

## PERTON PARISH COUNCIL

6th April 2022

**Dear Councillor** 

You are summoned to the Meeting of Perton Parish Council, to be held in the Board room, Perton Civic Centre on Monday, 11<sup>th</sup> April 2022 at 7.00pm.

Yours faithfully

Mrs Becky Hodgetts, Clerk to the Council

All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.

#### **AGENDA**

#### 176/21 - Public Open Session

Time for this session is limited to 30 minutes as per Standing Order number 3F. Members of the Public are invited to address the Parish Council (limited to 3 minutes per person as per Standing Order number 3G).

#### 177/21 - Apologies

To receive and note apologies for absence

#### 178/21 - Police, Fire and Crime reports

To receive for information monthly Police Report

#### 179/21 - Declaration of Disclosable Pecuniary Interest

To receive Declaration of Disclosable Pecuniary and Other Interests from the Agenda

#### 180/21 - Code of Conduct

To approve requests for Code of Conduct Dispensations. (A request for a dispensation must be made in writing to the Clerk and be granted by decision of the Council)

#### 181/21 - Minutes

- a) To approve minutes of the Parish Council meeting held on 14<sup>th</sup> March 2022 and the Extra Ordinary meeting held on 31<sup>st</sup> March 2022.
- b) To receive for information draft minutes from the following committees/working parties:
  - i. Allotment Committee meeting held 23rd March 2022
  - ii. Queens Platinum Jubilee Working Party held on 4th April 2022
  - iii. Finance meeting held on 5th April 2022
  - iv. Youth Working Party held on 6th April 2022

#### 182/21 - Finance

- a) To approve list of Payments for March 2022
- b) To receive the Cash Book to date for information
- c) To receive the Income Statement to date for information
- d) To receive the Expenditure and Budget to date for information
- e) Application for Concessionary Room Hire rate Perton Middle School 18<sup>th</sup> July 2022
- f) £500 Staffordshire County Council Climate Change Fund grant received to agree which room within the Civic Centre should be upgraded.

- g) Staffordshire Parish Council Association Annual subscription request for 2022/23 £775.89 (£773 2021/22.)
- h) To consider the Parish Council Insurance covering the liability for the Tea & Cake not for profit group.
- i) To consider providing additional funding to the Kingsway Food Bank from the Covid Fund balance of £2544.22.

#### 183/21 - Wrottesley Park Development

#### a) Allotments

- i. To receive an update on the allotment site.
- ii. To consider arrangement for payment of additional items from s106 funding.

#### b) Housing development

- To receive for information an update report.
- ii. To consider proposals names for the development eg Wrottesley Park Village or Wrottesley Village.
- iii. To consider proposals for road names.

#### 184/21 - Queens Platinum Jubilee - to consider and agree

- a) Update on Rose Garden approximately 64 roses required at £21.50 each.
- b) Update on the Big Lunch event Sunday 5<sup>th</sup> June 2022.
- c) Update on the Firework display for November.
- d) Update on Tree planting at Perton Playing Fields.

#### 185/21 - Staffordshire County Council

- a) To receive for information written report from the County Councillor.
- b) To receive an update on flooding at Dippons Lane.
- c) To receive an update on the Severn Drive speed survey.
- d) To receive an update on the speed humps at the chicane, The Parkway and St. Andrew's Drive.

#### 186/21 - South Staffordshire Council

- a) To receive for information written reports from District Councillors.
- b) To consider purchase of CCTV camera for Anders Square.
- c) To consider and agree meadow grass areas along Wrottesley Park Road and traffic islands.
- d) To consider financial support to install a barrier on the Pavilion car park.
- e) Planning Applications:

#### Applications for consideration previously distributed:

Application no.: 22/00299/FUL

Location: 12 Formby Avenue, Perton, WV6 7YU

**Proposed**: First floor side extension.

#### Planning Applications returned since last meeting:

Application no.: 22/00239/FUL

Location: 15 Guthrum Close, Perton, WV6 7NN Proposed: Single storey rear extension Comments: No objections received

Application no.: 22/00224/FUL

Location: 5 Deepmere Cottages, Wrottesley Road West, Perton, WV6 7LE

Proposed: Ground and first floor extension to create ground floor family room and first floor

bedroom

Comments: No objections received

Application no.: 22/00247/FUL

Location: 24 Reynolds Grove, Perton, WV6 7NY

**Proposed**: Two storey side extension **Comments**: No objections received

#### 187/21 - Best Kept Village

To consider entry into the competition for 2022. Entry cost is £27.50.

#### 188/21 - Polices for Review

Appraisal Policy – to agree the proposed amendment to section 3.4

#### 189/21 - Waste Savvy Staffs

To consider holding a thirty-minute waste reduction presentation for the Annual Parish Meeting on Monday 25<sup>th</sup> April 2022

#### 190/21 - Reports - to note and receive for information

- a) Weekly Clerk's Reports previously distributed
- b) Perton Volunteers Day 2<sup>nd</sup> May 2022

#### 191/21 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Annual Parish Meeting – 25<sup>th</sup> April 2022 Full Council Meeting of Perton Parish Council – 9<sup>th</sup> May 2022

#### **CONFIDENTIAL AGENDA**

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

#### 192/21 - Staffing

To Consider and agree staffing matters to include HR support from South Staffordshire District Council

# Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 14<sup>th</sup> March 2022, 7.00pm

#### PRESENT:

Councillors Mrs P Allen, N Caine, P Davis, Mrs L Dew, K Elder (Chairman), D Glynn (Vice- Chairman), Mrs R Heseltine, C Rathbone, Cllr J Sherlock, J Turner, Mrs B Walters

Parish Clerk Mrs B Hodgetts

Members of the public – 4 Also present County Councillor J Abrahams and PCSO A Tooth

A minutes silent reflection was held to consider what is happening in the world today, particularly Ukraine.

#### 154/21 - PUBLIC OPEN SESSION

No questions raised by the public present.

#### 155/21 - APOLOGIES FOR ABSENCE

Apologies received and noted from Councillors AA Bourke, R Bradley and Mrs A James.

#### 156/21 - POLICE, FIRE AND CRIME REPORT

- A written report received from PCSO A Tooth was made available for members.
   Cllr P Davis presented 30mph stickers for wheelie bins which will be distributed to residents in Severn Drive. These have been provided by the Safer Roads Partnership. Further supplies to be sought.
- b) A presentation from South Staffordshire Community Wellbeing and Partnership Officer Maggie Quinn explained the principles behind the Locality Enablers.

SSDC have managed to obtain some funding for youth provision aged between 8 and 13 years old. Collaboration with the Parish Council Youth Working Party will be essential to ensure there is no conflict in services.

Unfortunately, Inspector Louise Booker was unable to attend.

#### 157/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

The following Declaration of other interests were received;

Mrs P Allen 160/21 e) Grant request for Perton Carnival.

160/21 f) Concessionary room hire request for Perton Carnival.

161/21 a) & b) room hire charges. 165/21 d) Playing Fields Tree planting.

N Caine 161/21 a), b), d) & e) room hire charges.

165/21 d) Playing Fields Tree planting.

P Davis 161/21 a), b) & e) room hire charges.

165/21 d) Playing Fields Tree planting.

Mrs L Dew 165/21 d) Playing Fields Tree planting.

K Elder 165/21 d) Playing Fields Tree planting.

D Glynn 161/21 b) & e) room hire charges.

Mrs R Heseltine 165/21 d) Playing Fields Tree planting.

160/21 e) Grant request for Perton Carnival.

160/21 f) Concessionary room hire request for Perton Carnival.

C Rathbone 165/21 d) Playing Fields Tree planting.

165/21 d) Playing Fields Tree planting.

160/21 e) Grant request for Perton Carnival.

160/21 f) Concessionary room hire request for Perton Carnival.

#### 158/21 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No request for dispensations received.

#### 159/21 - MINUTES

- a) Resolved that the minutes of the Parish Council Meeting held on 14th February 2022 were agreed as a true and correct record.
- b) Noted for information the draft minutes of the following committees:
  - Management Committee meeting held on 16<sup>th</sup> February 2022.
  - Allotment Working Party held 24<sup>th</sup> February 2022.
  - Queens Platinum Jubilee working party meeting held 7<sup>th</sup> March 2022.
  - Finance Committee held on 8th March 2022.

#### 160/21 - FINANCE

a) Paid Expenditure Transactions between paid between 01/02/22 and 28/02/22. Resolved payments approved.

Payment Reference	Paid date	Tn no	Gross	Details
Bacs	01/02/22	4542	£84.00	Acquiesce Environmental Legionella monitoring/Testing January
Bacs	01/02/22	4543	£184.92	Halls SMSToilet Rolls, Hand Towels & Centre Feed
DD	01/02/22	4544	£120.48	Ash Waste Services General & Recycle Waste
Bacs	02/02/22	4545	£250.00	Refunded Deposit 29/01/22
Bacs	02/02/22	4546	£50.00	Refunded Deposit 29/01/22
Bacs	02/02/22	4547	£840.00	D L S Electrical Removal of Christmas Lights in Anders
Bacs	07/02/22	4548	£64.92	ESPO First Aid Kit Refill, Stationary and Cleaning Products
Bacs	07/02/22	4549	£6.99	Amazon Halogen Light Bulbs
Bacs	07/02/22	4550	£3,883.20	Unitty installation of Water Heaters and works
Bacs	09/02/22	4551	£540.00	Weston Sawmill Payment sent in error – Refund Duplicate
Bacs	11/02/22	4552	£2,879.30	Staffordshire County Pension
Bacs	11/02/22	4553	£2,760.98	Inland Revenue Tax & NI - January
Bacs	16/02/22	4554	£952.80	Edge IT Systems Ltd Annual Licence Fee
Bacs	16/02/22	4555	£717.50	GM Consultants and Oaken Windows - Boardroom Windows
Bacs	16/02/22	4556	£308.34	Your Printer Cartridge Printer Cartridges Company
Bacs	16/02/22	4557	£72.54	British Telecom BT Telephone & Broadband
CHG HSBC	20/02/22	4558	£6.20	HSBC UK Bank Charges
Bacs	21/02/22	4559	£300.00	Arts Alive Screening of 'Love Sarah'
Bacs	21/02/22	4560	£617.55	PPL/PRS Royalties
Bacs	21/02/22	4561	£215.84	Ricoh Rental and copy charges: 1st November - 31st January
Bacs	22/02/22	4562	£540.64	Eon Next Electricity Supply - January
Bacs	24/02/22	4564	£66.00	Fenland Leisure Products Ltd Play Area Safety Surface Repair
Bacs	25/02/22	4563	£10,628.31	Salaries M11
DDB	25/02/22	4565	£169.87	Siemens Quarterly Lease - Feb-Apr
Bacs	28/02/22	4566	£28.90	Victorian Plumbing Ltd Single Lever Basin Tap
Credit Card	28/02/22	4567	£13.68	Screwfix Direct Replacement Trap Seal
Credit Card	28/02/22	4568	£62.91	Derbyshire Services Bin Bag Holder Hoop Ring x8
Bacs	28/02/22	4569	£25.20	Edge IT Systems Ltd End of Year Webinar
Total				£25,311.07

- b) Cash book to date received and noted for information.
- c) Income statement to date received and noted for information.
- d) Expenditure and budget to date received and noted for information.

Councillors Mrs P Allen, Mrs R Heseltine and Mrs B Walters left the room.

- e) Grant request received from Perton Carnival of £328.61. Resolved to approve a grant of £400.
- f) Perton Carnival request for a grant concessionary room hire. **Resolved** that the Civic Centre can be used free of charge on Monday 2<sup>nd</sup> May 2022.

Councillors Mrs P Allen, Mrs R Heseltine and Mrs B Walters returned.

#### 161/21 ROOM HIRE CHARGES 2022/23

- a) Standard room hire Resolved to increase all room hire by £1 per hour.
- b) Concessionary room hire Resolved to increase all concessionary room hire by £1 per hour.
- c) Production Package Resolved no increase for 2023 show. To be reviewed in 2023.
- d) Lakeside Community Church Resolved no increase.
- e) Storage Charges Resolved no increase.

#### 162/21 MEETING DATES 2022/23

Resolved to approve the proposed meeting dates from May 2022 to April 2023.

#### **163/21 - ALLOTMENTS**

An update on the allotment site was presented and noted. Severn Homes are looking at the costs for fencing, water connection and electricity, also ownership of the hedges to be clarified. The amount of car parking to be provided by Severn Homes to be confirmed.

The architects have started the process of plotting the site and the Parish Council is looking at options for ploughing the field.

There are currently 50 residents who have confirmed they would still be interested in a plot, 16 have not yet responded.

The Clerk is confirming with HMRC the rules for reclaiming VAT.

Clerk to confirm what planning permission is required for the site, including car parking.

The Patron of the Allotment Society, HRH Prince Charles, has given approval for any allotment site created this year can be named (xyz) Platinum Jubilee Allotments. **Resolved** that the Clerk to invite a member of the Royal family to officially open the allotments.

#### 164/21 - DEVELOPMENT WROTTESLEY PARK ROAD

An update report was presented to members. There is some concern with the drainage from the site, water is already running into a drainage ditch. **Resolved** that a meeting with County Council flood officers, Severn Trent and Severn Homes be arranged to discuss the concerns.

#### 165/21 - QUEENS PLATINUM JUBILEE

- a) A draft plan of the rose garden was presented to the council. There is lot of work required to prepare the site and roses would not be planted until later in the year. **Resolved** that the garden should include more varieties with royal connections.
- b) The national Big Lunch is to be held on Sunday 5<sup>th</sup> June 2022. Funding from the Arts Council for specific Jubilee Events has been submitted. A draft day of events has been received from the events company Dangerous Sheep at a cost of £3,500, this can be stripped back if funding is not successful. **Resolved** the Clerk to confirm whether the activities listed would be free of charge. Further information will be available for the April meeting.

The Wrottesley Arms Pub has arranged for 4 days of live bands but is happy to collaborate with the Parish Council.

c) A proposed firework event for November to be discussed at a future meeting.

Cllr Mrs P Allen suggested that any councillors that wished to, could donate a month's allowance to be put into a Jubilee fund. Anyone who would like to do this, to contact the Parish Clerk.

d) Tree planting on the playing fields has been completed. The creation of the path has had to go back out to tender so will be completed at a later date. There has been concerns raised by residents around visibility across the field. This can be avoided by raising the crown of the trees, this will not be a requirement for a couple of years as the trees grow. **Resolved** the District Council will manage this as part of their management plan. A site meeting to be arranged.

#### 166/21 - CITIZEN OF THE YEAR AWARD

Only one nomination has been received and it was **Resolved** that Mrs Christine Hawthorne be presented with A Citizen of the Year Award at the Annual Parish Meeting on 25<sup>th</sup> April 2022. Christine started the painted stone Covid snake during lockdown.

#### 167/21 - SOUTH STAFFORDSHIRE COUNCIL

- a) District Council written report presented from Cllr Mrs R Heseltine and verbal reports presented by Cllrs P Allen, N Caine and P Davis. The reports were noted for information.
  - Breast Screening is returning to Codsall on April  $4^{th}$  for 24 weeks. **Resolved** Clerk to see if further information can be provided to put on the website. The Parish Council also felt it would be good to hear the outcome for the service.
- b) Information on the Climate Change Prize through South Staffordshire District Council was presented for information. Any organisation in the village can apply, it will be promoted at the science fair on Saturday 19<sup>th</sup> March.
- c) Applications for consideration previously distributed:

Application no.: 22/00152/FUL

Location: 26 Dunster Grove, Perton, WV6 7RU

Proposed: Double storey side extension, partially above the existing garage to provide kitchen and utility

extension at ground floor with 2 bedrooms and bathroom above

Application no.: 22/00209/FUL

**Location:** 6 The Belfry, Perton, WV6 7YX **Proposed:** First floor corner infill extension

Application no.: 22/00202/FUL

Location: 15 Ayrton Close, Perton, WV6 7PE

**Proposed**: Two storey side extension and single storey extension to front and rear

No objections raised on the above applications.

Planning Applications returned since last meeting:

Application no.: 22/00117/FUL

**Location:** Manesty, Pattingham Road, Perton, WV6 7HD **Proposed:** Rear balcony extension and loft conversion

**Comments**: No objections received **Application no.**: 22/00129/FUL

Location: Amber Verde, Pattingham Road, Perton, WV6 7HD

Proposed: Replacement dwelling of the bungalow for a large contemporary home

Comments: No objections received

#### 168/21 - STAFFORDSHIRE COUNTY COUNCIL

a) County Councillor Abrahams gave a verbal report. Unfortunately a meeting with the Strategic Community Infrastructure Manager had to be delayed where the camera, road markings, speed check on Severn Drive were due to be discussed.

Projects for the Divisional Highway Programme (DHP) are due to be put forward for 2022/23. Councillors suggested the speed humps at the chicane on Parkway, unfortunately the DHP would not cover the cost of this but a case for this will be put forward.

Continuing the case for speed reduction in Trescott, Severn Drive road surface, 7.5tonne weight limit on Wrottesley Park Road and signage for Bluebell Wood along Wrottesley Park Road.

Cllr Abrahams will see if there are any funds for defibrillators.

- b) Flooding at Dippons Lane: The Chairman and County Councillor Abrahams met with a representative from Severn Trent to discuss the flooding and the Pump House. Unfortunately the issues do not appear to be easily solved. Severn Trent do not feel they are responsible for filling the ditch as a result of their works. Another date will be arranged when Highways representatives and the flooding team can also attend.
- c) Pedestrian Crossing at Richmond Drive Several residents have requested that the County Council consider a pedestrian crossing at the junction of Richmond Drive with Gainsborough Drive. The school crossing patrol at this site is no longer there. The County Council have considered this previously but several issues with safety were raised at that time. It was suggested that mitigation signage could be installed. County Councillor Abrahams will put the case forward.
- d) Re-instatement of road markings on A41 traffic lights to allow more cars to queue to filter left into Wrottesley Park Road. Cllr Abrahams will take this forward.
- e) An update with the ANPR was provided. The camera should be active by 1<sup>st</sup> April, signage has already been installed.

#### 169/21 - REPORTS

- a) Weekly Clerks reports having previously been distributed were noted for information
- b) The Wild Trout Trust report was forwarded to Severn Trent and South Staffordshire Council. South Staffordshire Council confirm they have looked at the report and will be looking to include some of the detail on a wish list of future works within the green space management plan. A lot of the recommendations within the report are subject to capital works and funding.

Severn Trent have also read the report and didn't see any implications to them, but the Councillors felt that there were specific items around flooding. The Parish Council will pursue this.

#### 170/21 - DATE AND TIME OF NEXT MEETING

Full Council Meeting of the Parish Council - Monday 11th April 2022 at 7pm, Perton Civic Centre.

#### CONFIDENTIAL AGENDA

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

#### 171/21 - Staffing

#### To discuss and agree staffing matters

- a) Salary award increase A pay award has been reached which will be back dated to 1st April 2021.
- b) Review of staff pay scales **Resolved** a full salary and contract review to be completed by the HR Committee with proposals to Full Council.
- c) Relief caretaker **Resolved** employment of a relief caretaker to be looked at by the HR Committee with proposals to Full Council .

#### Meeting closed at 9.35pm

## Financial Summary - Cashbook

Summary of receipts and payments between 01/04/21 and 28/02/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year:

Ordinary A	ccounts
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Co-operative Bank	£3,253.47
HSBC Current Account	£14,806.80
Petty Cash Account	£250.00
Public Sector Deposit Fund	£116,000.00
Total	£134,310.27

RECEIPTS	Net	Vat	Gross
Parish Council	£237,638.17	£0.00	£237,638.17
Civic Centre	£58,317.61	£0.00	£58,317.61
Total Receipts	£295,955.78	£0.00	£295,955.78
PAYMENTS	Net	Vat	Gross
Parish Council	£136,626.51	£4,217.53	£140,844.04
Civic Centre	£105,163.94	£4,545.45	£109,709.39
Total Payments	£241,790.45	£8,762.98	£250,553.43

#### Closing

#### **Ordinary Accounts**

Co-operative Bank	£2,544.22
HSBC Current Account	£10,918.40
Petty Cash Account	£250.00
Public Sector Deposit Fund	£166,000.00
Total	£179,712.62

Uncleared and Unpresented

#### Statement Closing Balances

#### **Ordinary Accounts**

Co-operative Bank	£2,544.22
HSBC Current Account	£10,918.40
Petty Cash Account	£250.00
Public Sector Deposit Fund	£166,000.00
Total	£179,712.62

121/21 a)

# Minutes of the Extra Ordinary meeting of Perton Parish Council, held at Perton Civic Centre on Monday 31<sup>st</sup> March 2022, 7.00pm

#### PRESENT:

Councillors Mrs P Allen, AA Bourke, N Caine, P Davis, K Elder (Chairman), D Glynn (Vice- Chairman), Mrs A James and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Members of the public - none

#### 172/21 - PUBLIC OPEN SESSION

No members of the public present.

#### 173/21 - APOLOGIES FOR ABSENCE

Apologies received and noted from Councillors R Bradley, Mrs L Dew, Mrs R Heseltine, C Rathbone and Cllr J Sherlock.

#### 174/21 - ASSET REGISTER

The asset register was reviewed and resolved to approve with the following considerations:

- confirm who owns the poles for the Speed Indicator Device.
- confirm if the gates between the Church and Centre are covered on the Church asset register.

#### 175/21 - RISK MANAGEMENT REGISTER

Resolved to approve the Risk management register.

Meeting closed at 7.17pm

# Minutes of the Allotment Committee meeting of Perton Parish Council Held at Perton Civic Centre Wednesday 23<sup>rd</sup> March 2022 at 6pm

#### Present:

Councillors, P Davis (Chairman), K Elder, D Glynn and Mrs R Heseltine, C Rathbone and Mrs S Horrobin other: Mrs B Hodgetts Parish Clerk

#### A14/22 - APOLOGIES FOR ABSENCE

Apologies received from Cllr Mrs P Allen

#### A15/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declaration of disclosable pecuniary and other interests received. Mrs S Horrobin declared that she may look at keeping bees on her plot.

#### A16/22 - MINUTES OF MEETING

**Resolved** that the minutes of the allotment meeting held on 24<sup>th</sup> February 2022 having previously been distributed, were signed by the Chairman as a true and correct record.

#### A17/22 - SITE LAYOUT

The architects have been appointed, but the council has not received any draft plans yet.

It was suggested that any beehives were not near to the site entrance.

Clerk to forward the photo's of the Watery Lane raised beds for information.

#### A18/22 - DRAFT TENANCY AGREEMENTS

No further amendments were made to the tenancy agreement.

#### A19/22 - DRAFT RULE BOOK

The rule book was reviewed and a couple of amendments agreed.

#### A20/22 - PREPARATION OF GROUND

A local farmer may be able to help with ploughing the field. A site meeting to be arranged.

#### A21/22 - WATER & ELECTRICITY

Awaiting costs from Severn Homes.

#### A22/22 - MEMBERSHIP OF THE NATIONAL ALLOTMENT ASSOCIATION

The Parish Council will collect the £3 membership fee and send the details on their behalf, this will ensure that all plot holders are members.

#### A23/22 - ITEMS FOR NEXT AGENDA

Agreed to look at the following;

- toilet options.
- review the appendix options as shown in the rule book.

#### A24/22 - DATE AND TIME OF NEXT MEETING

Wednesday 27th April at 6pm

Meeting closed at 6.42pm

Signed	Date:	
Chairman		

## **Queens Platinum Jubilee meeting**

#### 4th April 2022

Present: Keith Elder, Rita Heseltine, Penny Allen, Jeremy Turner, Becky Hodgetts Apologies – Dave Glynn

#### 1. Rose garden

The plan received from David Austin Roses does show that 64 roses would be required at approximately £21.50 each . It is hoped we can get some discount on this also hopefully have some sponsored by residents.

The office to provide a list of roses with a royal connection. SSDC have still not given permission for us to use the proposed area.

The decision on the £1,000 funding application from South Staffordshire Council should be known no later than 8<sup>th</sup> April.

#### 2. Commemorative suggestions for Kingswood & Trescott

Unsure what to do for these communities.

**Kingswood** – Have tried to find a bin with the jubilee logo but can't find anything. To continue looking.

**Trescott** – The Parish could look at doing something with the notice board as it is in a very poor condition. It is not in a very good place anyway but not sure who owns the land it sits on. To investigate this more if parish council agree.

Moving the notice board so it is more visible would cause parking issues. Refurbishing the existing one may be the best way forward.

The residents are not really focused on the Jubilee they would prefer the speed reduction and cameras working.

#### 3. Collaboration with other groups.

Wrottesley arms will be having a band in the afternoon on 5<sup>th</sup> June, hopefully this will fit in with the parish council arrangements. No feed back from the Pear & Partridge.

The library want to open alongside the big lunch event, not sure what they will do yet.

The schools have been approached but we have not heard back from them as yet. Rita confirms that Perton First School have not sorted anything out yet, Becky to re-send the email. Rita will approach the Middle school.

The commemorative books and teddy bears have been ordered.

#### 4. Event proposals and other suggestions?

a) The Big Lunch - a proposal for holding an event on Sunday 5<sup>th</sup> June. An events company, Dangerous Sheep, have provided an initial proposal of £3,500. Unfortunately, our funding application was unsuccessful. Agreed that a meeting with Dangerous sheep would be required to see how we can reduce the costs.

Gazebo's could be used as long as they did not block the view for anyone else.

To arrange a meeting with Dangerous Sheep to see if/how we can reduce the costs.

#### b) Fire works

Waiting for a further quote. Becky to chase this up.

#### 5. Any Other Business

Memories — unfortunately we have not had any response to the Facebook post or from the advert in the free magazine. Becky to ask the Church if they will put it on their weekly newsletter.

The bowling Club are looking at holding a tournament.

We could ask Forest of Mercia for a couple of trees for Kingswood common, this would need to be bigger than a whip. We could also consider interpretation board or signage.

Meeting closed at 8.50pm

# 181/21 6) iii

#### Minutes of the meeting of Perton Parish Council

## Finance Committee meeting held on Tuesday 5th April 2022 at 10.00am

#### Present:

Councillors P Davis, Mrs R Heseltine, Mrs P Allen, and D Glynn (Chairman). Assistant Clerk Mrs L Higgins.

#### F84/21 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors K Elder.

#### F85/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

A declaration of pecuniary or other interests received from Cllr Heseltine for expenditure transaction 4581.

#### F86/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

#### F87/21 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 8<sup>th</sup> March 2022, previously distributed, were a true and correct record and signed by the Chairman.

#### F88/21 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 31<sup>st</sup> March 2022. **Resolved** that all payments were correct and authorised. Payment for Blinds to Go Ltd explained.

#### F89/21 - INCOME RECEIVED

The schedule of income received up to 31st March 2022 was reviewed and accepted for information.

#### F90/21 - BUDGET TO DATE

The budget to date was reviewed and noted. Resolved that no virements are to be made.

#### F91/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 164 dated 4<sup>th</sup> April 2022 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

**Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

#### F92/21 - DATE AND TIME OF NEXT MEETING

Tuesday 3<sup>rd</sup> May 2022 at 10.00am.

Meeting closed at 10.14am

Signed	Date:	
Chairman		

181/21/6 iv

# Joint Youth Working Party meeting 6th April 2022 @ 7pm

Present: Keith Elder, Brenda Walters, John Sherlock, Penny Allen, Reeve Bradley, Matt Wells Becky Hodgetts

Simon Birkedale - Enquiring Minds

Simon has funding through District Council Health & Wellbeing. There will be 6 sites - Great Wyrley, Perton, Wombourne, Codsall, Penkridge and Essington.

These will be on Monday and Thursday evenings Monday School years 4,5,6 then 10,11 12,13 (2 sessions) Thursday would be 4,5,6, and 7,8,9 And the other way round at Codsall, which young people from Perton could also attend.

Activities will include,
Tech, Tablets & Laptops.
Gardening & Nature – grow, cook and eat
Sports
Arts and crafts
Cooking
Music
STEM projects eg Robots

They are hoping to use Perton Middle School as they have all the facilities.

It is hopeful that the lead worker will be paid if the sessions make money. Volunteers will be trained.

The District Council want to see further sites open in phase two, so there could be 14 or 15 sites eventually.

Matt gave some further suggestions from his time at Perton library. Suggested that Simon speak to the library. Keith or Becky to provide contact details.

The funding is SEED funding which pays for equipment and a few weeks rent for each site., it then has to pay for itself. The cost would be £2.50 for a 1.5 hour session which is comparable to other youth clubs. When the numbers are up a lead worker could be paid and further equipment would be purchased. Huntingdon are getting 35-40 children per session. It needs to be sustainable.

There was some concern with the cost for those that are vulnerable. South Staffs are hoping Simon will be involved in the SPACE scheme in the summer, so the suggestion was that funding would be given which could be used for vouchers. He is also looking at getting some Holiday Activities & Food (HAF) funding. At least the holidays would be covered. Not sure how this would work all year round, but perhaps this is another discussion with District Council in the future.

Could the Parish Council provide some funding for the vulnerable?

John had wanted to use the Civic Centre so that the MUGA could be utilised. Simon likes to use schools as it provides a safe space. John was also concerned that young people would be leaving the school at the end of the evening which is located on the outskirts on the village

It was explained that the school has a lot of the facilities that would be required. The MUGA would only accommodate one activity, but it may be an option.

Becky confirmed that the Civic Centre could not accommodate the two nights. But Simon agreed there may be an opportunity to do a Saturday morning in the centre if it was successful.

It is anticipated that the club would open in June with one night and keep open over the Summer.

Volunteering is about to be promoted at the carnival, Monday  $2^{nd}$  May 12.00 - 4.00pm which could help to recruit some for the youth club.

Criteria for disadvantaged families would be difficult to assess.

Penny will speak to the youth club committee and the Parish Council to ensure the funds remaining in the youth club bank account can be used in the right way. This may be a way of helping the disadvantaged young people.

It was agreed that this is a very important activity to get started in Perton and opens new possibilities.

It was agreed that the working party should see what happens with the youth club before looking at other options.

From the consultation the Senior youth club has the most support but more detail would be required for the other options.

# Paid Expenditure Transactions

paid between 01/03/22 and 31/03/22

Heading	224	112/1	223	223	201/4	201/3	227	129	229	207/2	209	118/1	201/1	112/1	214	122	223	128	122	214	219	129	214	215
_	General & Recycle Waste	Payroll Licence 2022-23	05/03/22	02/04/22	Pension - February 20	Tax & NI - February	BT Telephone & Broadband	Envelopes and PIR Motion Light Sensor 13	Bank Charges 2.	Toilet Rolls, Hand Towels & Centre Feed 20	Electricity Supply -February	Grant - Minute Ref: 160/21 e)	Salaries 20	Anti Virus Software Subscription	Vertical Blinds for Boardroom & Terry 2 Harding Room	S	26/03/22	Staff Training - Legal Powers, Policies and 1. Committees	Refreshments for Parish Meeting and Centre Staff	Various Maintenance Items	Tape 2	Postage 1	Replacement of Electric Distribution Board 2	C described Townships of the section of
Gross Details	Ash Waste Services	£202.80 Brightpay	£100.00 Refunded Deposit	£100.00 Refunded Deposit	£3,078.76 Staffordshire County Pension Fund	£2,736.51 Inland Revenue	£72.54 British Telecom	£20.37 Amazon	£11.76 HSBC UK	£95.16 Halls SMS	£469.44 Eon Next Electricity	£400.00 Perton Carnival	£12,397.39 Salaries	£69.99 Norton	£277.76 Blinds To Go Ltd	£53.96 Toolstation	£100.00 Refunded Deposit	£30.00 Staffordshire Parish Council's Association	£41.93 Sainsbury's	£62.89 Home & Motorsave	£1.49 Martyns	£1.53 Post Office Limited	£3,840.00 A.C. Contracts (Codsall) Ltd	
Tn no Order	4570	4571	4572	4573	4574	4575	4576	4577	4578	4579	4580	4581	4582	4583	4584	4585	4586	4587	4588	4589	4590	4591	4592	
Paid date	01/03/22	10/03/22	14/03/22	14/03/22	14/03/22	14/03/22	17/03/22	18/03/22	21/03/22	21/03/22	22/03/22	23/03/22	25/03/22	30/03/22	30/03/22	30/03/22	30/03/22	30/03/22	30/03/22	30/03/22	30/03/22	30/03/22	31/03/22	
Payment Reference F			Bacs RefDep05/03			Bacs IR03	Bacs BT03	Bacs AMAZON03	CHG HSBC03	Bacs Halls03	Bacs Elec03	Bacs PCarnival03	Bacs SalaryM12	03	Bacs CreditCard03	Bacs CreditCard03	Bacs RefDep26/03	~	PettyCashTop 30/03/22 Up03	PettyCashTop 30/03/22 Up03	PettyCashTop Up03	ashTop	Bacs AC03	

£24,397.44

Total

182/215)

# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/21 and 31/03/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ord	inary	Acco	unts
-----	-------	------	------

Co-operative Bank	£3,253.47
HSBC Current Account	£14,806.80
Petty Cash Account	£250.00
Public Sector Deposit Fund	£116,000.00
Total	£134,310.27

RECEIPTS Parish Council	Net £243,500.08	Vat £0.00	Gross £243,500.08
Civic Centre	£76,197.16	£0.00	£76,197.16
Total Receipts	£319,697.24	£0.00	£319,697.24
PAYMENTS	Net	Vat	Gross
Parish Council	£148,075.73	£4,284.42	£152,360.15
Civic Centre	£117,208.38	£5,382.34	£122,590.72
Total Payments	£265,284.11	£9,666.76	£274,950.87

#### Closing Balances

#### **Ordinary Accounts**

Co-operative Bank	£2,544.22
HSBC Current Account	£20,262.42
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£179,056.64

Uncleared and Unpresented effects

#### Statement Closing Balances

#### **Ordinary Accounts**

Co-operative Bank	£2,544.22
HSBC Current Account	£20,262.42
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£179,056.64

Signed

Chair

Clerk / Responsible Financial Officer

	Notes		Main Differences	This Year v Last Year		re-opening grant	£1911.11 JRS	£2378.23 JRS	Increase in room hire		300.00 Precept	150.00 Increase in room hire	250.00 room hire increase + grant	no JRS payment required	No loss of income grant recd	half term/fewer eye screening sessions	March invoices paid early/NHS part payment				
		Refunde	Deposits	2021/22	c)				100.00	250.00	300.00	150.00	250.00								
		-	income	2020/21	43	109,182.02	645.76	4,458.88	934.68	60.82	106,045.25	2,632.14	2,838.51	9,147.95	11,826.58	6,243.19	11,592.04	265,607.82	To Date	310,504.22	
		10401	income	2021/22	3	118,761.41	4,922.25	7,511.83	6,270.55	3,302.00	111,512.73	9,480.56	11,770.76	5,361.56	5,721.34	6,296.46	19,592.77	310,504.22 265,607.82	YTD + / - To Date	44,896.40	
		come	Agency	Fee	£		230.21	230.21	249.39	258.98	239.80	249.39	249.39					940.42 1,707.37			
		Business Income	Plyvine	Commission	3						185.24		633.85		59.19	62.14		940.42			
	S Income		Other				1,911.11	2,378.23										4,289.34			
	Parish BAC		Grant		c <sub>4</sub>	12,100.00							4,892.59			2,667.00		19,659.59 4,289.34			
2	/ Centre &		Interest		43	4.91	3.43	4.39	4.86	3.52	3.19	2.67	4.88	7.56	15.90	27.57	43.00	125.88			
- March 202	Community Centre & Parish BACS Income		Precept		G.	105,000.00					200.00 105,000.00							210,000.00			
April 2021			Refund	Deposit	G)			350.00	400.00	200.00	200.00	300.00			200.00	150.00	200.00	2,300.00			
Summary of Income April 2021 - March 2022			Room	HIre	c <sub>1</sub>	1,656.50	2,637.00	4,176.50	4,991.50	1,663.50	5,102.00	7,410.00	4,313.25	4,328.50	4,299.75	2,322.25	16,630.47	59,531.22 2,300.00 210,000.00			
Summar	come	ome	PPC	events	41								88.00			96.00		0.00 184.00			
	eipted In	Business Income	Drinks		Ü																
	arish Rec	Bus	Photo	Copies	43				2.80				0.30		1.50		3.20	7.80			
	entre & Pa		Other		¥					00.009	0		360.00		0		0	960.00			
	Community Centre & Parish Receipted Income		Refund	Deposit	4		0	0	0	0 20.00	0 100.00	0	0	0	0 100.00	0	0 20.00	300.00			
	Comr		Room	HILE	чı		140.50	372.50	622.00	526.00	682.50	1,518.50	1,228.50	1,025.50	1,045.00	971.50	2,366.10	10,498.60			
						Apr	May	June	July	Ang	Sept	Oct	Nov	Dec	Jan	Feb	Mar	11			

# Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/21

Excludes	s transactions with an invoice date prior	<b>2021/2022</b>	revised	Actual Net	Palanco
		2021/2022	revised	Actual Net	Balance
INCOM	E				
Parish C					
1	Litter - Agency Fee	£2,000.00	£2,000.00	£2,877.59	£877.59
2	VAT reclaimed	£0.00	£0.00	£8,762.98	£8,762.98
3	Precept	£210,000.00	£210,000.00	£210,000.00	£0.00
4	Public Sector Deposit Fund	£150.00	£150.00	£125.88	-£24.12
7	Interest	2100.00	2100.00	2120.00	227.12
5	Events	£0.00	£0.00	£184.00	£184.00
6	Funding	£0.00	£0.00	£20,059.59	£20,059.59
7	Miscellaneous	£0.00	£0.00	£1,060.00	£1,060.00
	rish Council	£212,150.00	£212,150.00	£243,070.04	£30,920.04
Civic Ce		00.00	00.00	00.00	CO 00
50	Administration Charges	£0.00	£0.00	£2.80	£2.80
51	Bar Commission	£0.00	£0.00	£940.42	£940.42
52	Deposit - Room Hire (Refundable)	£0.00	£0.00	£2,750.00	£2,750.00
54	Hire of Rooms	£30,000.00	£42,752.75	£69,128.10	£26,375.35
55	Covid-19 Furlough Payment	£0.00	£0.00	£4,289.34	£4,289.34
56	Photocopies	£0.00	£0.00	£5.00	£5.00
Total Civ	vic Centre	£30,000.00	£42,752.75	£77,115.66	£34,362.91
Total Inc	come	£242,150.00	£254,902.75	£320,185.70	£65,282.95
EXPEN	DITURE				
Parish C	Council				
101	Salaries	£88,900.00	£88,900.00	£89,153.41	-£253.41
102 103	Litter Salaries Litter Supplies	£12,400.00 £200.00	£12,400.00 £200.00	£11,836.99 £81.53	£563.01 £118.47
103	Advertising & Signage	£50.00	£550.00	£0.00	£550.00
105	Audit	£1,000.00	£900.00	£775.35	£124.65
106	Bus Shelter Maintenance	£200.00	£1,200.00	£570.00	£630.00
107	Members' Allowances	£14,793.34	£14,793.34	£14,777.34	£16.00
108	Christmas Decorations	£3,000.00	£3,000.00	£2,130.00	£870.00
109	Civic Awards	£0.00	£100.00	£40.00 £47.49	£60.00
110 112	Civic Awards Computers	£150.00 £850.00	£150.00 £2,650.00	£2,920.43	£102.51 -£270.43
114	Contingency	£18,000.00	£8,950.00	£0.00	£8,950.00
116	Events	£1,000.00	£1,000.00	£500.00	£500.00
117	Graffiti Removal	£500.00	£500.00	£0.00	£500.00
118	Grants & Donations	£2,000.00	£2,000.00	£2,000.00	£0.00
119	Play Area Grounds Maintenance & Inspection	£1,100.00	£1,100.00	£572.49	£527.51
120	H&S Consultancy Services	£2,500.00	£900.00	£900.00	£0.00
121	Insurance Renewal	£1,850.00	£1,850.00	£1,773.25	£76.75
04/04/22	07:58 PM Vs:	Perton Parish	n Council		Page 1

# Financial Budget Comparison

182/21 d)

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/21

Excludes	transactions with an invoice date prior			A street Net	Dalamas
		2021/2022	revised	Actual Net	Balance
122	Miscellaneous PPC	£500.00	£700.00	£634.85	£65.15
123	Newsletter	£506.66	£506.66	£300.00	£206.66
124	Notice Boards	£200.00	£200.00	£65.39	£134.61
125	Play Area / Outdoor Activities	£2,000.00	£2,600.00	£2,120.00	£480.00
126	Photocopier	£400.00	£400.00	£349.62	£50.38
127	Premises Licence Fee	£200.00	£200.00	£180.00	£20.00
128	Staff Training	£500.00	£500.00	£368.44	£131.56
129	Stationery & Postage	£350.00	£850.00	£515.82	£334.18
130	Subscriptions	£1,650.00	£1,650.00	£823.00	£827.00
132	Telephone & Broadband	£600.00	£600.00	£364.95	£235.05
133	Website	£1,500.00	£1,400.00	£325.00	£1,075.00
134	Ringfenced Items	£36,000.00	£36,000.00	£1,694.62	£34,305.38
136	War Memorial Maintenance	£200.00	£200.00	£0.00	£200.00
137	Flowers tubs & hanging baskets	£3,500.00	£3,500.00	£3,120.62	£379.38
137	Partnership Working	£2,500.00	£8,500.00	£8,425.89	£74.11
140	Co-op Bank: Community Support	£2,010.00	£2,010.00	£709.25	£1,300.75
140	Hub (Covid-19) RINGFENCED	22,010.00	22,010.00	2100.20	21,000.70
141	Covid-19 PPE	£500.00	£500.00	£0.00	£500.00
	rish Council	£201,610.00	£201,460.00	£148,075.73	£53,384.27
Civic Ce	ntre				
201	Salaries	£85,500.00	£85,500.00	£71,059.92	£14,440.08
203	Automatic Doors	£3,400.00	£3,400.00	£3,200.00	£200.00
204	Boilers	£1,000.00	£1,000.00	£3,803.50	-£2,803.50
205	CCTV Cameras	£500.00	£500.00	£270.00	£230.00
206	Computers	£200.00	£200.00	£198.00	£2.00
207	Consumables	£1,150.00	£1,150.00	£1,046.19	£103.81
208	Drinks Machine	£650.00	£650.00	£680.43	-£30.43
209	Electricity	£7,000.00	£7,000.00	£4,764.27	£2,235.73
210	Electrical Inspection	£150.00	£150.00	£126.35	£23.65
211	Fire & Security Alarms	£1,050.00	£1,050.00	£1,017.78	£32.22
212	Fire Extinguisher Maintenance	£250.00	£250.00	£122.40	£127.60
213	Gas	£5,000.00	£5,000.00	£3,522.99	£1,477.01
214	General Maintenance	£1,800.00	£1,800.00	£3,897.76	-£2,097.76
215	Legionella Monitoring	£1,000.00	£1,000.00	£770.00	£230.00
216	Insurance Renewal	£1,850.00	£1,850.00	£1,723.25	£126.75
217	Lifts	£1,500.00	£1,500.00	£40.00	£1,460.00
218	Performing Rights Society & PPL	£500.00	£500.00	£911.75	-£411.75
219	Miscellaneous CC	£100.00	£100.00	£1.49	£98.51
220	Photocopier	£400.00	£400.00	£349.62	£50.38
221	Rates	£15,400.00	£15,400.00	£14,346.25	£1,053.75
222	Refreshments	£40.00	£40.00	£36.80	£3.20
223	Refund of Deposits	£0.00	£0.00	£2,308.00	-£2,308.00
224	Refuse Collection	£1,700.00	£1,700.00	£1,835.36	-£135.36
225	Staff Uniforms	£0.00	£50.00	£15.00	£35.00
226	Stationery & Postage	£200.00	£200.00	£0.00	£200.00
04/04/22	07:59 PM Vs:	Perton Parish	Council		Page 2

# Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions. Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	revised	<b>Actual Net</b>	Balance
<ul> <li>Telephone &amp; Broadband</li> <li>Water &amp; Sewerage</li> <li>Bank Charges</li> <li>Total Civic Centre</li> <li>Total Expenditure</li> </ul>	£600.00 £2,000.00 £0.00 £132,940.00 £334,550.00	£600.00 £2,000.00 £100.00 £133,090.00 £334,550.00	£364.90 £769.94 £26.43 £117,208.38 £265,284.11	£235.10 £1,230.06 £73.57 £15,881.62 £69,265.89
Total Income Total Expenditure  Total Net Balance	£242,150.00 £334,550.00 <b>-£92,400.00</b>	£254,902.75 £334,550.00 <b>-£79,647.25</b>	£320,185.70 £265,284.11 £54,901.59	£65,282.95 £69,265.89



. July PERTO	N PARISH COUNCIL
Applicatio	N PARISH COUNCIL n for Concessionary Room Rate
APPLICANTS DETAILS: NAME OF CLUB/ORGANISATION	PERTON MIDDLE SCAUOL
PRINCIPAL HIRER (Name & Address)	GAMSBOROUGH DRIVE PORTON.
PURPOSE OF CLUB/ORGANISATION	
	KE A PROFIT? NO
HOW MUCH DO YOUR CLIENTS PAY PI	ER SESSION/VISIT? N A
ARE YOU ABLE TO INCREASE THIS CON	TRIBUTION PER SESSION/VISIT? NA
ARE YOU AFFILIATED TO ANY OTHER (	DRGANISATION? IF SO, GIVE NAME NAME
ANY OTHER FACTS YOU WOULD LIKE OF	onsidered destro evening - Small School
Signed:	Date: 17/3/27

Date: 14<sup>th</sup> February 2022

## **QUOTATION**

Dear Becky

Thank you for your enquiry for the installation of LED lighting in the Madeline Moore room and the adjacent small hall.

Madeline Moore Room

Replace existing lights with 6 5ft 55w batten fittings.

£477.00 plus VAT

Small Hall

Replace existing lights with 6. 6ft 60w batten LED fittings.

£613.00 Plus VAT

If you require any further information please contact me on the above number.

Regards

Andy

182/21 9)

# Staffordshire Parish Councils' Association

79 Eastgate Street Stafford, Staffordshire, ST16 2NG United Kingdom Telephone 01785 277499



Invoice To
Parish Clerk
Perton Parish Council
The Civic Centre
Church Road
Coleridge Drive
Perton
WV6 7PD

Customer

Perton Parish Council (Cust-137)

Invoice Number SI-738

**Invoice Date** 

01/04/2022

**Due Date** 

01/05/2022

Description	Amount
Annual Subscription - SPCA	185.00
Annual Subscription - NALC Affiliation 7889 electors @ 7.49p/elector	590.89

#### Notes

Please make cheques payable to; Staffordshire Parish Council Association (PLEASE WRITE OUT ORGANISATION NAME IN FULL)

Payment by BACS: Sort Code: 60-83-01 Account Number: 20447614

Ref: Council Name and Invoice Number

Please remove this section and return with your cheque

REMITTANCE ADVICE

Council Name:

Invoice Number/s:

Course Name:

Amount:

#### **Terms and Conditions**

Payment is due within 30 days from date of invoice

**Total** £775.89

#### **Clerk (Perton Parish Council)**

From:

Paul Moore <paul.moore3@uk.zurich.com>

Sent:

14 March 2022 15:22

To:

Clerk (Perton Parish Council)

Subject:

RE: Zurich Insurance - Perton Parish Council

**Attachments:** 

TAP Policy Schedule.pdf

Tea & Cake.

182/21 h)

Hi Becky,

Thank you for your email into our office.

Please find a new schedule attached confirming that these new assets have been added onto cover.

This has incurred no additional premium whatsoever.

You could incorporate this group into the cover but the council would need to take direct control of the risk management procedures.

The council would need to have the final say on all matters and consider the risk as if it was one of its own responsibilities.

If the group are happy to allow this, then it would be included under the Public Liability automatically.

Should you require any further assistance then please do get in contact.

Kind Regards, Paul Moore

#### **Paul Moore**

**Customer Account Manager (Cert CII)** 

Phone: 01243 832031

Email: paul.moore3@uk.zurich.com



From: Clerk (Perton Parish Council) <clerk@pertonparishcouncil.gov.uk>

Sent: 14 March 2022 15:01

#### **Clerk (Perton Parish Council)**

183/21 b) iii

From:

Sent:

13 November 2020 16:45

To:

Clerk (Perton Parish Council)

Cc:

**Subject:** 

**Road Names** 

**Follow Up Flag:** 

Follow up

Flag Status:

Flagged

#### Good Afternoon

As a Perton resident I noticed the article in the Latest edition of the "Perton & Pattingham Pages" under the heading "parish council news" the council were open to suggestions to Road names for the forthcoming new development at Wrottesley Park Rd.

I am a senior citizen now retired, but in the past I was a director of a metal finishing and light engineering company in Willenhall. My company were involved with many component parts of the British motor industry, which sadly declined in the latter part of last century. I am therefore putting forward a suggestion which would be in keeping with street names in Perton, i.e. Castles, Rivers, battles, etc, that being; Car manufacturers of the past, cars owned by our dads or our grandfathers.

For example

Hillman, Humber, Austin, Morris, Riley, Wolseley, Lagonda, Singer, Triumph to mention a few,

No doubt you are aware that cars were manufactured just down the road in Wolverhampton again for example

Sunbeam, Star, Turner, Briton, Clyno, Guy, Kieft, and the Bean

Today's cars seem to bear either German, Japanese, French or Italian names, and many of the luxury or super cars still bearing names we all know, are now owned by other European or American companies. It would be a shame to let names of British car manufacturers from the last century fade into oblivion, this may be an opportunity to see that it doesn't I wish to commend my suggestion to the powers that be.

Kind regards

Site Ref. 220214S01

**Lat/Lng.** 52.5934 -2.20491

Channel: Northbound

#### **Vehicle Count Summary** From 01/03/2022 To 14/03/2022

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	5-DayAve.	7-DayAve.
00:00	1	1	1	0	3	3	5	1	2
01:00	1	0	1	1	0	0	2	1	1
02:00	0	1	0	1	2	3	1	1	1
03:00	0	1	0	0	0	1	0	0	0
04:00	0	0	2	1	1	2	0	1	1
05:00	3	4	3	2	2	2	1	3	2
06:00	16	13	10	10	8	8	6	11	10
07:00	23	25	27	30	28	24	12	26	24
08:00	63	72	89	85	81	50	8	78	64
09:00	97	86	90	89	110	82	24	94	83
10:00	95	113	95	100	116	114	101	104	105
11:00	97	98	101	100	107	126	115	100	106
12:00	127	107	105	101	121	118	115	112	113
13:00	99	107	80	92	104	111	115	96	101
14:00	83	111	94	104	98	115	104	98	101
15:00	91	111	116	116	122	111	111	111	111
16:00	154	134	125	123	148	107	57	137	121
17:00	116	138	132	127	146	124	23	132	115
18:00	74	85	82	99	124	87	26	93	82
19:00	59	60	55	60	73	59	22	61	55
20:00	33	40	33	38	47	40	27	38	37
21:00	18	16	15	19	28	20	10	19	18
22:00	6	7	10	13	11	14	4	9	9
23:00	5	2	6	4	8	7	0	5	4
Total									
12H(7-19)	1119	1186	1134	1163	1302	1168	811	1181	1126
16H(6-22)	1245	1314	1247	1288	1457	1294	876	1310	1246
18H(6-24)	1256	1322	1262	1305	1475	1315	880	1324	1259
24H(0-24)	1261	1329	1268	1309	1481	1325	889	1330	1266
AM Peak	11:00	10:00	11:00	11:00	10:00	11:00	11:00	10:00	11:00
	97	113	101	100	116	126	115	104	106
PM Peak	16:00	17:00	17:00	17:00	16:00	17:00	13:00	16:00	16:00
	154	138	132	127	148	124	115	137	121

Site Ref. 220214S01

Channel: Southbound

**Lat/Lng.** 52.5934 -2.20491

#### **Vehicle Count Summary** From 01/03/2022 To 14/03/2022

	Monday	Fuesday	Wednesday	Thursday	Friday	Saturday	Sunday	5-DayAve.	7-DayAve.
		THE RESERVE AND DESCRIPTION OF THE PERSON NAMED IN COLUMN 1	AND REAL PROPERTY OF THE PERSON NAMED IN	WANTED AND DESCRIPTION OF THE PARTY OF THE P			<b>3</b>	THE RESERVE OF THE PERSON NAMED IN	the Contract of the Contract o
00:00	2	4	1	0	2	3		2	3
01:00	0	1	1	2	1	1	1	1	1
02:00	0	1	0	1	1	2	2	0	1
03:00	0	0	1	1	1	1	0	0	0
04:00	3	3	5	3	3	1	0	3	2
05:00	7	8	7	8	8	4	1	7	6
06:00	14	18	18	19	17	9	1	17	14
07:00	35	29	38	41	38	24	12	36	31
08:00	44	44	53	50	50	47	9	48	42
09:00	67	71	61	67	76	71	18	68	61
10:00	. 85	83	87	72	92	81	77	84	82
11:00	85	97	91	93	98	109	94	93	95
12:00	122	107	108	104	107	124	116	109	112
13:00	95	93	79	75	120	94	86	92	92
14:00	78	90	80	83	84	101	100	83	88
15:00	77	89	89	99	93	94	131	89	96
16:00	114	109	91	96	119	99	44	106	96
17:00	93	112	103	119	119	105	29	109	97
18:00	91	89	74	87	107	83	37	90	81
19:00	57	53	48	55	82	56	24	59	53
20:00	31	31	34	25	48	31	20	34	31
21:00	16	25	17	21	25	21	15	21	20
22:00	4	7	6	13	13	14	2	9	8
23:00	7	4	8	6	9	9	4	7	7
Total			0.50	000	4400	4020	750	1007	073
12H(7-19)	986	1013	952	983	1100	1028	753	1007	1003
16H(6-22)	1104	1139	1069	1102	1271	1145	813	1137	1092
18H(6-24)	1115	1150	1082	1120	1293	1168	819	1152	1107
24H(0-24)	1127	1167	1095	1134	1308	1178	830	1166	1120
AM Peak	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
	85	97	91	93	98	109	94	93	95
PM Peak	12:00	17:00	12:00	17:00	13:00	12:00	15:00	12:00	12:00
	122	112	108	119	120	124	131	109	112

Site Ref. 220214S01

Channel: Total Flow

**Lat/Lng.** 52.5934 -2.20491

#### **Vehicle Count Summary** From 01/03/2022 To 14/03/2022

	lay	lay	Wednesday	Thursday	>	Saturday	ау	5-DayAve.	7-DayAve.
	Monday	Tuesday	/edr	hurs	Friday	atur	Sunday	-Day	-Da
00:00	3	5	2	0	5	5	<b>S</b>	3	4
01:00	1	1	1	3	1	1	3	1	1
02:00	0	2	0	1	2	4	3	1	2
03:00	0	1	1	1	1	2	0	1	1
04:00	3	3	7	4	4	3	0	4	3
05:00	10	12	10	10	10	6	2	10	8
06:00	30	31	28	28	24	17	7	28	24
07:00	58	54	64	70	66	47	24	62	55
08:00	107	116	142	135	131	97	17	126	106
09:00	164	157	151	156	186	153	42	163	144
10:00	180	196	182	171	208	195	178	187	187
11:00	182	195	192	193	204	235	209	193	201
12:00	249	214	213	204	228	242	231	221	226
13:00	194	200	159	167	223	205	201	189	193
14:00	161	201	174	187	181	216	204	181	189
15:00	168	200	205	214	215	205	242	200	207
16:00	268	243	215	219	267	205	101	242	217
17:00	209	250	235	246	265	229	52	241	212
18:00	165	174	156	186	231	170	63	182	163
19:00	116	112	103	115	155	114	46	120	109
20:00	64	71	67	63	95	71	47	72	68
21:00	34	41	31	40	52	41	25	39	38
22:00	10	14	16	26	24	28	6	18	17
23:00	12	6	13	10	17	16	4	11	11
Total									
12H(7-19)	2105	2199	2086	2145	2402	2196	1564	2187	2099
16H(6-22)	2349	2453	2315	2390	2727	2439	1689	2447	2337
18H(6-24)	2371	2472	2344	2425	2767	2483	1699	2476	2366
24H(0-24)	2388	2496	2363	2443	2789	2503	1719	2496	2385
AM Peak	11:00	10:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00
	182	196	192	193	208	235	209	193	201
PM Peak	16:00	17:00	17:00	17:00	16:00	12:00	15:00	16:00	12:00
	268	250	235	246	267	242	242	242	226

Site Ref. 220214S01

**Lat/Lng.** 52.59343 -2.20491

Channel: Southbound

#### Classification Summary (Mon-Sun)-Radar 5 From 01/03/2022 To 14/03/2022

	Total Volume	Bin 1 MBike	Bin 2 Car/IVan	Bin 3 LGV	Bin 4 MGV	Bin 5 HGV
00:00	3	0	2	0	0	0
01:00	1	0	1	0	0	0
02:00	1	0	1	0	0	0
03:00	0	0	0	0	0	0
04:00	2	0	2	1	0	0
05:00	6	0	5	0	0	0
06:00	14	0	13	0	0	0
07:00	31	1	28	2	0	0
08:00	42	0	41	1	0	0
09:00	61	1	58	1	1	0
10:00	82	2	78	2	1	0
11:00	95	2	90	2	1	0
12:00	112	2	106	4	1	0
13:00	92	2	85	3	1	0
14:00	88	2	84	2	0	0
15:00	96	2	92	2	0	0
16:00	96	2	91	3	0	0
17:00	97	1	94	2	0	0
18:00	81	2	77	2	0	0
19:00	53	0	52	1	0	0
20:00	31	1	31	0	0	0
21:00	20	0	19	0	0	0
22:00	8	0	8	0	0	0
23:00	7	0	7	0	0	0
Total						
12H(7-19)	973	19	923	25	6	0
16H(6-22)	1092	20	1037	27	7	0
18H(6-24)	1107	20	1052	27	7	0
24H(0-24)	1120	21	1062	29	7	0
AM Peak	11:00	10:00	11:00	11:00	11:00	11:00
	95	2	90	2	1	0
PM Peak	12:00	13:00	12:00	12:00	12:00	12:00
	112	2	106	4	1	0

Site Ref. 220214S01 Channel: Northbound

Lat/Lng. 52.59343 -2.20491

Classification Summary (Mon-Sun)-Radar 5 From 01/03/2022 To 14/03/2022

	Total Volume	1 ike	Bin 2 Car/IVan	. 3	4 V	∑ >
	Total Volur	Bin 1 MBike	Bin 2 Car/N	Bin 3 LGV	Bin 4 MGV	Bin 5 HGV
00:00	2	0	2	0	0	0
01:00	1	0	1	0	0	0
02:00	1	0	1	0	0	0
03:00	0	0	0	0	0	0
04:00	1	0	1	0	0	0
05:00	2	0	2	0	0	0
06:00	10	1	8	0	1	0
07:00	24	4	20	1	0	0
08:00	64	8	55	1	0	0
09:00	83	10	71	1	1	0
10:00	105	15	88	0	1	0
11:00	106	14	90	2	0	0
12:00	113	13	98	2	1	0
13:00	101	14	86	1	0	0
14:00	101	13	87	1	0	0
15:00	111	15	95	0	0	0
16:00	121	16	104	0	0	0
17:00	115	16	98	1	0	0
18:00	82	11	71	0	0	0
19:00	55	6	48	1	0	0
20:00	37	6	31	0	0	0
21:00	18	2	15	0	0	0
22:00	9	1	8	0	0	0
23:00	4	1	4	0	0	0
Total	1126	147	964	11	4	0
12H(7-19)	1126		1066	11	5	0
16H(6-22)	1246	163 165	1000	11	5	0
18H(6-24) 24H(0-24)	1259 1266	166	1078	12	5	0
24H(U-24)	1200	100	1004	12	3	U
AM Peak	11:00	10:00	11:00	11:00	10:00	11:00
	106	15	90	2	1	0
PM Peak	16:00	16:00	16:00	12:00	12:00	12:00
I IVI I Cak	121	16.00	104	2	1	0

Site Ref. 220214S01

Lat/Lng.

52.59343 -2.20491

**Channel: Total Flow** 

#### Classification Summary (Mon-Sun)-Radar 5 From 01/03/2022 To 14/03/2022

	Total Volume	Bin 1 MBike	Bin 2 Car/IVan	Bin 3 LGV	Bin 4 MGV	Bin 5 HGV
		NAMES OF TAXABLE PARTY OF TAXABLE PARTY.	Chippens of the state of the st	NAME AND ADDRESS OF TAXABLE PARTY.		The state of the s
00:00	4	0	4	0	0	0
01:00	1	0	1	0	0	0
02:00	2	0	2	0	0	0
03:00	1	0	1	0	0	0
04:00		0	2	1	0	0
05:00	8	1	7	1	0	0
06:00	24	1	21	0	1 0	0 0
07:00	55	5	47	2	1	0
08:00	106	8	96	2	2	0
09:00	144	11	129	2	2	0
10:00	187	17	166 180	4	2	0
11:00	201 226	16 15	204	5	2	0
12:00 13:00	193	16	171	4	1	0
14:00	189	15	171	3	1	0
15:00	207	17	187	3	1	0
16:00	217	18	196	3	0	0
17:00	212	17	192	3	0	0
18:00	163	12	148	2	0	0
19:00	109	7	100	2	0	0
20:00	68	6	62	0	0	0
21:00	38	3	35	1	0	0
22:00	17	2	16	0	0	0
23:00	11	1	10	0	0	0
Total	2099	166	1887	36	10	1
12H(7-19)	2099	183	2103	39	12	1
16H(6-22)	2366	185	2103	39	12	1
18H(6-24) 24H(0-24)	2385	186	2129	40	12	1
2411(0-24)	2363	180	2140	40	12	-
AM Peak	11:00	10:00	11:00	11:00	10:00	11:00
	201	17	180	4	2	0
PM Peak	12:00	16:00	12:00	12:00	12:00	12:00
	226	18	204	5	2	0

Site Ref. 220214S01

Channel: Northbound

**Lat/Lng.** <u>52.5934</u> <u>-2.20491</u>

#### Speed Stats Summary (Mon-Sun)-Speed Limit 30 Mph From 01/03/2022 To 14/03/2022

	Total Volume	Mean Average	Standard Deviation	5th Percentile	15th Percentile	25th Percentile	50th Percentile	75th Percentile	85th Percentile	95th Percentile	Speed Limit +0 Mph	Speed Limit +5%	Speed Limit +10%	Speed Limit +15%
00:00	2	23	6								4	4	4	4
01:00	1	22	3								0	0	0	0
02:00	1	24	5								12	8	3	0
03:00	0	28	0								0	0	0	0
04:00	1	25	3								0	0	0	0
05:00	2	24	5								15	9	4	0
06:00	10	23	4								3	2	1	0
07:00	24	24	5	11	20	21	25	28	29	29	5	3	1	0
08:00	64	23	4	16	19	21	23	26	28	30	3	2	1	0
09:00	83	23	4	16	20	21	23	26	28	29	2	1	1	0
10:00	105	23	4	15	18	20	23	25	27	29	2	1	1	0
11:00	106	23	4	16	19	21	23	26	28	30	3	2	1	0
12:00	113	23	4	16	20	21	23	26	28	29	2	1	1	0
13:00	101	23	4	16	20	21	23	26	28	30	4	2	1	0
14:00	101	23	4	16	19	21	23	26	28	29	2	1	1	0
15:00	111	23	4	16	19	21	23	26	28	30	3	2	1	0
16:00	121	24	4	16	20	21	23	27	28	30	3	2	1	0
17:00	115	24	4	17	20	21	24	27	28	30	4	2	1	0
18:00	82	24	4	16	20	21	23	26	28	30	5	3	2	1
19:00	55	24	4	16	20	21	24	27	29	31	6	4	2	1
20:00	37	24	4	16	20	21	24	27	29	30	5	4	2	1
21:00	18	25	4	16	20	21	24	27	29	30	7	5	3	1
22:00	9	25	5								9	7	4	2
23:00	4	25	5								11	7	4	2
Total														
12H(7-19)	1126	23	4	16	20	21	23	26	28	30	3	2	1	0
16H(6-22)	1246	23	4	16	20	21	23	26	28	30	3	2	1	0
18H(6-24)	1259	23	4	16	20	21	23	26	28	30	3	2	1	0
24H(0-24)	1266	23	4	16	20	21	23	26	28	30	3	2	1	0
AM Peak	11:00	03:00	00:00								05:00 15	05:00 9	00:00 4	00:00 4
	106	28	6											
PM Peak	16:00	23:00	22:00	17:00	17:00	21:00	21:00	21:00	21:00	19:00	23:00	23:00	22:00	22:00
	121	25	5	17	20	21	24	27	29	31	11	7	4	2

Site Ref. 220214S01

Lat/Lng. <u>52.5934</u> <u>-2.20491</u>

Channel: Southbound

#### Speed Stats Summary (Mon-Sun)-Speed Limit 30 Mph From 01/03/2022 To 14/03/2022

	Total Volume	Mean Average	Standard Deviation	5th Percentile	15th Percentile	25th Percentile	50th Percentile	75th Percentile	85th Percentile	95th Percentile	Speed Limit +0 Mph	Speed Limit +5%	Speed Limit +10%	Speed Limit +15%
00:00	3	22	6								2	1	1	0
01:00	1	26	7								20	12	5	0
02:00	1	25	4								15	9	4	0
03:00	0	21	5								0	0	0	0
04:00	2	24	5								5	3	1	0
05:00	6	22	7								4	2	1	0
06:00	14	22	5	9	16	18	22	26	28	28	5	3	1	0
07:00	31	24	5	12	18	21	24	27	29	30	5	4	2	1
08:00	42	24	5	15	19	21	24	28	29	32	7	5	2	0
09:00	61	23	4	16	19	21	23	26	28	30	4	3	1	0
10:00	82	23	4	16	18	20	23	25	27	30	3	2	1	0
11:00	95	23	4	15	18	20	23	25	27	29	2	1	1	0
12:00	112	22	4	15	17	20	22	25	27	29	2	1	1	0
13:00	92	22	4	14	17	19	22	24	26	29	2	1	1	0
14:00	88	23	4	15	18	20	23	25	27	29	3	2	1	0
15:00	96	22	4	15	17	20	23	25	27	30	3	2	1	0
16:00	96	23	4	16	19	21	23	26	28	30	3	2	1	0
17:00	97	24	4	16	20	21	24	27	28	30	4	3	1	0
18:00	81	24	4	16	20	21	24	27	28	30	5	3	2	1
19:00	53	24	5	16	19	21	24	27	29	32	7	5	3	2
20:00	31	24	5	15	20	21	24	27	29	31	7	5	3	2
21:00	20	25	5	15	20	21	24	27	29	32	9	7	4	3
22:00	8	24	4								5	3	1	0
23:00	7	25	5								13	10	7	5
Total														
12H(7-19)	973	23	4	15	18	20	23	26	28	30	3	2	1	0
16H(6-22)	1092	23	4	15	18	20	23	26	28	30	4	2	1	0
18H(6-24)	1107	23	4	15	18	20	23	26	28	30	4	3	1	0
24H(0-24)	1120	23	5	15	18	20	23	26	28	30	4	3	1	0
AM Peak	11:00	01:00	01:00								01:00	01:00	01:00	07:00
	95	26	7								20	12	5	1
PM Peak	12:00	23:00	21:00	17:00	18:00	21:00	21:00	21:00	21:00	21:00	23:00	23:00	23:00	23:00
	112	25	5	16	20	21	24	27	29	32	13	10	7	5

Site Ref. 220214S01

**Lat/Lng.** <u>52.5934</u> <u>-2.20491</u>

Channel: Total Flow

#### Speed Stats Summary (Mon-Sun)-Speed Limit 30 Mph From 01/03/2022 To 14/03/2022

	Total Volume	Mean Average	Standard Deviation	5th Percentile	15th Percentile	25th Percentile	50th Percentile	75th Percentile	85th Percentile	95th Percentile	Speed Limit +0 Mph	Speed Limit +5%	Speed Limit +10%	Speed Limit +15%
00:00	4	22	6								3	2	2	2
01:00	1	24	6								12	7	3	0
02:00	2	25	4								13	8	3	0
03:00	1	24	5								0	0	0	0
04:00	3	24	4								3	2	1	0
05:00	8	23	6								7	4	2	. 0
06:00	24	23	5	15	17	19	23	26	28	28	4	3	1	0
07:00	55	24	5	13	19	21	24	28	29	30	5	3	2	0
08:00	106	24	5	16	19	21	24	27	28	30	4	3	1	0
09:00	144	23	4	16	19	21	23	26	28	30	3	2	1	0
10:00	187	23	4	16	18	20	23	25	27	30	3	2	1	0
11:00	201	23	4	16	18	20	23	25	27	29	2	1	1	0
12:00	226	23	4	16	18	20	23	25	27	29	2	1	1	0
13:00	193	23	4	15	18	20	23	25	27	30	3	2	1	0
14:00	189	23	4	16	18	20	23	25	27	30	2	2	1	0
15:00	207	23	4	15	18	20	23	26	28	30	3	2	1	0
16:00	217	23	4	16	20	21	23	26	28	30	3	2	1	0
17:00	212	24	4	16	20	21	24	27	28	30	4	3	1	0
18:00	163	24	4	16	20	21	23	27	28	30	5	3	2	1
19:00	109	24	5	16	20	21	24	27	29	32	6	5	3	1
20:00	68	24	5	16	20	21	24	27	29	31	6	4	2	1
21:00	38	25	5	16	20	21	24	28	29	32	8	6	4	2
22:00	17	24	5	15	19	21	24	27	29	31	7	5	3	1
23:00	11	25	5	15	20	21	24	28	29	32	12	9	6	4
Total														
12H(7-19)	2099	23	4	16	19	21	23	26	28	30	3	2	1	0
16H(6-22)	2337	23	4	16	19	21	23	26	28	30	3	2	1	0
18H(6-24)	2366	23	4	16	19	21	23	26	28	30	3	2	1	0
24H(0-24)	2385	23	4	16	19	21	23	26	28	30	3	2	1	0
AM Peak	11:00	02:00	05:00								02:00	02:00	02:00	00:00
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PM Peak	12:00	23:00	23:00	17:00	21:00	21:00	21:00	23:00	23:00	23:00	23:00	23:00	23:00	23:00
	226	25	5	16	20	21	24	28	29	32	12	9	6	4

Site Ref 220214S01

Site No. 00027728 Severn Drive, Perton

Speed Summary (Mon-Sun)-Speed Limit 30 Mph

Lat/Lng 52.593 -2.205 Channel Northbound

From 01/03/2022 To 14/03/2022

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Site Ref 220214501

Site No. 00027728 Severn Drive, Perton

Speed Summary (Mon-Sun)-Speed Limit 30 Mph

Lat/Lng 52.593 -2.205 Channel Southbound

From 01/03/2022 To 14/03/2022

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03:00	0	21	2	0	0	0	0	0	0	0	0	0	0	0	0	0
04:00	2	24	2	0	0	0	1	1	П	0	0	0	0	0	0	0
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07:00	31 29	24	2	0	П	1	4	11	12	2	0	0	0	0	0	0
08:00		24	2	0	0	1	9	16	15	4	0	0	0	0	0	0
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16:00		23	4	0	0	2	16	49	26	3	0	0	0	0	0	0
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21:00		25	5	0	0	0	2	6	9	2	0	0	0	0	0	0
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	95	26	7	0	1	n	17	52	20	4	0	0	0	0	0	0
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Site Ref 220214501

Site No. 00027728 Severn Drive, Perton

Speed Summary (Mon-Sun)-Speed Limit 30 Mph

Lat/Lng 52.593 -2.205 Channel Total Flow

From 01/03/2022 To 14/03/2022

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01/03/2022 To 14/03/2022	8in 3 15-<15 10-<15	1 1	0 0	0 0	0 0	0 1	0 1	1 5	2 6	2 14	2 21	4 34	5 35	4 41	5 33	4 33	6 35	4 30	2 26	2 21				0 3		42 330		46 365		11.00 11.00		15:00 12:00	
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# Richard Winterton Auctioneers Best Kept Village Community Competition

# What is the Best Kept Village Community Competition?

The Best Kept Village Community competition aims to develop and highlight a sense of pride amongst local people throughout Staffordshire. It illustrates and emphasises how much voluntary work is undertaken to keep Staffordshire beautiful and how communities work together to make where they live desirable and a place, they are proud to call home.

Find out more

# What is judged and marked in BKVC?

A village will be judged on its maintenance and appearance and the community spirit amongst its residents and how that is evidenced throughout the year via supporting photographs and videos.

Judges will take into consideration where a village does not have a certain feature, e.g. a bus shelter, war memorial, large open space, etc. this will be considered in marking and villages will certainly NOT be at a disadvantage because they do not have BKVC features.

Find out more

#### How to Enter the Best Kept Village Community Competition

Click the links below to enter the Best Kept Village Community Competition.

> Enter Online

Download Entry



## About Best Kept Village Community

The Community Foundation for Staffordshire took over running the Best Kept Village competition in 2018. We are proud to be the custodians of a competition steeped in tradition, dating back to 1956. The competition was originally started to encourage village residents to take pride in their communities and whilst that aim continues to date, we are developing the competition with an increased focus on community cohesion within the villages.

We have therefore renamed the competition 'Best Kept Village Community' competition.

Find out more

Think your Village can win? - Enter today!

View Competition Details

#### Stafford

Large Village Winners

1st - Gnosall (Trophy Winner)

#### Small Village Winners

1st - Tittensor

2nd - Fulford

3rd - Oulton - Swynnerton

#### South Staffordshire

#### Large Village Winners

1st - Brewood

2nd - Perton

3rd - Wombourne

#### Small Village Winners

1st - Bednall (Trophy Winner)

2nd - Acton Trussell

#### Lichfield/Cannock Chase

#### Large Village Winners

1st - Kings Bromley (Trophy Winner)

2nd - Norton Canes

3rd - Stonnall

#### Small Village Winners

1st - Edingale

2nd - Haunton

3rd - Wall

#### Staffordshire Moorlands / East Staffordshire

#### Large Village Winners

1st - Abbots Bromley (Trophy Winner)

2nd - Yoxall

#### Small Village Winners

1st - Hoar Cross

2nd - Kingsley Holt

3rd - Bramshall, Warslow (Joint)

#### **County Winners**

Large Village Winners

Gnosall

Small Village Winners

Tittensor

An award of Special Commendation for consistent participation, effort and achievement in BKV for over fifty years is awarded to Longdon/Longdon Green.



Sponsored by Richard Winterton Auctioneers LTD.



Managed by The Community Foundation for Staffordshire.

#### **Contact Information**

The Community Foundation for Staffordshire Communications House University Court Staffordshire Technology Park Stafford ST18 0ES

Telephone: 01785 339540

Email:

#### **Pages**

Home
About
Competitions
Resources
Contact Us

How To Find Us Governance Privacy Policy Ethical Policy Complaints





## RICHARD WINTERTON AUCTIONEERS BEST KEPT VILLAGE COMMUNITY COMPETITION

#### **ENTRY FORM**

# PLEASE COMPLETE IN BLOCK CAPITALS (if handwritten) and return to bkvc@staffordshire.foundation

or by post to
The Community Foundation for Staffordshire
Communications House
University Court
Staffordshire Technology Park
Stafford
ST18 0ES

A parish having several villages should submit separate entries for each village.

/ILLAGE:
POPULATION:
N THE PARISHOF:
DRGANISING GROUP:
PLEASE GIVE THE POSTCODE FOR THE CENTRE OF THE VILLAGE:
DETAILS OF CORRESPONDENT (to whom all communications will be sent)
NAME:TEL NO:
ADDRESS:EMAIL:

BKVC resources, including the community spirit entry form are available on the website

	Price	Cost
Entry fee	£27.50	£27.50

Please ensure you reference BKVC and your community with your payment

Payment to be sent via BACS to Unity Trust Bank, Account number 20213369 Sort-code 60-83-01 Or a cheque made payable to The Community Foundation for Staffordshire

	FEATURES TO BE SHOWN ON THE MAP FOR JUDGING	No. of sites
1a	BKVC Publicity (main locations with public access)	
1b	Children's Posters. (main locations with public access)	
1c	Notice Boards	
2	Local information (including recycling and dog fouling awareness information)	
3	Places of Worship, Cemeteries and Burial Grounds	
4a	Community Buildings (village, parish or other halls, their surrounds and car parks)	
4b	Public Houses (surrounds and car parks)	
5a	Telephone Boxes	
5b	Bus Shelters	
5c	Seats and Benches	
5d	Village Features and Signs	
6	War Memorial	
7a	Large Public Open Spaces (playing fields, big parks)	
7b	Small Public Open Spaces (village greens, incidental open spaces, verges)	
8	Children's Play Areas (including equipment and safety surfaces)	

Please attach or enclose a laminated map of the area to be judged with the entry form. Details of guidance on the preparation of the map are included on the Resources page of the website.

It will help your entry if you provide the following information; please continue a separate sheet, if necessary.

IMPROVEMENTS carried out during the year, with reference to previous sudges comments.
TEMPORARY "EYESORES" that are outside the control of village residents (eg. building works,
renewal of mains services, derelict buildings etc).

3)	COMPETITION, (e.g., items in newsletters, fliers, parish and church magazines, and websites) which may not be obvious to the judges, should be submitted. Please enclose copies of the relevant documents with your entry.		
CHECK	LIST:		
	1.	All sections of the entry form have been completed.	
	2.	Details of improvements have been given.	
	3.	Details of temporary "eyesores" have been given.	
	4.	Details of measures to publicise participation in BKVC which may not be visible to judges have been given.	
	5.	A laminated map is enclosed.	
	6.	A cheque to cover entry fee has been enclosed or BACS payment made	
	7.	Photographic evidence of community cohesion enclosed or emailed to <a href="mailto:bkvc@staffordshire.foundation">bkvc@staffordshire.foundation</a>	

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- All appraisals will take place annually, in November, conducted by the Clerk or appointed Chairman of a committee in the case of the Clerk. This will be the Chair of Full Council, Human Resources or Management
  - All appraisals will take place annually, in November, conducted by the clerk or the Full Council in the case of the clerk.
- 3.5 The meeting should be held in a confidential environment that is free from interruption. The appraisal discussion will allow an opportunity for both the appraisee and Clerk/Councillor to reflect and comment on the previous years objectives (linked to Job description and councils aims). It will praise achievement and encourage the appraisee within their role.
- 3.6 The meeting will set a reasonable number of objectives for the forthcoming year (aligned with council aims) and identify areas for development and improvement (i.e can improvements be made to the way tasks are carried out).
- 3.7 Any issues of concern/support requirements and training development needs should be discussed and written onto the form; to include future training requirements, planned qualifications, development opportunities and career planning.
- 3.8 It is important to be specific in terms of evidencing achievements and development needs. Any comments made by the appraiser or appraisee are to be constructive and should not be seen as a criticism.
- 3.9 At the meeting you will discuss each category on the form to aid any decisions on role performance.
- 3.10 If attendance or timekeeping relates to pregnancy or disability, advice should be sought from South Staffordshire Human Resources, on how to treat such episodes, in liaison with the HR Committee.

#### 4. AFTER THE APPRAISAL MEETING

- 4.1 A copy of the appraisal form with comments will be made available to the appraisee.
- 4.2 The appraisals will be reported confidentially to the HR Committee.
- 4.3 The HR committee, in liaison with appraisees will ensure any training, development and support requirements identified in the appraisal are considered.

#### 5. APPEAL

- 5.1 Councillors, the Clerk and appraisees are asked to support their comments and opinions with factual examples and evidence if necessary. Should an appraisee believe they have not received a fair appraisal they should discuss this in the first place with the Clerk or Councillor who conducted the appraisal.
- 5.2 Should they remain dissatisfied, they have the right of appeal to the HR Committee within 10 working days.

#### 6. GENERAL

6.1 This policy is regarded as non contractual and does not form part of any contract of employment.

#### 7. REVIEW

7.1 This policy will be reviewed annually.

From:

Bob Whiteh - Se - R William - sa O garden ang mile - garde

Sent:

24 March 2022 17:07

To:

Clerk (Perton Parish Council)

Cc:

n.caine@ssstaffs.gov.uk Waste Savvy Staffs talk

Subject: Attachments:

Volunteer ad 2021.jpg

Hi Becky,

Nigel Caine (CC'd here) asked one of my volunteers if I could get in touch with you to arrange a free talk when he saw them at Perton Library Science Fair at the weekend.

Sorry I'm emailing and not phoning, but the mobile reception on our narrowboat in Warwickshire is a bit patchy, so I hope this gives you everything you need to get the ball rolling.

To give you a bit of background, I've attached a photo of the kind of things we provide, but I'd probably recommend our general 1 hour waste reduction overview talk. Some text about that session is below.

Waste Savvy Staffs is a council campaign to reduce waste in Staffordshire by recruiting and training volunteers to raise awareness through talks and workshops. The core areas of the Waste Savvy Staffs campaign are the principles of reduce, reuse and recycle, especially composting, recycling and reducing food waste.

The Waste Savvy Staffs 1 hour overview talk is based around the waste hierarchy (Reduce, Reuse, Recycle, Recovery, Disposal) and challenges people to adopt actions that move up that hierarchy, making sure we reduce, reuse, compost and repair rather than just recycle.

Additional leaflets on recycling, composting and reducing food waste will be provided following the session, as well as some links to help you continue on your waste reduction journey.

For more information on the project and reducing waste, go to <a href="https://www.staffordshire.gov.uk/wastesavvy">https://www.staffordshire.gov.uk/wastesavvy</a>.

To keep up to date with events and waste reduction information from the County Council, follow us on Facebook at <a href="https://www.facebook.com/wastesavvystaffs">https://www.facebook.com/wastesavvystaffs</a>

Not sure what would work best for you in terms of delivering the talk - a talk in a hall/community centre, something on Zoom, or as part of a day of activities, e.g. an eco day or community day. We can usually provide something on any day of the week and evenings are possible too. Only thing we need is some sort of screen to plug a laptop into and table to put our resources on.

And, just to be clear, there is absolutely no charge for this - everything, even travel expenses, is funded through the contract we have with Staffordshire County Council.

Happy to work with you to find the best solution. Look forward to hearing from you.