Minutes of the Allotment Committee held at Perton Civic Centre on Wednesday 26th June 2019 @ 7.00pm

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|  Present:  |  P Davis (Chairman)  A Bourke  D Glynn  R Heseltine  Cllr C Rathbone  Mrs B Hodgetts [Parish Clerk]  |
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| A01/19  | APPOINTMENT OF CHAIRMAN |
|   | Resolved that Cllr PE Davis be confirmed as chairman as appointed by Full Council at the meeting held on 10th June 2019 |
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| A02/19  | APOLOGIES FOR ABSENCE  |
|   | Apologies received and accepted from Cllr Mrs P Allen  |
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| A03/19  | DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS  |
|   | No Declarations of Personal and Prejudicial were received.  |
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| A04/19  | DISCUSSION |
|   | The Parish Council have been talking about allotments for a long time and finally have some land which is a fantastic opportunity.for the Parish Council;  * Layout

The standard size of a full plot is 250sqm (or 10 poles). The number of full and half plots required will be confirmed at a later stage, raised beds will also be considered. To confirm what work will be required on the land once the handover is complete eg. Weed clearing, ploughingResolved Clerk to arrange a Committee site visit with the developer if possible.Resolved to request that the Parish Council join the National Society of Allotment &Leisure Gardeners Ltd (NSALG) for guidance.Resolved Clerk to contact all residents on the Parish Council allotment register to confirm if they want to be considered when plots are available.Resolved to advertise that a committee has been formed.* Charges

The charges for the plots at Wolverhampton Boundary Way, Codsall and Bilbrook were noted.* Storage

If financially viable it would be preferable fort the parish council to install a small shed on each plot. To consider applying for grants where appropriate. The rural Development Fund is currently available, Resolved to place on Full Council agenda for July.* Constitution

A lease agreement will be required. Resolved clerk to gather examples for the next meeting.* Security

Unfortunately security is a problem on all sites, Cllr Davis is unaware of any site that has not suffered vandalism or theft If an orchard is planted this would need to be outside the site for security.The guide given on costs includes a 1.8m chain link fence which may need upgrading to help with security.Further discussion on the building and facilities is required. |
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| A05/19  | DATE & TIME OF NEXT MEETING Wednesday 31st July 2019 @ 5.00pm  |
|   |  Meeting closed @ 8.11pm  |
|   | Chairman: Date:  |