# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 10th February 2025, 7.00pm**

PRESENT:

Councillors, Mrs S Beardsmore, N Caine, P Davis (Chairman), K Elder, Mrs J Evans, C Evans (Vice-Chairman), D Glynn, Mrs R A Heseltine, C Rathbone, S Payne, J Sargent and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Also in attendance:

Members of the public – 2

## 171/24 PUBLIC OPEN SESSION

There were no questions or comments from the public present.

## 172/24 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs Mrs P Allen, Mrs A James, and J Turner

## 173/24 REPORTS – received for information

1. Police, Fire and Crime Reports –A brief report was presented by PCSO Tooth

Shop lifting is the real problem at the moment.

1. Weekly Clerks reports – previously distributed. Reports are available on the Parish Council website.

## 174/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

181/24 Civic Centre hire charges – Cllrs N Caine, P Davis, D Glynn, Mrs R Heseltine, S Payne and Mrs B Walters (pecuniary interest)

182/24 b) Allotment plot rents – Cllr P Davis (pecuniary interest)

## 175/24 CODE OF CONDUCT DISPENSATIONS REQUESTS

Dispensation requests were received and approved for the following:

181/24 Civic Centre hire charges – Cllrs N Caine, P Davis, D Glynn, Mrs R Heseltine, Mrs B Walters, S Payne

## 176/24 MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 13th January were a true and correct record.
2. **Resolved** that the minutes of the Parish Council Meeting held on 20th January were a true and correct record.
3. Noted for information the draft minutes of the following committees/working parties:
   * 1. Pavilion & Playing Fields Working Party held on 9th January 2025
     2. Management Committee held on 29th January 2025
     3. Finance meeting held on 4th February 2025
     4. Allotment Committee meeting held on 5th February 2025

## 177/24 STAFFORDSHIRE COUNTY COUNCIL

1. County Council report – Flooding of the A41 – the area was jetted by Highways on 14th January and it is believe that this has now resolved the issue. There has not been much rain since but it will be monitored. Sweeping of the area has made a big difference. Can this be a regular thing.

Fair Flooding team only deal with homes.

Missing Chevron will be replaced in March

Highways projects for the next 12 months will be agreed in March. If there are any requests please let Cllr Abrahams know.

* Lines on A41 – to be redone to accommodate more vehicles.
* Widening of junction at Jenny Walkers Lane with Pattingham Road
* Arrows painted at the islands on the Parkway
* It was noted that the quality of the pothole repairs has improved
* Approach to the ford at Trescott there is a bump in the road.
* Flooding at the Pattingham Road to be looked at.

1. Flooding of the A41 – this was discussed at item a).

## 178/24 FINANCE

1. **Paid Expenditure Transactions** paid between 01/01/25 and 31/01/25

**Resolved** payments approved.

**Payment Paid**

**Reference Date Tn no Gross Details**

DD ASH12 02/01/25 5663 £207.96 Ash Waste Services General Waste & Recycling Collection

DD Rates01 02/01/25 5664 £1,248.00 South Staffordshire Council Business Rates - January

Bacs 06/01/25 5665 £150.00 Staffordshire County Website Services

Bacs CH01 06/01/25 5666 £278.26 Citron Hygiene UK Limited Sanitary & Nappy Bin Annual Contract

Bacs 06/01/25 5667 £208.63 Amazon Litter Pickers and Bag Hoops

DD BPay 06/01/25 5668 £12.65 Brightpay Connect Monthly Subscription

DD Ricoh C- 10/01/25 5669 £183.74 Ricoh Centre - Rental Charges and Copies 01/12/24-28/02/25

Bacs IR12 10/01/25 5670 £3,641.79 Inland Revenue Tax & NI - December 201/3

Bacs PEN12 10/01/25 5671 £3,505.24 Staffordshire County Pension - December

DebitCard 10/01/25 5672 £91.38 Apecs Consult Ltd Additional Keys for Pavilion

Bacs DLS01 14/01/25 5673 £200.00 D L S Electrical Removal of Christmas Lights

Bacs DW01 14/01/25 5674 £74.59 London Hearts (T/A Defib World) Replacement Defib Pads - Pavilion

DD 15/01/25 5675 £202.16 Waterplus Allotments - Water

Bacs 15/01/25 5676 £212.40 Value Products Ltd Bleed Control Kit x 3

Bacs 16/01/25 5677 £534.00 FAAC Entrance Solutions UK Ltd Automatic Doors - Annual Service

Bacs 17/01/25 5678 £22.44 Amazon Box Files and Christmas storage bag

DD BT12 17/01/25 5679 £86.52 British Telecom Telephone & Broadband

Bacs 20/01/25 5680 £384.00 J Whittingham & Son Christmas Tree in Anders Square

DD 20/01/25 5681 £108.41 Everflow Limited Water

DD GAS12 20/01/25 5682 £912.24 Total Energies Gas & Power Ltd Civic Centre - Gas

Bacs AEC01 21/01/25 5683 £160.80 Acquiesce Environmental Compliance Limited Legionella Monitoring

DD EDF12 21/01/25 5684 £360.05 EDF Energy Pavilion Electricity Charges

CHG HSBC 21/01/25 5685 £12.32 HSBC UK Bank Charges

PettyCash 21/01/25 5689 £172.89 Home & Motorsave Various

PettyCash 21/01/25 5690 £14.99 Amazon Star For Christmas Tree - Outer Island

PettyCash 21/01/25 5691 £38.35 Sainsbury's Refreshments for Christmas Meeting

PettyCash 21/01/25 5692 £5.18 Martyns Carpet Cleaning Fluid

Bacs 22/01/25 5686 £19.33 Amazon Certificate Frames & Gutter Hooks

Bacs 22/01/25 5687 £120.00 NALC Local Councils Award Scheme – Accreditation

DD ELEC12 22/01/25 5688 £611.12 Total Energies Gas & Power Ltd Civic Centre - Electricity

Bacs 30/01/25 5693 £69.14 Halls SMS Hand Towels & Centrefeed Rolls

Bacs MSL01 30/01/25 5694 £3,471.60 Morelock Signs Ltd Speed Indication Device

Bacs 31/01/25 5695 £13,213.00 Salaries M10

**Total £30,533.18**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Plantscape – The cost of the one, or three-year contract was discussed. **Resolved** Clerk to ask if the delivery charge could be absorbed, if not, it was agreed to accept the three-year contract.
5. **Resolved** to approve the concessionary rate for the resident’s charity event in aid of Brain Tumour research
6. **Resolved** to approve the concessionary room rate for Compton Care Choir as part of their fundraising events.

## 179/24 POLICIES

* + - 1. **Resolved** the following policies were considered:

1. Social media – reviewed and accepted with no amendments.
2. Vexatious Complaints - reviewed and accepted with no amendments.
3. Website - reviewed and accepted with no amendments.
4. Wi-fi acceptable use - reviewed and a question of tracing sites accessed was raised. The Clerk will clarify this and add to the policy if necessary. accepted with no amendments at this point. .
5. **Resolved** the following policies were considered following recommendation from the Management Committee
6. No smoking & E-cigarettes - **Resolved** to accept the policy but to investigate a drugs policy
7. Asset recording/disposal – **Resolved** to accept with no amendments

## 180/24 FUTURE MEETING DATES - Resolved to accept the proposed dates for Full Council and committee meetings

## 181/24 CIVIC CENTRE – Resolved no increase in room hire rates for 2025-26 as recommended by the Management Committee.

## 182/24 ALLOTMENTS

* + - 1. The installation of the additional trough was considered again. The Allotment committee agreed that a mini digger would be the best item to use to dig the trench for the new trough. The cost will be approximately £440 with materials. **Resolved** to go ahead with the hire of the digger.
      2. **Resolved** to agree a 10% plot rent increase from April 2026 as recommended by the Allotment Committee.

## 183/24 EVENTS

1. Citizen of the Year – **Resolved** to have the under 18’s category and over 18’s category. Closing date for nominations is 31st March 2025 with presentations to be held at the Annual Parish Meeting. The members also agreed that the Christmas Fair Committee could ask the winners to switch the lights on at the Fair in December.
2. Flicks in the Sticks – **Resolved** to approve the dates proposed for 2025-26
3. Best Kept Village Community competition – More volunteers are required. There are groups that support the community but there is no co-ordination. **Resolved** to form a working party with the following councillors - Mrs R Heseltine, Mrs J Evans, Mrs B Walters, P Davis, K Elder, C Evans and

D Glynn.

1. Fireworks – **Resolved** to hold a 10 minute display on 2nd November 2025. The cost will be £325 per minute.
2. VE day 8th May 2025 – **Resolved** to purchase some mixed lamppost signs at a cost of £125.99. Parish Councillors can purchase from the clerk’s office should they wish to.

## 184/24 PAVILION AND PLAYING FIELDS

An update on the pavilion and playing fields work. Weather permitting the drainage work and goal post reseating will start week commencing 10th February. The compound will hopefully be started at the end of February. There were further discussion with the Scouts raised other requirement.

Monitoring of the electrics continues. Also, the benches have been ordered and the siting of them agreed with PCSO Tooth and the Crime Prevention Design Advisor.

The mower is repaired and will only be used when absolutely necessary in-between the scheduled cuts with Ditton Services. There will be curtailments on use and designated users.

A site meeting with the representatives from Park Run, SSDC, Scouts and Perton Parish Council had a very good meeting. There is full support of the 2k junior and 5k adult route. There will be ongoing maintenance requirements for the footpaths.

## 185/24 DEFIBRILLATOR

**Resolved** to write to the Pear and Partridge asking them to install an electric supply and a defibrillator as part of their refurbishment.

## 186/24 HEALTH & SAFETY

1. The Clerk to confirm where we are with the Fire Risk assessment. A Councillor also asked for the ‘How to use’ defibrillator poster for the allotments also be put in the civic centre.
2. **Resolved** to adopt the risk assessments as previously distributed.

## 187/24 SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllr P Davis, Cllr C Evans and Mrs R Heseltine.
2. Planning Applications:

**Applications for consideration previously distributed**:

**Application no**. : 25/000047/ADV

**Location**: The Pear & Partridge, The Parkway, Perton, WV6 7XZ

**Proposed:** Installation of replacement signs to include 1x new pictorial panel to existing single post, 2x sign written logos, 2x sets of individual house name letters, 1x set of welcome letters, 1x amenity board, 1x single sided panel fitted below existing post mounted corex sign

## 188/24 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 10th March 2025

**Meeting closed at 8.49pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/01/25 inclusive. This may include

transactions with ledger dates outside this period.

Balances at the start of the year

**Ordinary Accounts**

HSBC Current Account £8,153.66

Petty Cash Account £250.00

Prepayment Card £0.00

Public Sector Deposit Fund £161,000.00

Total £169,403.66

RECEIPTS Net Vat Gross

Parish Council £362,422.03 £0.00 £362,422.03

Civic Centre £120,095.40 £0.00 £120,095.40

Allotments £2,219.00 £0.00 £2,219.00

Pavilion & Playing Fields £15,936.46 £0.00 £15,936.46

Total Receipts £500,672.89 £0.00 £500,672.89

PAYMENTS Net Vat Gross

Parish Council £192,062.73 £4,563.34 £196,626.07

Civic Centre £139,695.31 £6,210.05 £145,905.36

Allotments £6,075.70 £814.97 £6,890.67

Pavilion & Playing Fields £22,202.04 £2,729.89 £24,931.93

Total Payments £360,035.78 £14,318.25 £374,354.03

Closing

**Ordinary Accounts**

HSBC Current Account £14,472.52

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £281,000.00

£295,722.52

Total £295,722.52

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

HSBC Current Account £14,472.52

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £281,000.00

Total £295,722.52