03/25 – To approve minutes from Management Committee meeting held on 29th January 2025 [20250129 (January) Management minutes.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishCouncil2/EfgXrdMcVBBPlpYyh897vTQBt41TILz0jgTmZIFZlnrxLg?e=tieKax)

## M04/25– To receive the management report for information [Management Report September 2025.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishCouncil2/EdrW4pShZktJr-cBJCiTSjYBw6Xc6hxCuloSyFwAjwAd9w?e=FoK5Mw)

## M05/25– To consider Lakeside Hall floor refurbishment (quotes attached) [Peter dorrell refurb 2025.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishOffice/ESAq8U8b161Ms9QtVxWMRsABoKmPimTIS1e9O7l6PIa1GA?e=OFi4TW)

## M06/25 – To review the Health, Safety, Wellbeing Audit action plan [Audit action plan 2025.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishOffice/EfgiGyucUR9OlOQPeYa1GFQB1cLMd7gpNF74OcQhfqpJaQ?e=FKiGCO)

## M07/25 – Policies for review

1. Health, Safety & Wellbeing Policy [Health, Safety & Wellbeing Policy.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishOffice/Ec-Li7WrTq1GvANjHW5N1asBVmt_wG2rbptl3RKZThoM2w?e=Vha9t8)
2. Risk Assessment [Risk Assesment Policy.docx](https://pertonparishcouncil.sharepoint.com/%3Aw%3A/s/ParishOffice/EVcymBkAX8NKv3MsbkixiLwBycMkd4w-ZvhXLKqCBb1Lpg?e=I71XmX)

## M08/24 - Date and time of next meeting - Wednesday 28th January 2026 at 7pm