# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 13th January 2025, 7.00pm**

PRESENT:

Councillors Mrs P Allen, Mrs S Beardsmore, N Caine, P Davis (Chairman), K Elder, Mrs J Evans, C Evans (Vice-Chairman), D Glynn, Mrs R A Heseltine, C Rathbone, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Also in attendance:

Members of the public – 2

## 149/24 PUBLIC OPEN SESSION

There were no questions or comments from the public present.

## 150/24 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs S Payne and J Sargent.

## 151/24 REPORTS – received for information

1. Police, Fire and Crime Reports – No formal report has been received.
2. Weekly Clerks reports – previously distributed. Reports are available on the Parish Council website.

## 152/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

156/24 a) Transaction 5652 – Cllr N Caine (Pecuniary Interest)

## 153/24 CODE OF CONDUCT DISPENSATIONS REQUESTS

No declarations received.

## 154/24 MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 9th December 2024 were a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
	* 1. Pavilion & Playing Fields Working Party held on 6th January 2025
		2. Finance meeting held on 7th January 2025

## 155/24 STAFFORDSHIRE COUNTY COUNCIL

1. County Council report – Unfortunately the County Councillor was unable to attend.
2. The cost of the pole installation for the Speed Indicator Device for £2099 + vat. was discussed. **Resolved** to approve the installation.
3. Flooding of the A41 and Heath House Lane was discussed. **Resolved** to write to the County Council Flood Officer and Chief Executive copying in anyone else thought suitable.

## 156/24 FINANCE

1. **Paid Expenditure Transactions** paid between 01/12/24 and 31/12/24

**Resolved** payments approved.

**Payment Paid**

**Reference Date Tn no Gross Details**

DD ASH11 02/12/24 5624 £262.56 Ash Waste Services General Waste & Recycling Collection

CreditCard 02/12/24 5625 £522.00 Lights 4 Fun Christmas LED Reindeer & Sleigh

CreditCard 02/12/24 5626 £53.30 Alfafado Ltd T/A Battery Station Batteries for Christmas Decorations

CreditCard 02/12/24 5627 £225.48 Kingfisher Direct Grit Bin x2

DD Rates12 02/12/24 5628 £1,248.00 South Staffordshire Council - Business Rates - December

Bacs DTE11 04/12/24 5629 £116.40 Down to Earth Play Area - Grass Cutting

Bacs AOS11 04/12/24 5630 £257.30 Ace of Sprays Gutter Cleaning at Pavilion

Bacs Ditton10 04/12/24 5631 £600.00 Ditton Services Playing Fields Grass Cutting

Bacs AEC11-p 04/12/24 5632 £76.80 Acquiesce Environmental Compliance Ltd Pavilion – monitoring

Bacs ECI11 04/12/24 5633 £121.20 Evac Chair International Maintenance Contract

Bacs MDG11 04/12/24 5634 £1,800.00 MDG Construction Ltd Pavilion works

Bacs DLS11 04/12/24 5635 £1,858.00 D L S Electrical T/A Summerfield Electrical Christmas Lights

DD BPayCon11 04/12/24 5636 £12.65 Brightpay Connect Monthly Subscript

CHQ JK11 05/12/24 5637 -£30.00 Jenny's Kitchen Ltd Catering for Dutch Visit - refund

Bacs FA4L12 05/12/24 5638 £61.80 First Aid 4 Less AED Prep Kit Replacement

DD Ricoh O- 06/12/24 5639 £188.86 Ricoh Office - Rental Charges and Copies 01/11/24-31/01/25

DebitCard 11/12/24 5640 £30.00 Wickes Supplies for boxing in external pip

Bacs PEN11 13/12/24 5641 £4,389.14 Staffordshire County Pension Fund Pension - November

Bacs IR11 13/12/24 5642 £5,216.62 Inland Revenue Tax & NI - November

Bacs LTWC12 17/12/24 5643 £50.00 Lesley The Window Cleaner Civic Centre - Window Cleaning

DD BT11 17/12/24 5644 £83.16 British Telecom Telephone & Broadband

Bacs Film12 18/12/24 5645 £300.00 Arts Alive Flicks in the Sticks - 'The Good Li

Bacs 18/12/24 5646 £550.00 Store stuff Self Storage Christmas Tree - Anders Sq Reimburse-LSWA

DD WATER12 18/12/24 5647 £118.51 Everflow Limited Water

DD GAS11 18/12/24 5648 £865.05 Total Energies Gas & Power Ltd Civic Centre - Gas

CHG HSBC12 21/12/24 5650 £13.69 HSBC UK Bank Charges

Bacs 23/12/24 5651 £209.30 Amazon Litter Pickers & Accident Book

Bacs Clean11 23/12/24 5652 £105.00 B Osagie Pavilion - Cleaning

Bacs AOS12 23/12/24 5653 £75.00 Ace of Sprays Pavilion Gutter Repairs

Bacs BF&S12 23/12/24 5654 £342.60 Banner Fire & Safety Limited Annual Fire Extinguisher Inspection

Bacs BTH12 23/12/24 5655 £3,100.00 Bill Thomson Pavilion Decorating

Bacs AEC12 23/12/24 5656 £244.80 Acquiesce Environmental Compliance Ltd Legionella Monitoring

Bacs PMS12 23/12/24 5657 £500.00 Staffordshire County Council Perton Middle School Donation

Bacs ESPO12 23/12/24 5658 £200.80 ESPO Cleaning Products & Stationery

DD ELEC11 23/12/24 5659 £564.13 Total Energies Gas & Power Ltd Civic Centre - Electricity

Bacs 24/12/24 5660 £182.56 Halls SMS Hand Towels, Toilet Rolls & Centre

DD A-Water12 24/12/24 5661 £532.64 Waterplus Allotments - Water

EDF11 24/12/24 5662 £359.21 EDF Energy Pavilion Electricity Charges

Bacs 27/12/24 5649 £13,528.45 SalaryM9

 **Total** **£38,935.01**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Concessionary room hire rate requested by Support Staffordshire for a Volunteer event. **Resolved** to approve concessionary rate for this event.
5. Considerationto purchasing bleed kits to be placed in Defibrillator cabinets**. Resolved** to purchase 3 bleed kits at a cost of £59 + VAT each.

## 157/24 POLICIES

**Resolved** Notice Board Policy accepted with no amendments.

## 158/24 PAVILION AND PLAYING FIELDS

1. An update on the playing fields was merged with item b)
2. Shared Prosperity Fund agreed to receive in December.
3. The District is very supportive and very generous. In order to facilitate this and remain in conditions it will require £18713.94 from the S106 fund. **Resolved** to approve.
4. Defer the field drainage works. This could be looked at through other funding sources at a later date. **Resolved** to defer.
5. The grant of £43,668 has been allocated as part of the conditions as follows:
* GJ Lewis for repair of drainage requirements, land restoration and ground preparation of the pavilion compound
* MGD Construction for improvement of footpaths around the pavilion, including the path up to the pavilion.

**Resolved** to approve works as listed above.

1. S106 funding
2. **Resolved** to obtain quotes for reseating of goal posts on pitch 1 and 4
3. **Resolved** to appoint Cap Systems to fabricate 4 square post to round goal post converters. It was proposed a maximum budget of £1,000 for both items. This would be funded through s106.
4. A waste bin and collection is required at the pavilion. **Resolved** to approve fortnightly collections at a cost of £16 per lift for a 1600 litre bin from the Utility Hub.
5. Electricity costs – the contract is due to end December 2025, therefore renewal will be for 36 months. **Resolved** to accept the costs from EDF at 26.2p per day rate, 20.2p night rate and standing charge of 50p per day.

## 159/24 ALLOTMENTS

* + - 1. An update on the allotments was given by the Clerk. The pedestrian gate has been installed and the water been turned off. The Wrottesley Village developer has arranged for the Japanese knotweed near to the allotment site to be electrically treated. This is seemingly better than chemical treatment.

Compliments were given to the allotment holders, they are very co-operative with restoration following the high winds.

* + - 1. The installation of the additional trough was considered again.
1. Pipework
2. Hire of digger

 Queries were raised and therefore, **Resolved** to defer to the allotment committee to discuss further.

* + - 1. The installation of four new raised beds at a cost of £7,985 was discussed. Community if the best Medicine funding will only fund up to £1, 000. This quote is very expensive for little return. **Resolved** to purchase some benches for the area in front of the raised beds from this fund. Further funding for a communal area could be looked at. To discuss with the allotment s committee.

## 160/24 HEALTH & SAFETY

An update on health and safety was given. Risk assessments have now been completed. Thank you to Cllr Mrs B Walters and the Civic centre admin assistant for their hard work.

## 161/24 CORRESPONDENCE

1. A resident has volunteered to help with the war memorial project. **Resolved** to invite them to a Parish Council meeting.
2. The planting site for the Sakura trees was discussed and agreed. The trees need plenty of water and they have shallow roots. An area adjacent to Dippons Lane and also green areas in the centre were proposed.

The Tree Officer has offered to come and give a presentation on the value of trees. **Resolved** to invite him to the Annual Parish Meeting in May.

1. Information was handed to members regarding the Community Fair on 20th January 2025 1030am – 12.30pm
2. The Staffordshire Library January newsletter was previously distributed for information.

## 162/24 SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis, Cllr C Evans and Mrs R Heseltine. A verbal report was given by Cllr Mrs P Allen.
2. The Premises licence for The Mount Golf & Country Club was discussed. **Resolved** to take the officers recommendations.
3. The Social Housing Allocations Policy was discussed.
4. Funding for an Interpretation board up to £1,000 has been granted through the Shared Prosperity Fund. **Resolved** to order an A1 sign from Shelley Signs and the council to top up the difference.
5. Planning Applications:

**Applications for consideration previously distributed**:

**Application no**. : 24/01069/FULHH

**Location**: 1 Troon Court, Perton, WV6 7YW

**Proposed:** two storey side/rear extension.

**Resolved:** Perton Parish Council raised no objections to this proposal.

**Applications returned since previous meeting**:

**Application no**. : 24/01039/FUL

**Location**: The Pear & Partridge, The Parkway, Perton, WV6 7XZ

**Proposed:** new covered pergola to side beer garden, tall timber festoon lighting posts to front patio area and extend front window to full length.

**Resolved:** Perton Parish Council raised no objections to the proposal.

## 163/24 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council

Precept – 20th January 2025

 – 10th February 2025

**Meeting closed at 8.32pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

 Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/24 and 31/12/24 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 HSBC Current Account £8,153.66

 Petty Cash Account £250.00

 Prepayment Card £0.00

 Public Sector Deposit Fund £161,000.00

 Total £169,403.66

 RECEIPTS Net Vat Gross

 Parish Council £360,936.09 £0.00 £360,936.09

 Civic Centre £106,106.65 £0.00 £106,106.65

 Allotments £2,219.00 £0.00 £2,219.00

 Pavilion & Playing Fields £15,603.96 £0.00 £15,603.96

 Total Receipts £484,865.70 £0.00 £484,865.70

 PAYMENTS Net Vat Gross

 Parish Council £177,081.46 £3,827.98 £180,909.44

 Civic Centre £126,397.68 £5,700.65 £132,098.33

 Allotments £5,679.89 £776.24 £6,456.13

 Pavilion & Playing Fields £21,715.76 £2,641.19 £24,356.95

 Total Payments £330,874.79 £12,946.06 £343,820.85

Closing

**Ordinary Accounts**

HSBC Current Account £14,198.51

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £296,000.00

 £310,448.51

Total £310,448.51

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

HSBC Current Account £14,198.51

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £296,000.00

Total £310,448.51