# **Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 10th March 2025, 7.00pm**

PRESENT:

Councillors, Mrs P Allen, Mrs S Beardsmore, N Caine, P Davis (Chairman), K Elder, Mrs J Evans, C Evans (Vice-Chairman), D Glynn, Mrs R A Heseltine, Mrs A James, C Rathbone, S Payne, J Sargent, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Also in attendance:

Members of the public – 2

Maggie Quinn – South Staffordshire Council

The Chairman expressed his condolences on behalf of the Council to Councillor S Payne on the sad loss of his son.

## 189/24 PUBLIC OPEN SESSION

There were no questions or comments from the public present.

## 190/24 APOLOGIES FOR ABSENCE

No apologies noted.

## 191/24 SOUTH STAFFORDSHIRE COUNCIL

## Maggie Quinn Community Wellbeing and Partnership Officer, Locality Enabler for locality 4

* An update on the UK Prosperity Fund and a reminder of the Locality enabler roles was given.
* The new platform ‘Govocal’ will enable the council to consult and engage at all levels. More information will be available when it goes live.
* The Safety partners have a gazebo enabling them to attend community events.
* The possibility of a Smart Alert linking businesses has been raised y another parish – this is being looked into.
* Dementia – the Dementia Alliance is being re-invigorated. The Alzheimer Society do no longer support Dementia Friendly Centres. SSDC will take this forward and become a Dementia Friendly District. and have their own logo.
* CCTV is being upgraded and looking at cloud based equipment – decisions are imminent.
* The Climate Change Plan is being reviewed.
* There are changes to the Crime and Policing bill – off road bikes and scooters and car cruising - vehicles can be seized without requiring a warning first.
* A Public Space Protection Order consultation on Anders Square is being carried out.
* Councillors asked if the lack of a pedestrian crossing at Wrottesley Village can be supported by the locality enabler. Any information to be forwarded.
* It was agreed that the next update will be in three months time.

Several other issues were raised – extended PSPO area and lack of crossing at Wrottesley Village.

## 192/24 REPORTS – received for information

1. Police, Fire and Crime Reports – A brief report was presented from PCSO Carter
2. Weekly Clerks reports – previously distributed. Reports are available on the Parish Council website.

## 193/24 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

197/24 Payment 5706 – Cllrs N Caine

197/24 f) & h) Perton Carnival – Cllrs Mrs P Allen, Mrs R Heseltine & Mrs B Walters

## 194/24 CODE OF CONDUCT DISPENSATIONS REQUESTS

No dispensation requests received

## 195/24 MINUTES

1. **Resolved** that the minutes of the Parish Council Meeting held on 10th February were a true and correct record.
2. Noted for information the draft minutes of the following committees/working parties:
	* 1. Finance meeting held on 4th March 2025

## 196/24 STAFFORDSHIRE COUNTY COUNCIL

County Council report – Unfortunately the County Councillor sent his apologies.

A list of potholes repaired in Perton was circulated prior to the meeting. Councillors pointed out that the pothole listed for Lytham Road has not been done but is on the list as being completed.

## 197/24 FINANCE

1. **Paid Expenditure Transactions** paid between 01/02/25 and 28/02/25

**Resolved** payments approved.

**Payment Paid**

**Reference Date Tn no Gross Details**

Bacs PWB01 03/02/25 5696 £144.00 P W Banks Manure

Bacs EDGE02 03/02/25 5697 £1,516.74 Edge IT Systems Ltd Annual Licence Fee

DD ASH01 03/02/25 5698 £210.60 Ash Waste Services General Waste & Recycling

CreditCard 03/02/25 5699 £707.97 Nisbets Ltd Hot Water Urns

CreditCard 03/02/25 5700 £19.94 HD Plants Ltd T/A Hedges Hawthorne Plants

DD BPayCon01 05/02/25 5701 £12.65 Brightpay Connect Monthly Subscription

Bacs DS01 11/02/25 5702 £300.00 Ditton Services Hedge Cutting - Allotments

Bacs 11/02/25 5703 £47.01 Amazon Wheel Barrow & Hoover Bags

Bacs UTS02 11/02/25 5704 £114.00 Ultimate Temperature Solutions Ltd Boiler Repairs

Bacs TDP02 13/02/25 5705 £444.00 TDP Limited Bench for Pavilion

Bacs Clean01 14/02/25 5706 £60.00 B Osagie Pavilion - Cleaning

Bacs PEN01 14/02/25 5707 £3,570.48 Staffordshire County Pension Fund - January

Bacs IR01 14/02/25 5708 £3,596.41 Inland Revenue Tax & NI - January

Bacs RBL01 14/02/25 5709 £149.98 Royal British Legion VE Day 80 - lamp post signs and flag

Bacs ESPO02 17/02/25 5710 £29.70 ESPO Replacement Sweeper Heads

DD 17/02/25 5711 £59.41 Waterplus Allotments - Water

DD BT01 17/02/25 5712 £86.40 British Telecom Telephone & Broadband

DD GAS01 19/02/25 5713 £1,355.09 Total Energies Gas & Power Ltd Civic Centre - Gas

Bacs PFL01 20/02/25 5714 £2,802.00 Pro-fence Ltd Play Area Repairs and New Gate allotments

DD WATER02 20/02/25 5715 £508.49 Everflow Limited Water Civic Centre & Pavilion

DD EDF01 21/02/25 5716 £1,322.72 EDF Energy Pavilion Electricity Charges

DD ELEC01 21/02/25 5717 £726.68 Total Energies Gas & Power Ltd Civic Centre - Electricity

CHG HSBC02 21/02/25 5718 £6.20 HSBC UK Bank Charges

Bacs Film01 26/02/25 5719 £300.00 Arts Alive Flicks in the Sticks - 'Thelma'

Bacs AEC02 26/02/25 5720 £160.80 Acquiesce Environmental Comp.Ltd Legionella Monitoring

Bacs 26/02/25 5721 £1,755.00 The UK Firework Company 45% Deposit for Display 02/11/25

Bacs 28/02/25 5722 £13,080.81 Salaries M11

 **Total £33,087.08**

1. Cash book to date received and noted for information.
2. Income statement to date received and noted for information.
3. Expenditure and budget to date received and noted for information.
4. Parish Council remuneration – the decision to not increase the allowance to Parish Councillors from South Staffordshire Council for information.

Councillors Mrs P Allen, Mrs R Heseltine & Mrs B Walters left the meeting.

1. **Resolved** to approve the use of Perton Civic Centre for Perton Carnival free of charge.

**Resolved** to change order of business as per Standing Order 10 vi.)

1. **Resolved** to approve a grant of £362 for Perton Carnival insurance.

Councillors Mrs P Allen, Mrs R Heseltine & Mrs B Walters rejoined the meeting.

1. **Resolved** to approve the concessionary room rate for South Staffordshire Council Leisure services exercise session.

i)  **Resolved** to approve the asset register as presented.

## 198/24 ALLOTMENTS

An update was given by the Clerk. New benches have been purchased through funding from South Staffordshire Council, Community is the Best Medicine. The constitution has been circulated to the Allotment Committee members for feedback. The aim is to have the new Association formed by the 1st May 2025.

## 199/24 BKV -

## An update was given on the working party meetings. The first decision was if the parish council wants to enter and if so which section. Physical judging is only one day this year.

 The main problem is volunteers. We are aware of residents group who do things around the village but we are not aware of their contribution. Daffodils have been planted on the Parkway.

 Dressing the bus shelters was agreed. There are already three organisations interested. The Parish Council should be involved.

## Resolved to submit a full application at a cost of £35.

## 200/24 PAVILION & PLAYING FIELDS

## Resolved to subscribe to the legal retainer with South Staffordshire Council at a cost of £700 per annum.

* + - 1. **Resolved** to give the working party permissions to set up permissions for use of Pavilion compound and footpaths for which the Parish Council is responsible. This will then be confirmed with South Staffordshire Council as leaseholder.
			2. An update on the Park Run was given. **Resolved** to obtain the necessary permissions from South Staffordshire Council to ensure the woodland can form part of the adult 5k course. An update on the Parkrun was given.
			3. An update on the Playing fields drainage and Pavilion compound works was given. The works should be complete by the end of Friday 21st March in time for submission of paperwork. Special thanks to Chris at Cap Systems for their contribution to the project.
			4. The gate installations into the compound will be covered by the UK Prosperity fund already approved.

## 201/24 ENERGY ASSESSMENT REPORT

The report was received for both the Civic Centre and Pavilion. The report does not really show the true issues at either premises. **Resolved** to form a working group to review the document in full and propose any next steps. Members of the working group will be Cllrs Mrs P Allen, N Caine, D Glynn and S Payne.

## 202/24 HEALTH & SAFETY

Approval was given to subscribe to the Staffordshire County Council annual Service Level Agreement for the Health, Safety & Wellbeing service. Unfortunately, the cost is not available yet but 2024-25 was £1,500. **Resolved** to approve with a 25% discrepancy factor for 2025-26.

## 203/24 SOUTH STAFFORDSHIRE COUNCIL

1. District Council written report presented from Cllrs Mrs P Allen, P Davis, C Evans and Mrs R Heseltine.
2. Planning Applications:

**Applications for consideration previously distributed**:

**Application no**. : 25/00127/FULHH

**Location**: 19 Rockingham Drive, Perton, WV6 7SJ

**Proposed:** First floor extension above garage, garage conversion to liveable space and retrospective planning permission for relocation of boundary fence.

**Resolved:** No objections raised by Perton Parish Council

**Location**: The Pear & Partridge, The Parkway, Perton, WV6 7XZ

**Proposed:** to amend the layout of the premises

**Resolved:** No objections raised by Perton Parish Council

Councillors Mrs R Heseltine and C Evans abstained and took no part in the discussion.

## 204/24 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 14th April 2025

Annual Parish Meeting – 28th April 2025

**Meeting closed at 9.07pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

Financial Summary - Cashbook

 Summary of receipts and payments between 01/04/24 and 28/02/25 inclusive. This may include

 transactions with ledger dates outside this period.

 Balances at the start of the year

 **Ordinary Accounts**

 HSBC Current Account £8,153.66

 Petty Cash Account £250.00

 Prepayment Card £0.00

 Public Sector Deposit Fund £161,000.00

 Total £169,403.66

 RECEIPTS Net Vat Gross

 Parish Council £362,422.03 £0.00 £362,422.03

 Civic Centre £120,095.40 £0.00 £120,095.40

 Allotments £2,219.00 £0.00 £2,219.00

 Pavilion & Playing Fields £15,936.46 £0.00 £15,936.46

 Total Receipts £500,672.89 £0.00 £500,672.89

 PAYMENTS Net Vat Gross

 Parish Council £192,062.73 £4,563.34 £196,626.07

 Civic Centre £139,695.31 £6,210.05 £145,905.36

 Allotments £6,075.70 £814.97 £6,890.67

 Pavilion & Playing Fields £22,202.04 £2,729.89 £24,931.93

 Total Payments £360,035.78 £14,318.25 £374,354.03

Closing

**Ordinary Accounts**

HSBC Current Account £14,472.52

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £281,000.00

 £295,722.52

Total £295,722.52

Uncleared and Unpresented

Statement Closing

**Ordinary Accounts**

HSBC Current Account £14,472.52

Petty Cash Account £0.00

Prepayment Card £250.00

Public Sector Deposit Fund £281,000.00

Total £295,722.52