# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 2nd September 2025 at 10.00am**

## **Present:**

Councillors Mrs P Allen, N Caine, P Davis, C Evans, D Glynn (Chairman), Mrs R Heseltine and C Rathbone.

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

## F29/25 - APOLOGIES FOR ABSENCE

No apologies received

## F30/25 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declaration of pecuniary or other interests received.

## F31/25 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F32/25 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 8th July 2025, previously distributed, were a true and correct record and signed by the Chairman.

## F33/25 - PROJECTOR AND MICROPHONES

Following further information received regarding the purchase of a projector and microphones, it was **resolved** that recommendations will be taken to full council.

## F34/25 - ACCOUNTS PAID

The Clerk presented a list of payments up to 31st August 2025. **Resolved** that all payments were correct and authorised. Payments for Milbeck Communications Limited and Apecs Consult Ltd were discussed.

## F35/25 - INCOME RECEIVED

The schedule of income received up to 31st August 2025 was reviewed and accepted for information.

## F36/25 – BUDGET TO DATE & VIREMENTS

The budget to date was reviewed and noted. **Resolved** that the following virement be made:

* £11,305 from S106 (126/7) to Outdoor Activities, Play Area (119/2)

## F37/25 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 351 dated 31st August 2025 for reconciliation to the cashbook. Also presented for scrutiny was the CCLA Public Sector Deposit Fund and the expenditure and payment authorisation lists for July and August 2025.

**Resolved** that all reconciliations were correct along with the Equals Prepaid card balance and were signed off by two Councillors and the Parish Clerk.

## F38/25 - DATE AND TIME OF NEXT MEETING

Tuesday 7th October 2025 at 10.00am.

**Meeting closed at 10.34am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman