# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 5th October 2021 at 10.00am**

## **Present:**

Councillors, Mr D Glynn, Mrs P Allen, N Caine and Mrs R Heseltine

Assistant Clerk Mrs L Higgins

## F29/21 - APOLOGIES FOR ABSENCE

Apologies received from Cllrs K Elder and P Davis

There is one vacancy for the finance committee, clerk to add this to the October meeting.

## F30/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of pecuniary or other interests received.

## F31/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F32/21 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 8th September 2021, previously distributed, were a true and correct record and signed by the Chairman.

## F33/21 - ACCOUNTS PAID

The Clerk presented a list of payments up to 30th September 2021. **Resolved** that all payments were correct and authorised. Payment for Mazars and Communicate Better explained.

## F34/21 - INCOME RECEIVED

The schedule of income received up to 30th September 2021 was reviewed and accepted for information.

## F35/21 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** to make the following virements;

£300 from Contingency to Computers, £200 from Contingency to Miscellaneous PPC and £500 from Contingency to Stationary & Postage.

## F36/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 141 dated 30th September 2021 together with any outstanding items of income or expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by the two Councillors and the Assistant Parish Clerk.

## F37/21 - DATE AND TIME OF NEXT MEETING

Tuesday 2nd November 2021 at 10.00am.

**Meeting closed at 10.30am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman