# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 2nd July 2024 at 10.00am**

## **Present:**

Councillors N Caine, P Davis, Mrs R Heseltine, S Payne and C Rathbone

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Councillor P Davis took the chair.

## F12/24 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs P Allen, C Evans and D Glynn.

## F13/24 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

A declaration of pecuniary or other interests received from Cllrs N Caine for expenditure transactions 5383 and 5384.

## F14/24 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F15/24 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 4th June 2024, previously distributed, were a true and correct record and signed by the Chairman.

## F16/24 - ACCOUNTS PAID

The Clerk presented a list of payments up to 30th June 2024. **Resolved** that all payments were correct and authorised. Payments for P W Banks and Trade Paints UK Ltd, were discussed.

## F17/24 - INCOME RECEIVED

The schedule of income received up to 30th June 2024 was reviewed and accepted for information.

## F18/24 – GRANT POLICY

**Resolved** to recommend approval of the amendments to full council.

## F19/24 – DIRECT DEBIT INSTRUCTIONS

**Resolved** to approve the list of direct debit instructions as per financial regulation 7.5

## F20/24 – BUDGET TO DATE

Revised budget to be taken to full council for approval.

## F21/24 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 283 dated 30th June 2024 for reconciliation to the cashbook. Also presented for scrutiny was the CCLA Public Sector Deposit Fund and the expenditure invoices and payment authorisation lists for June 2024.

**Resolved** that all reconciliations and expenditure payments were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

## F22/24 - DATE AND TIME OF NEXT MEETING

Tuesday 3rd September 2024 at 10.00am.

**Meeting closed at 10.35am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman