# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 3rd December 2024 at 10.00am**

## **Present:**

Councillors Mrs P Allen, N Caine, P Davis, C Evans, D Glynn (Chairman) Mrs R Heseltine S Payne and C Rathbone

Assistant Parish Clerk Mrs L Higgins

## F50/24 - APOLOGIES FOR ABSENCE

No apologies were received.

## F51/24 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

A declaration of pecuniary or other interests received from Cllr N Caine for expenditure transaction 5607.

## F52/24 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F53/24 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 5th November 2024, previously distributed, were a true and correct record and signed by the Chairman.

## F54/24 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 30th November 2024. **Resolved** that all payments were correct and authorised. Payments for Lesley the Window Cleaner and Acquiesce Environmental Compliance Ltd were discussed.

## F55/24 - INCOME RECEIVED

The schedule of income received up to 30th November 2024 was reviewed and accepted for information.

## F56/24 – BUDGET TO DATE & VIREMENTS

The budget to date was reviewed and noted. **Resolved** that the following virements be made:

* £250 from Contingency (111) to Parish Council Insurance (117)
* £250 from Contingency (111) to Civic Centre Insurance (213)
* £500 from Contingency (111) to Play Area/Outdoor Activities (124)

## F57/24 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 308 dated 30th November 2024 for reconciliation to the cashbook. Also presented for scrutiny was the CCLA Public Sector Deposit Fund and the expenditure invoices and payment authorisation lists for October and November 2024.

**Resolved** that all reconciliations were correct along with the Equals Prepaid card balance and were signed-off by two Councillors and the Assistant Clerk.

## F58/24 - DATE AND TIME OF NEXT MEETING

Tuesday 7th January 2025 at 10.00am.

**Meeting closed at 10.30am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman