# **Minutes of the Allotment Committee meeting of Perton Parish Council**

# **Held at Perton Civic Centre Thursday 24th February 2022 at 6pm**

## **Present:**

Councillors, P Davis (Chairman), K Elder, D Glynn and Mrs R Heseltine,

other: Mrs B Hodgetts Parish Clerk

## A01/22 - APOLOGIES FOR ABSENCE

Apologies received from Cllr AA Bourke and J Powell

## A02/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declaration of disclosable pecuniary and other interests received.

## A03/22 - MINUTES OF MEETING

**Resolved** that the minutes of the allotment meeting held on 5th December 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

## A04/22 – SITE LAYOUT

At the meeting of the Parish Council held on 14th February an architect was appointed. The architect confirmed that the size of the site was approximately 200m x 50m giving a total area of 10,000sq metres (1 hectare or 2.4 acres). The Clerk will confirm this with the landowner and also get an update on when the site will be fenced and the access road created. It has been suggested that the site only have half and quarter plots as well as 3 or 4 raised beds, this can be amended if necessary. Ideally the council want to give as many residents as possible the chance to rent a plot, there are currently 69 on the waiting list.

Full council on 14th February agreed some of the requirements for water, electricity, sheds, communal buildings which has been communicated to the architect.

It was agreed that sheds would not be provided by the Parish Council but plot holders are able to erect their own. But must be no bigger than 6” x 4” approved by the Council.

## A05/22 – DRAFT TENANCY AGREEMENTS

## A review of the tenancy agreement alongside the sample agreement from Lilleshall. Further amendments to the draft agreement were agreed.

## A06/22 – DRAFT RULE BOOK

The rule book was reviewed and amendments discussed.

## A07/22 – RENTS

It was proposed that the annual cost for a half plot should be £50. Costs will need to be ratified by full council.

Tenants will be required to join the National Allotment Society to benefit from the liability insurance. The current annual fee is £3. There was some discussion on how the council can be assured that membership has been purchased. Possibility for the Parish Council to collect payment and submit the forms.

## A08/22 – WATER & ELECTRICITY

It was agreed at full council on 14th February that connection for both be included in the Wrottesley Park Road housing development installation.

## A09/22 – TENANT Q & A SESION

It was agreed that this should take place when we have more idea of timescale.

## A10/22 – FUTURE PROFESSIONAL TALKS

It was agreed to hold some professional talks, again when more information on timescale is available.

## A11/22 – MEMBERSHIP OF TETTENHALL & DISTRICT HORTICULTURAL SOCIETY

The Chairman suggested that the plot holders could benefit from discounts with several organisation if they become members. There is currently an annual fee of £8.

## A12/22 – ITEMS FOR NEXT AGENDA

No further items raised.

## A13/22 - DATE AND TIME OF NEXT MEETING

Wednesday 23rd March at 6pm

**Meeting closed at 7.16pm**

Signed ………………………………………………………………… Date: …………………………………………

Chairman