9th January 2024

Dear Councillors .

You are summoned to the meeting of Perton Parish Council Allotment Committee, to be held in the board room, Perton Civic Centre on Wednesday 17th January 2024 at 6.00pm. Committee members are also invited to attend

Yours faithfully  
Clerks signature 


**Becky Hodgetts**

**Clerk to the Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

# AGENDA

## **A01/23 To receive** **apologies for Absence**

## **A02/23 To receive Declaration of Disclosable Pecuniary and Other Interests from the Agenda**

## **A03/23 Minutes -** To approve minutes of the Allotment Committee meeting held on 1st March 2023

## **A04/23 Site**

## to receive an update on number of plots and waiting list

1. To agree allocation process
2. To confirm costs to be approved by Full Council
3. Full plot
4. Half plot
5. Quarter plot
6. Raised beds – two sizes

**A05/23 Tenants –** To agree timing for distribution of tenancy pack and contracts

## **A06/23 Items for next agenda -** to propose items for future agendas.

## **A07/23 Date and time of next meeting -** To agree the next meeting date.

**Crime & Disorder Implications**Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Where relevant any   
decisions made at the Parish Council meeting have taken this duty of care into consideration