# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 7th June 2022 at 10.00am**

## **Present:**

Councillors Mrs P Allen, N Caine, D Glynn (Chairman) Mrs R Heseltine and C Rathbone

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

## F01/22 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors K Elder and P Davis

## F02/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No Declarations received.

## F03/22 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F04/22 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 3rd May 2022, previously distributed, were a true and correct record and signed by the Chairman.

## F05/22 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 31st May 2022. **Resolved** that all payments were correct and authorised. Payment for Bradmore Bouncy Castles and Dangerous Sheep Events Ltd discussed.

## F06/22 - INCOME RECEIVED

The schedule of income received up to 31st May 2022 was reviewed and accepted for information.

## F07/22 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** to transfer £1000 from Contingency to Commemorative Events (Ringfenced).

## F08/22 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 172 dated 31st May 2022 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

**Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

## F09/22 – BACS & DIRECT DEBIT PAYEES APPROVAL

The Assistant Clerk presented a list of payees as per Financial Regulations Requirements. **Resolved** that all payees are approved.

## F10/22 - DATE AND TIME OF NEXT MEETING

Tuesday 5th July 2022 at 10.00am.

**Meeting closed at 10.31am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman

**Electronic Payees**

|  |  |
| --- | --- |
| B.L. WALTERS | S. MARKS |
| Banner Fire & Security | S.M. WILKES |
| Black Rose | Shelutions Urban |
| C. HARVEY | South Staffs Council |
| C.A. RATHBONE | Staffordshire Pari |
| Cafe 29 | Staffs CC SAF |
| Citron Hygiene Ltd | Support Staffordshire |
| Communicate Better | SGS Systems Ltd |
| Concept Elevators | SKIPTON BUSINESS F |
| Connect Pages | STAFFORDSHIRE C/C |
| CCLA | The Bookbinders |
| CNG Energy Ltd | The Community Foundation |
| D.J. GLYNN | THE UNITTY GROUP |
| Dangerous sheep | THESAURUS SOFTWARE |
| DLS Electrical | Vendaid Ltd |
| DOWN TO EARTH MAIN | Westcotec Ltd |
| E. DEW | Weston Sawmill |
| EdgeIT Systems Ltd | YourPrinterCompany |
| Evac Chair | Zurich Municipal |
| ESPO |  |
| Fenland Leisure |  |
| FAAC Entrance |  |
| H ROSSINGTON |  |
| HAGS-SMP Ltd |  |
| HALLS SMS |  |
| HMRC PAYE/NIC CUMB |  |
| Ignis Group Ltd |  |
| J. DOCKERY |  |
| J. TURNER |  |
| J.E. SHERLOCK |  |
| J.W. LEAVER |  |
| K.S. ELDER |  |
| L.M. HIGGINS |  |
| Lads & Lasses |  |
| Mazars |  |
| N.P. CAINE |  |
| NATIONAL ALLOTMENT |  |
| P. ALLEN |  |
| P.E. DAVIS |  |
| Perton Carnival |  |
| PLANTSCAPE |  |
| PLAY INSPECTION CO |  |
| PPL/PRS |  |
| R HODGETTS |  |
| R.A. HESELTINE |  |
| R.F. BRADLEY |  |
| Reformed Plastics |  |
| Ricoh UK |  |
| RB SERVICES |  |