# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Tuesday 7th December 2021 at 10.00am**

## **Present:**

Councillors, Mrs P Allen, P Davis and D Glynn (Chairman)

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

## F47/21 - APOLOGIES FOR ABSENCE

Apologies received from Cllrs K Elder, N Caine and Mrs R Heseltine

## F48/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of pecuniary or other interests received.

## F49/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F50/21 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 2nd November 2021, previously distributed, were a true and correct record and signed by the Chairman.

## F51/21 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 30th November 2021. **Resolved** that all payments were correct and authorised. Payment for Down to Earth Grounds Maintenance explained.

## F52/21 - INCOME RECEIVED

The schedule of income received up to 30th November 2021 was reviewed and accepted for information.

## F53/21 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** confirmed that £1000 would be vired to Computers from Contingency and £100 to Civic Functions from Audit.

## F54/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 148 dated 30th November 2021 together with any outstanding items of income or expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund. **Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by the two Councillors and the Assistant Clerk.

## F55/21 - DATE AND TIME OF NEXT MEETING

Thursday 6th January 2022 at 10.00am

**Meeting closed at 10.24am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman