# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 5th December 2023 at 10.00am**

## **Present:**

Councillors N Caine, P Davis, D Glynn (Chairman), Mrs R Heseltine and S Payne

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

## F48/23 - APOLOGIES FOR ABSENCE

No apologies received.

## F49/23 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declaration of pecuniary or other interests received.

**F50/23 - REQUESTS FOR DISPENSATION**

No requests for dispensation received.

## F51/23 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 7th November 2023, previously distributed, were a true and correct record and signed by the Chairman.

## F52/23 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 30th November 2023. **Resolved** that all payments were correct and authorised. Payments for Screwfix Direct and Siemens were discussed.

## F53/23 - INCOME RECEIVED

The schedule of income received up to 30th November 2023 was reviewed and accepted for information.

## F54/23 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** that the following virement be made

* £55 from Contingency to Allotment NSALG membership
* £750 from Contingency to Allotment Annual Licence Fee
* £250 from Flower Tubs & Hanging Baskets to Pavilion Cleaning
* £250 from Contingency to Pavilion Cleaning
* £500 from Contingency to Playing Fields Grass Cutting
* £1,000 from Contingency to Playing Fields Line Marking
* £2,000 from Contingency to Pavilion Utilities

## F55/23 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 247 dated 30th November 2023 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Lloyds Bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

**Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

## F56/23 - DATE AND TIME OF NEXT MEETING

Thursday 4th January 2024 at 10.00am.

**Meeting closed at 10.43am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman