# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 6th September 2022 at 10.00am**

## **Present:**

Councillors D Glynn (Vice Chairman) P Davis and Mrs R Heseltine

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

## F20/22 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs P Allen, N Caine and K Elder (Chairman)

## F21/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No Declarations received.

## F22/22 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F23/22 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 5th July 2022, previously distributed, were a true and correct record and signed by the Chairman.

## F24/22 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 31st August 2022. **Resolved** that all payments were correct and authorised. Payments for Acquiesce Environmental Compliance Ltd and Codsall Flowers were discussed.

## F25/22 - INCOME RECEIVED

The schedule of income received up to 31st August 2022 was reviewed and accepted for information.

It was noted that £11,000 is outstanding in room hire payments.

## F26/22 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** that £500 would be vired from Contingency to Events and £160 from Contingency to H&S Consultancy Services.

## F27/22 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 183 dated 31st August 2022 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

## F28/22 - DATE AND TIME OF NEXT MEETING

Tuesday 4th October 2022 at 10.00am.

**Meeting closed at 10.47am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman