# **Minutes of the meeting of Perton Parish Council**

# **Finance Committee meeting held on Thursday 8th February 2022 at 10.00am**

## **Present:**

Councillors, P Davis, N Caine, Mrs R Heseltine, and D Glynn (Chairman)

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

## F65/21 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors K Elder and Mrs P Allen

## F66/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of pecuniary or other interests received.

## F67/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

## F68/21 - MINUTES OF MEETING

**Resolved** that the minutes of the Meeting held on 6th January 2022, previously distributed, were a true and correct record and signed by the Chairman.

## F69/21 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 31st January 2022. **Resolved** that all payments were correct and authorised. Payment for Pozitive Energy and Shelutions explained.

## F70/21 - INCOME RECEIVED

The schedule of income received up to 31st January 2022 was reviewed and accepted for information.

## F71/21 - BUDGET TO DATE

The budget to date was reviewed and noted. It was explained that HSBC Bank account has been reclassified from a Community Account to Charitable, with charges of £5 per month and 40p per cheque and per £100 cash banked. **Resolved** that £1000 would be vired from H & S Consultancy to Bus Shelter Maintenance, £600 from H & S Consultancy to Play Area/Outdoor Activities and £100 from Website to Bank Charges.

## F72/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 155 dated 30th January 2022 together with any outstanding items of income or expenditure for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

**Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

## F73/21 - HSBC NEW BANK ACCOUNT CLASSIFICATIONS AND CHARGES

This was explained as part of item F71/21

## F74/21 - DATE AND TIME OF NEXT MEETING

Tuesday 8th March 2022 at 10.00am

**Meeting closed at 10.29am**

Signed ………………………………………………………………… Date: …………………………………………

Chairman