



# PERTON PARISH COUNCIL

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6<sup>th</sup> December 2023

Dear Councillor

You are summoned to the Meeting of Perton Parish Council, to be held in the Board room, Perton Civic Centre on Monday, 11<sup>th</sup> December 2023 at 7.00pm.

Yours faithfully

**Mrs Becky Hodgetts,**  
**Clerk to the Council**

*All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.*

## AGENDA

### **123/23 - Public Open Session**

Members of the Public are invited to address the Parish Council (limited to 3 minutes per person as per Standing Order number 3G)

*Time for this session is limited to 30 minutes as per Standing Order number 3F.*

### **124/23 Apologies for Absence** – to note apologies received from Councillors

### **125/23 To receive reports for information**

- a) Police, Fire and Crime reports
- b) Weekly Clerk's reports – previously distributed

**126/23 Declaration of Interest** To receive Declarations and Other Interests from the Agenda. Councillors are reminded of their responsibility to declare any disclosable pecuniary and other interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.

### **127/23 Code of Conduct – Dispensation**

To approve requests for Code of Conduct Dispensations. (A request for a dispensation must be made in writing to the Clerk and be granted by decision of the Council)

### **128/23 Minutes**

- a) To approve minutes of the Parish Council meeting held on 13<sup>th</sup> November 2023
- b) To receive for information draft minutes or notes from the following committees/working parties:
  - i. Playing Fields working party 27<sup>th</sup> November 2023
  - ii. Finance meeting held on 5<sup>th</sup> December 2023
  - iii. Playing Fields Working Party 5<sup>th</sup> December 2023

### **129/23 Finance**

- a) To approve list of Payments for November 2023
- b) To receive the Cash Book to date for information
- c) To receive the Income Statement to date for information

- c) To receive the Income Statement to date for information
- d) To receive the Expenditure and Budget to date for information
- e) To consider authorising a survey of the heating system at a cost of £280 + vat
- f) To consider costs for repairs to the Civic Centre roof £685
- g) To consider a service and maintenance package for Defibrillators at a cost of £182 + vat per device
- h) To consider locking in utility prices from 2025
- i) To approve the cost of fire extinguisher annual service, plus new extinguishers required at a cost of £467.80 + VAT

**130/23 Pavilion and Playing Fields** – To consider the following as proposed by the working party

- a) Renegotiation of the Head lease and the Scout lease
- b) Pitch improvements through Staffordshire FA funding
- c) Options for refurbishment of the pavilion, Gainsborough Drive

**131/23 Solar Panels** - To agree signatories for the funding contract with Enovert

**132/23 Bus shelters** - To receive an update on the cleaning of the shelters

**133/23 Allotments** - To receive an update

**134/23 Youth Club**

- a) To receive a report on youth provision in Perton for information
- b) To form and nominate membership for a youth club committee

**135/23 Membership of Committees and working parties**

- a) To form and nominate membership for a War Memorial working party
- b) To form and nominate membership for a Management Plan working Party

**136/23 Christmas 2024** – To consider holding a Best Christmas Garden Display

**137/23 Staffordshire County Council**

- a) To receive for information written report from the County Councillor
- b) To receive Severn Trent update for information
- c) To consider suitable replacement tree for the inner south traffic island
- d) To consider the suggestion for Give Way signs at all road junctions with the Parkway
- e) Compton Care Bereavement Service at Perton Library update for information

**138/23 South Staffordshire Council**

- a) To receive for information written reports from District Councillors
- b) Planning Applications:

**Applications for consideration previously distributed:**

**Application no. :** 23/00864/FUL

**Location:** Perton Court Cottage, Pattingham Road, WV6 7HD

**Proposed:** 5 bedroom replacement dwelling.

**Applications returned since previous meeting:**

**Application no. :** 23/00934/FULHH

**Location:** 2 Turnberry Close, Perton, WV6 7RE

**Proposed:** single storey side extension to the rear of existing garage.

**Comments:** Perton Parish Council raised no objections to this proposal.

**138/23 - Date and time of next meeting – Perton Civic Centre, Board room 7pm**

Full Council Meeting of Perton Parish Council - 8<sup>th</sup> January 2024

Precept meeting - 15<sup>th</sup> January 2024 (including Full Council photograph)

### **Crime & Disorder Implications**

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

*Councillors and Members of the Public are invited  
to stay for Christmas refreshments*

## Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 13<sup>th</sup> November 2023, 7.00pm

### PRESENT:

Councillors Mrs S Beardsmore, N Caine, P Davis (Vice-Chairman), K Elder, Mrs J Evans, C Evans, Mrs R Heseltine, Mrs A James, S Payne, C Rathbone, J Sargent, J Turner and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Also in attendance

PCSO A Tooth and Sargeant H Small

2 members of public

County Councillor J Abrahams (part of the meeting)

### 106/23 PUBLIC OPEN SESSION

There were no questions or comments from the public present.

### 107/23 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs Mrs P Allen and D Glynn (Chairman)

**Resolved** to change the order of business (item number 119/23 a)) as per standing order 10a vi)

### 119/23 - STAFFORDSHIRE COUNTY COUNCIL

a) Cllr Jak Abrahams presented his report to members:

- Severn Drive surfacing cannot be completed due to budget constraints
- Confirm location of the grit
- Wrottesley Park Road defects completed
- Potholes on Parkway partially completed, some off the Parkway still to be done. Any further defects report on the system and inform Cllr Abrahams of the reference number
- Resurface of A454 Bridgnorth Road at Trescott has been completed
- Dippons Lane broken pipe in culvert replaced. Although this doesn't solve the issue
- Investment for next year will be pathways on Mercia Drive

Other comments

- £1,000 granted towards Christmas lights
  - Time scale required for implementation of the carriageway signage and bollards at entrance of Bluebell wood. County Councillor Abrahams to pursue
  - White lines need amending on the approach to the traffic lights on the A41 for traffic turning left into Perton. Also when traffic is turning right from Wrottesley Park Road towards Wolverhampton the filter lane should be on green. A site meeting to be arranged
  - To inform Cllr Abrahams of any projects for 2024 in writing
- b) Severn Trent – The Clerk had contacted again but still no response received. **Resolved** to try and find a contact that can facilitate the requirements.
- c) **Resolved** to request a traffic count at Wrottesley Village. Councillor Abrahams will raise this with the County Council.

Cllr Abrahams left the meeting.

### 108/23 REPORTS – received for information

- a) A written report from PCSO A Tooth was made available to members. Sargeant Small was introduced to the members.
- b) Weekly Clerks reports – previously distributed.

### 109/23 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

113/23 b) Cllr N Caine – payment from PPFA account for works completed

115/23 c) Princess Irene Brigade - Cllr K Elder,

119/23 d) Perton library Juneau project – Cllrs K Elder

### 110/23 REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No requests received.

### 111/23 MINUTES

- a) **Resolved** that the minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2023 were a true and correct record.
- b) Noted for information the draft minutes of the following committees/working parties:
  - i. Management Committee held on 18<sup>th</sup> October 2023
  - ii. Finance Committee meeting held on 7<sup>th</sup> November 2023
  - iii. Playing Fields Working Party held on 5<sup>th</sup> December 2023

### 112/23 FINANCE

- a) **Paid Expenditure Transactions** between paid between 01/10/23 and 31/10/23.

**Resolved** payments approved.

Payment Reference	Date Paid	Tn no	Gross	Details
DD ASH10	02/10/23	5108	£265.20	ASH Waste Services Ltd General Waste & Recycling
DD Rates	02/10/23	5109	£1,248.00	South Staffordshire Council Business Rates - October
DD BPay9	04/10/23	5110	£11.69	Brightpay Connect Monthly Subscript
Bacs	05/10/23	5111	£134.28	Halls SMS - Hand Towels, Centre Feed Rolls
Bacs	05/10/23	5112	£1,168.89	PPL/PRS Royalties
DD Ricoh	06/10/23	5113	£205.72	Ricoh Rental Charges & copies: 01/09/23 - 30/11/23
Bacs DMBR10	11/10/23	5114	£35.28	Vendaidd Hot Drinks Consumables
Bacs TS10	11/10/23	5115	£100.00	Tactical Services - First Aid Cover for Fireworks
Bacs DTE09	11/10/23	5116	£112.32	Down to Earth Play Area Grass Cutting
Bacs	11/10/23	5117	£108.63	Amazon Various
Bacs PEN09	12/10/23	5118	£3,222.53	Staffordshire County Pension fund - September
Bacs IR09	12/10/23	5119	£2,715.39	Inland Revenue Tax & NI - September
DD BT09	17/10/23	5120	£93.93	British Telecom Telephone & Broadband
CHG HSBC10	21/10/23	5121	£11.74	HSBC UK Bank Charges
DD Water09	24/10/23	5122	£116.51	Waterplus Water Charges 08/09/23 - 08/10/23
Bacs AE10	25/10/23	5123	£84.00	Acquiesce Environmental Compliance Ltd Legionella Monitoring
Bacs	25/10/23	5124	£21.16	Halls SMS Centrefeed Rolls
DD Elec09	26/10/23	5125	£646.67	Total Energies Gas & Power Ltd Electricity Charges – Sept
Bacs SGS09	27/10/23	5126	£468.00	S G S Systems Limited Fire & Intruder Alarm Remedial Work
Bacs	27/10/23	5127	£11,111.71	Salaries M7
CreditCard	30/10/23	5128	£97.93	Premier Netting Fencing Rods & Mesh Fencing

**Total £21,979.58**

- b) Cash book to date received and noted for information.
- c) Income statement to date received and noted for information.
- d) Expenditure and budget to date received and noted for information.

- e) **Resolved** to continue with the annual subscription to CPRE at a cost of £36 per annum.
- f) **Resolved** to grant Perton Middle School £500 as a thank you for allowing the firework display to be held on their premises.
- g) The inner South Island work has been completed, there is a shortfall of £100 due to unforeseen circumstances. **Resolved** to approve the additional £100 payment. Installation of a tree to be added to the next agenda.

#### 113/23 PERTON PLAYING FIELDS ASSOCIATION

- a) An update on the scout lease from the working party was noted for information. The trustee lease has been dissolved. There are only 6 years left on the scout lease and 11 years on Perton Parish Council. This is to be reviewed. The working party to look at access to the pavilion and playing fields.
- b) Accounts – an up-to-date account balance was noted for information. The balance of the Lloyds bank account will be transferred to the Parish Council account from 1<sup>st</sup> December. There are still three outstanding invoices for the PPFA.

#### 114/23 PERTON CIVIC CENTRE

- a) Solar Panels – The council has been notified that the grant application was successful. The amount of grant is £40,000. This leaves a short fall of £7177.19. **Resolved** to go ahead with the installation and use the ringfenced Civic Centre maintenance budget to fund the shortfall.
- b) A Certificate of Lawfulness will be required for the solar panels. **Resolved** to apply for the certificate at a cost of £58.50.
- c) Bar provision - Three options were presented to the Council. Two were for the Parish Council to operate with or without agency staff and the third is Dangerous Sheep to manage the bar on the Councils behalf. The Parish Council would refurbish the bar area and provide glasses and glass fronted fridges once Plyvine have removed all their equipment. **Resolved** to agree that Dangerous Sheep manage the bar provision from January 2024, initially on a 12 month contract.
- d) **Resolved** to install Covenantal sounders in the three toilets at a cost of £445 + vat.
- e) **Resolved** to approve Staffordshire County Council complete a bespoke Fire Risk Assessment at a cost of £750. Keep in mind inspections above the ceilings.

#### 115/23 EVENTS

- a) Fireworks – The display held on Sunday 5<sup>th</sup> November was attended by a large crowd and raised £593.80 in donations for charity. An additional cheque received for the Chairman's charity for £50 allows for donations to be made to Breast Cancer UK for £346.90 and £296.90 to Compton Care.
- b) Firework display 2024 - **Resolved** following full discussion to hold a firework display on Sunday 3<sup>rd</sup> November 2024 at a cost of £3250 + VAT. As it is a community event admission will remain free for all.
- c) Princess Irene Brigade – the visit on 10<sup>th</sup> November was a huge success. The brigade presented a picture to the Chairman which will be hung in the boardroom. They were shown the memorial site where discussions have been had around a suitable memorial. They have also suggested a number of potential villages for twinning. They are keen to come back in 2024 and perhaps open the Dutch garden, memorial or visit the schools.
- d) The provision of a Christmas meal for vulnerable and lonely residents. The suggestion was a lunchtime meal at the Pear and Partridge on 7<sup>th</sup> December. Questions were raised on how we get this out to the public and target the right people, some suggestions included Facebook and free magazines **Resolved** not to fund the meal this year and look at it at the start of 2024.

#### 116/23 POLICIES FOR REVIEW

- a) Email & use of internet - **Resolved** no amendments required
- b) Employer Pension Discretionary - **Resolved** no amendments required
- c) Employer Personal Data Retention- **Resolved** no amendments required

### 117/23 MEMBERSHIP OF COMMITTEES

- a) Best Kept Village working party - **Resolved** that the members will comprise of Cllrs P Davis, K Elder, Mrs J Evans and Mrs R Heseltine.
- b) Playing Fields and Pavilion working party – **Resolved** that the members will comprise of Mrs P Allen, P Davis, K Elder and Mrs J Evans

All members of the dissolved Perton Playing Fields Association will be required to amend their Disclosable Pecuniary Interest.

- c) Management Committee vacancy **Resolved** that Cllr C Evans be appointed to the Committee.
- d) Finance Committee vacancy – **Resolved** that Cllr S Payne be appointed to the Committee.

### 118/23 ALLOTMENTS

An update was presented to the Council and duly noted for information. The issue of access to three boxes on the site was discussed. **Resolved** to remove the word building in the lease. The Clerk along with Councillor Mrs J Evans to work on the wording to provide access to the site from external contractors.

### 119/23 - STAFFORDSHIRE COUNTY COUNCIL

- a) Report presented earlier in the meeting.
- b) Severn Trent discussed earlier in the meeting. **Resolved** Clerk to contact Severn Trent again.
- c) Traffic count at Wrottesley Village discussed earlier in the meeting.
- d) Perton Library Juneau project - noted for information.

### 120/23 - SOUTH STAFFORDSHIRE COUNCIL

- a) District Council written report presented from Cllrs P Davis, C Evans and Mrs R Heseltine and verbal report from Cllr Mrs P Allen. The reports were noted for information.
- b) The parish profile was noted for information. Further information is available on South Staffordshire Council website.
- c) Local heritage assets - There is a cast iron mile post on A41. The vast majority of other assets are on private land, for example – the Wrottesley observatory and RAF Perton sign on the footpaths. The only structures on public land are the blast shelters and transport depot in Bluebell walk and Dutch camp, these are not under the Parish control other than bluebell walk. Should the walls along the A41 be included. **Resolved** to invite Councillor Mrs K Perry to attend a meeting.
- d) Planning Applications:

**Applications for consideration previously distributed:**

**Application no. :** 23/00880FULHH

**Location:** Hunterswood, Pattingham Road WV6 7HD

**Proposed:** Amendment to application 21/01159/FUL for a single storey rear extension, double and single storey front extensions, first floor side extension to allow for a triple garage and basement provision

**Resolved:** No objections received but all contractor vehicles to be kept off the road

### 121/23 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 11<sup>th</sup> December 2023

Members of the public left the room

### CONFIDENTIAL AGENDA

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

**122/23 – Staffing update**

- a) NALC Local Government Services Pay Agreement 2023-24 was presented for information. Payment will be backdated to 1<sup>st</sup> April 2023 for all members of staff.
- b) A member of staff will soon be on sick leave for 6 - 8 weeks following an operation.

**Meeting closed at 8.54pm**

Signed .....  
Chairman

Date: .....



# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 31/10/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£171,961.51

RECEIPTS	Net	Vat	Gross
Parish Council	£239,286.59	£0.00	£239,286.59
Civic Centre	£46,154.30	£0.00	£46,154.30
Total Receipts	£285,440.89	£0.00	£285,440.89
PAYMENTS	Net	Vat	Gross
Parish Council	£114,923.59	£2,496.29	£117,419.88
Civic Centre	£71,684.53	£3,842.29	£75,526.82
Allotments	£796.70	£159.34	£956.04
Total Payments	£187,404.82	£6,497.92	£193,902.74

Closing

## Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£11,808.59
Petty Cash Account	£250.00
Public Sector Deposit Fund	£251,000.00
	£263,499.66
Total	£263,499.66
Uncleared and Unpresented	0.00

Statement Closing

## Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£11,808.59
Petty Cash Account	£250.00
Public Sector Deposit Fund	£251,000.00
Total	£263,499.66

Working Party for the Pavilion & Playing Fields  
**Minutes of the Informal Meeting to discuss Lease documents**  
held on 27<sup>th</sup> November 2023 at 2.00 p.m. in the Civic Centre

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**Present Judith Evans, Keith Elder, Phil Davis and Becky Hodgetts**

The head lease is all about the playing fields, it was extended in 2006 which now expires in 2034.

There are different options for the lease., The Trustees have now gone but when the lease to the Scouts for their building was created the Trustees were a full actioning party, which means that only District can do that now as there are no trustees.

**Scouts**

Lease to the Scout Corporation is a full lease – the district names the Parish Council as the PC sub leases it from the district. The Parish Council cant control the sub lease because the trustees were put in place to control it on their behalf. Now trustees have gone it reverts automatically to Parish Council as a lease. It now goes direct to the scouts from the District showing us as subletors of the land that they are using to build on.

The building is theirs but not the land, this would it reverts back to the district and covenanted for value. The Parish Council would not want to claim too much right of it as it would have to find the money to pay for the building. This should be left for leave district to solve.

**Playing fields** - The land belongs to the district and PC is only sub letting not leasing. Subsequently a building was put on the land which was permitted, therefore the building has a value.

**Mowing and maintenance**

The PC could consider how the playing fields are kept. It is increasingly different how it is covenanted in the lease. A new modern agreement with no arguments on maintenance could be created. A longer term could be asked for and could clarify properly who is paying for what.

The District have full duty for mowing and maintenance in the current lease.. They are responsible for a playing field and should be keeping the pitches up to standard for playing. This has not been happening. Usage and allowing behaviours on the land starts to override the lease and becomes land law.

The district is currently mowing and maintaining the areas between the pavilion and the Parkway and up to Yew Tree Lane which is clearly in the lease and covenanted for.

PC would not want this taken out as it would be a wider issue as District is responsible for open space in Perton so would not want to set a precedent that its only certain open spaces.

District cannot pull out of the maintenance as they are responsible for all open space in Perton. PPC could maintain the pitches for use, PC to reserve the right for determining if there should be a pitch in a location or not.

There could be a compromise – PC could agree to keeping the pitches playable but district council to mow and maintain the rest. There may be grant funding for this. Alternatively the hirers could be told they would need to maintain their own pitches for less hire fee.

### **Pavilion/Scout hut**

A plan of the pavilion and scout hut outdoor space that was attached to the original lease is not a formal part of the lease. Was this ever agreed to? Scouts have taken all the access to the pavilion. There are no signatures from the trustees or Parish Council

### **Leases**

Scout lease has only 6 years left, PC has 11 years – The PC could just let District know one of the parties has been extinguished and it will revert back to the Parish, which accept all the covenants on behalf of the trustees. Therefore no changes.

It would make sense to renew the head lease in more modern covenants including possible hockey and cricket and extend the lease to help with grants.

the PC want to draw up a new lease with an extended term, revisit access and update covenants with the Scouts Corporation.

Propose that a new head lease be drawn up to suit the whole playing field and access. Ratify how the scout hut is sitting on the land that the PC sublease and clarified properly. Work with the local scout group. PC could take more responsibility as the subletor for looking after the land including guttering around both building.

Improvement of access to the pavilion is something that needs looking at. There may be grants for this. Removal of fence could be considered. Free purpose build storage containers are available, only requirement is a hardcore base.

The lease renewals would need to be done simultaneously. The legal department cannot pull the keeping of open space out of the PC lease and they must take note of the drainage. One of the covenants state that District is responsible for drainage, this might raise a debate . We would want to compromise in our favour.

**Minutes of the meeting of Perton Parish Council****Finance Committee meeting held on Tuesday 5<sup>th</sup> December 2023 at 10.00am****Present:**

Councillors N Caine, P Davis, D Glynn, Mrs R Heseltine and S Payne

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

**F48/23 - APOLOGIES FOR ABSENCE**

No apologies received.

**F49/23 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declaration of pecuniary or other interests received.

**F50/23 - REQUESTS FOR DISPENSATION**

No requests for dispensation received.

**F51/23 - MINUTES OF MEETING****Resolved** that the minutes of the Meeting held on 7<sup>th</sup> November 2023, previously distributed, were a true and correct record and signed by the Chairman.**F52/23 - ACCOUNTS PAID**The Assistant Clerk presented a list of payments up to 30<sup>th</sup> November 2023. **Resolved** that all payments were correct and authorised. Payments for Screwfix Direct and Siemens were discussed.**F53/23 - INCOME RECEIVED**The schedule of income received up to 30<sup>th</sup> November 2023 was reviewed and accepted for information.**F54/23 - BUDGET TO DATE**The budget to date was reviewed and noted. **Resolved** that the following virement be made

- £55 from Contingency to Allotment NSALG membership
- £750 from Contingency to Allotment Annual Licence Fee
- £250 from Flower Tubs & Hanging Baskets to Pavilion Cleaning
- £250 from Contingency to Pavilion Cleaning
- £500 from Contingency to Playing Fields Grass Cutting
- £1,000 from Contingency to Playing Fields Line Marking
- £2,000 from Contingency to Pavilion Utilities

**F55/23 - RECONCILIATIONS**The Assistant Clerk presented the HSBC bank statement number 247 dated 30<sup>th</sup> November 2023 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Lloyds Bank, Petty Cash records and the CCLA Public Sector Deposit Fund.**Resolved** that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.**F56/23 - DATE AND TIME OF NEXT MEETING**Thursday 4<sup>th</sup> January 2024 at 10.00am.**Meeting closed at 10.43am**Signed .....  
Chairman

Date: .....

Working Party for the Pavilion & Playing Fields  
**Minutes of the Informal Meeting to discuss Sources of Funding**  
held on 5 December 2023 at 7.00 p.m. in the Civic Centre

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**1. Present and apologies**

- 1.1. Judith Evans, Becky Hodgetts, Keith Elder
- 1.2. Phil Davis had put in apologies but was able to join us during item 3 of the agenda
- 1.3. Apologies were received from Penny Allen

**2. Identify existing funds**

2.1. *Treasurer's report:*

2.1.1. We have £1052.01 in the bank. £582 outstanding from football hire and £79.48 from the Scouts.

2.1.2. Outstanding bills - There is a water bill for £800.18 which should be taken from the Lloyds account.

2.2. *Parish allocation of funds:*

2.2.1. £500 allocated in the Parish budget for grass cutting and £1,000 for line marking

2.3. *Current hiring revenue:*

2.3.1. The very wet weather during November stopped several fixtures from taking place and left the pitches unusable for a longer time because of the poor drainage. This latter has caused the drop in hire income to be significantly greater than it would have been from rainy match days alone, making it a priority to sort out the drainage. We are grateful to Chris Smith for having arranged a meeting with Pitch Power last Thursday and hope to be eligible for grant aid.

2.3.2. Chris Smith's payments are up to date. Paul Chapman and Ryan Harding's payments are still outstanding. Becky has been in touch with them. Ryan Harding is promising to pay as quickly as possible. We are checking contact details for Paul Chapman. We noted that both are the voluntary groups and reliant on receiving money from the players at the matches to cover the hire charge. We will work closer with them to find a way of resolving this.

**3. Identify needs and priorities**

3.1. *Packages / projects for funding:*

3.1.1. We agreed that the best strategy is first to identify all the required projects and package these into related matters for completion and for funding.

3.1.2. Following a positive and informed discussion, we identified both short and long term aims for (a) the playing fields, (b) the Pavilion building, and (c) the exterior surrounding the Pavilion.

3.1.3. **For the Playing fields**, we identified three key project packages:

3.1.3.1. ***Pitches and drainage:*** These matters are wholly inter-linked for completion.

***Improving the playing pitches is our top priority*** in order to keep what is currently our only source of hire income coming in. We want to keep the current 5 pitches in

operation. The 6<sup>th</sup> pitch is a longer-term project for which we will consult with the relevant teams to see what may be required. We note that Chris Smith wishes to move the locations of the pitches and we are happy to wait until he provides us with more details of his plans before we make final decisions.

***Resolving the drainage problems*** is critical to achieving improvement and consistent use of the pitches. There is a distinction between the drainage required to maintain the pitches and the larger scale drainage necessary for the entire open space 'playing fields' area that falls within our lease. We would like to renew our 'head lease' so as to reflect this. With the help of grant funds such as that from Pitch Power, we can take on the responsibility for keeping the actual pitch areas up to the required playing standard, whilst leaving the keeping of the wider open space under the lease as the District Council responsibility as already provided for. In the event that we will no longer require playing pitches areas, their upkeep will reduce to being solely with the District Council as general open space upkeep.

3.1.3.2. ***4 G artificial pitch with security fencing and lighting***: This will give us all year-round hiring opportunities. It does not need to be for another football pitch. We could offer a different type of sport. The project also solves the problem of moving, as well as replacing, the existing security fencing. We agreed it was a long-term aim project but one that we should keep in mind as our target aim when doing other improvements.

3.1.3.3. ***Improve the playing field side of the Pavilion***: for the building, for the land, and for storage. We need to open up access in the security fence for the machinery to get onto the playing field directly, and improve the pedestrian access onto the field from Dippons side.

3.1.4. ***For the Pavilion building***, we identified four key project packages:

3.1.4.1. ***Access***: on the Penk side into the changing area, and on the playing field side into the long-room. Both require prior resolution of the scout lease. We need to install disabled access, for which National Lottery funding may be available, and will put in a bid jointly with the Scouts.

3.1.4.2. ***Sponsorship***: for the changing rooms and for the long-room, either as the same or as separate sponsors. This sponsorship to assist with the upkeep and with the promotion of the facilities. Preferably as sponsors local to Perton Parish, but also regional and national.

3.1.4.3. ***Extend the building***: provide another room suitable for athletic activities. This as a long-term plan, probably a 5-year strategy, for which we will seek heritage and environment grants to assist with the cost to reflect its situation by the original Dippons Lane, the old woodland and the last remaining stretch of natural Penk river.

3.1.4.4. ***Immediate repairs***: it was decided we must hold back on doing any renovation to the Pavilion until we have sorted out the leases. Thereafter, in view of the longer-term plans, we will keep renovation of the building to the minimum required. The changing rooms can be kept in good order and this will enable such as a keep-fit group to use these as well as a basically refurbished long-room. This allows us to attract some income to keep the building ticking over, without investing the larger sums until we have final decisions on what we plan to do. The decision on

what minor repairs will be made cannot be made until after we know the outcome of the lease decisions.

**3.1.5. For the Pavilion exterior**, there are three identifiable projects,

3.1.5.1. **Storage**: to undertake the hard core of the kitchen side of the building so that Chris Smith can put his storage container there. This being recognised as a short-term solution to the current storage problem but which does not affect any future decisions on the use of the land.

3.1.5.2. **Entrance driveway**: to make improvement by means of hard core and brick edging, preferably at same time as storage area is being done.

3.1.5.3. **Floodlighting**: to improve access at night. Resolved: To discuss this with the Scouts. To ask an electrician how it can be connected.

**3.2. *Preferred priority order for these projects:***

3.2.1. It was noted that solutions for all three of these 'packages' of improvements contain projects for which the terms of our lease and of the scout lease become important. It was agreed that we should push ahead with the question of the leases as a matter of urgency before making any final decisions on undertaking any of the improvements.

3.2.2. It was further noted that a change in descriptors is required for the 'playing fields'. We need to create a clearer distinction between (a) land that will remain as general open space for walkers and dog-walking, falling under District Council maintenance to open space standard, and (b) those areas to be used as playing pitches / fields by sports teams, which we will be responsible for bringing up to and keeping at the required playing standard, with the help of grants as well as by investment of the hire income.

3.2.3. We also thought it may be desirable to rename the Pavilion, since it is no longer being used for the game of cricket and we would like it to have a much broader use, subject to permission for this within our new lease terms.

**4. Identify possible funders**

**4.1. *Already known:***

4.1.1. ***Pitch Power grant aid***: we are grateful to Chris Smith for arranging the meeting with this organisation. They are starting their assessment of the pitches on Thursday of this week. Grant aid depends on the rating they give to our pitches and varies between £900 to £5,000 per pitch. Our pitches might not be in the bottom category of poor quality for playing and this will require us to seek out other sources of funding to assist with undertaking drainage.

**4.2. *Potential other:***

4.2.1. ***Sports Council, The Football Foundation, Sports for All***: provide grants for small projects, capital investment projects and for specific improvements such as installing a 4G artificial pitch, possibly also with fencing and lighting or this may need to be sourced separately. Also for storage and machinery and equipment.

4.2.2. ***National Lottery***: these must be for projects directly benefitting specified groups of people. We shall put in bids together with the local Scouts, for the Pavilion and the Scout building, for e.g., disabled access, disabled toilets, etc. and bids for targeted

Pavilion use for groups that have not got an alternative venue. If we space our bids over 5 years, we can get put in for two separate bids.

4.3. *Preferred order of bidding:*

4.3.1. To be determined when we have completed part 1 of the proposed action plan, below.

**5. Action plan**

5.1.1. Priority is to sort out the leases so we know how to proceed.

5.1.2. As soon as possible, sort out the pitches and the drainage.

5.1.3. Thereafter, consider what is best for the Pavilion building and its surrounding land.

**6. Date of next meeting**

6.1. We will cancel the meeting scheduled for tomorrow night, Wednesday 6 December, and call one when we know the Parish Council's views on what is preferred for the leases.



# Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/11/23 and 30/11/23

## Payment

Reference	Paid date	Tn no	Order no	Gross	Details	Heading
DD ASH10	01/11/23	5129		£215.28	ASH Waste Services Ltd	General Waste & Recycling Collectio
DD ICO	01/11/23	5130		£35.00	Information Commission	Data Protection Annual Fee
DD Rates11	01/11/23	5131		£1,248.00	South Staffordshire Council - Rates	Business Rates - November
Bacs DTE10	06/11/23	5132		£112.32	Down to Earth	Play Area Grass Cutting
DD PPFWater10	06/11/23	5133		£91.23	Waterplus	Water Charges - Pavilion
DD BPayCon10	06/11/23	5134		£11.69	Brightpay	Brightpay Connect Monthly Subscript
DebitCard SF11	06/11/23	5135		£51.92	Screwfix Direct	4 x outdoor Bulkhead lights
DrCr SCC11	07/11/23	5136		-£1,000.00	Staffordshire County Council	Community Fund Grant
5989	08/11/23	5148		-£643.80	Public Donations	Donations from Fireworks Event - Re
Bacs FL11a	09/11/23	5137		£219.76	Festive Lights	Christmas Lights for Across Anders
Bacs SPCA10	10/11/23	5138		£420.00	Staffordshire Parish Council's Association	Training - Bespoke Councillor Intro
Bacs ESPO10	10/11/23	5139		£272.52	ESPO	Cleaning Products
Bacs AMAZON11	10/11/23	5140		£84.98	Amazon	Replacement waste bins, light pull
Bacs IR10	10/11/23	5141		£3,052.75	Inland Revenue	Tax & NI - October
Bacs PEN10	10/11/23	5142		£3,194.69	Staffordshire County Pension Fund	Pension - October
Bacs JJGS11	14/11/23	5143		£100.00	JJS Garden Services	Digger Hire for Inner South Island
Bacs FL11b	15/11/23	5144		£1,031.31	Festive Lights	Coloured Lights for Christmas Tree
Bacs CPRE11	16/11/23	5145		£36.00	CPRE Supporter Care	Annual Subscription
100337	16/11/23	5146		£45.00	Royal British Legion	Remembrance Wreaths
100336	16/11/23	5147		£50.00	Royal British Legion	Remembrance Wreaths
Bacs CH Donation	16/11/23	5149		£296.90	Compton Hospice	Charity Donation - from firework ev
Bacs BCUK Donation	16/11/23	5150		£346.90	Breast Cancer UK	Charity Donation - From firework ev
DD BT10	17/11/23	5151		£93.93	British Telecom	Telephone & Broadband

129/23 a)

# Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/11/23 and 30/11/23

## Payment

Reference	Paid date	Tn no	Order no	Gross	Details	Heading
Bacs FRTS11	20/11/23	5152		£192.00	First Rescue Training and Supplies Ltd	111
CHG HSBC11	21/11/23	5153		£5.40	HSBC UK	204
Bacs RNC11	22/11/23	5154		£437.50	Robins Nest Catering	134/5
Bacs AE11	22/11/23	5155		£84.00	Acquiesce Environmental Compliance Limited	214
Bacs SalaryM8	24/11/23	5156		£16,628.24	Salaries	201/1
DD Water10	24/11/23	5157		£34.10	Waterplus	226
Bacs PMSF11	27/11/23	5158		£500.00	Perton Middle School Fund	115
DD DM11	27/11/23	5159		£169.87	Siemens	208
DD GAS10	27/11/23	5160		£147.12	Total Energies Gas & Power Ltd	220
DD ELEC10	27/11/23	5161		£762.23	Total Energies Gas & Power Ltd	220
Bacs ISL11	27/11/23	5162		£336.00	Integrity Surveying Limited	455
Bacs SCC11	27/11/23	5163		£150.00	Staffordshire County Council	131/2
Bacs PC11	30/11/23	5164		£79.52	Pitchcare.Com	453/2
					Replacement Defib pads and case	
					Bank Charges	
					Catering for Dutch Visit	
					Legionella Monitoring	
					Salaries (including backdated pay increase)	
					Water Charges - Civic Centre	
					Donation for fireworks event	
					Qrtly Lease - Nov-Jan	
					Gas Charges - October	
					Electricity Charges - October	
					Pavilion Survey	
					Website Hosting	
					Linemarking Paint	

## Total

£28,892.36

# Financial Summary - Cashbook

129/23 b)

Summary of receipts and payments between 01/04/23 and 30/11/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	<u>£171,961.51</u>

RECEIPTS	Net	Vat	Gross
Parish Council	£240,710.37	£0.00	£240,710.37
Civic Centre	£51,431.75	£0.00	£51,431.75
Pavilion & Playing Fields	£359.00	£0.00	£359.00
Total Receipts	£292,501.12	£0.00	£292,501.12

PAYMENTS	Net	Vat	Gross
Parish Council	£130,725.70	£2,835.30	£133,561.00
Civic Centre	£83,640.71	£4,130.60	£87,771.31
Allotments	£796.70	£159.34	£956.04
Pavilion & Playing Fields	£437.50	£69.25	£506.75
Total Payments	£215,600.61	£7,194.49	£222,795.10

Closing Balances

## Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£29,976.46
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
Total	<u>£241,667.53</u>

Uncleared and Unpresented effects

Statement Closing Balances

## Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£29,976.46
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
Total	<u>£241,667.53</u>

Signed

Chair

Clerk / Responsible Financial Officer

Summary of Income April 2023 - March 2024																
Community Centre & Parish Receipted Income										Community Centre & Parish BACS Income						
Business Income										Business Income						
Room Hire	Refund Deposit	Other	Photo Copies	Drinks	PPC events	Room Hire	Refund Deposit	Precept	Interest	Grant	Commission	Pitch hire	Agency Fee	Total Income 2023/24	Income 2022/23	Refunded Deposits 2022/23
£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Apr 318.50	100.00	5.00	1.50		16.00	1,630.91	100.00	112,500.00	527.71					115,199.62	111,363.69	409.00
May 500.50			0.60		25.00	7,260.00	-100.00		500.38				266.41	8,452.89	7,030.77	100.00
June 660.50	100.00		3.20		28.00	9,733.50	-50.00		817.98		15.43		277.99	11,586.60	7,349.24	200.00
July 397.50						5,537.50	110.00		809.73		9.05		301.16	7,164.94	5,123.92	0.00
Aug 376.00						6,379.36	200.00		845.03				301.16	8,101.55	5,288.00	100.00
Sept 711.50		20.00				6,677.75	-60.00	112,500.00	774.08		39.16		301.16	120,963.65	114,724.48	160.00
Oct 542.50	50.00		1.50			4,858.14	50.00		678.69				301.16	6,481.99	8,734.43	50.00
Nov 779.50	100.00					4,563.00	-200.00		1,122.62		34.95	359.00	301.16	7,060.23	7,239.68	350.00
Dec															5,382.40	
Jan															17,928.20	
Feb															12,659.36	
Mar															20,225.22	
=	4,286.50	350.00	6.80	0.00	69.00	46,840.16	50.00	225,000.00	6,076.22	0.00	98.59	359.00	2,050.20	285,011.47	267,054.21	
YTD + / -														17,957.26	285,011.47	
To Date																

129/23 C)

# Financial Budget Comparison

129/23 d)

Comparison between 01/04/23 and 30/11/23 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
<b>INCOME</b>					
<b>Parish Council</b>					
1	Precept	£225,000.00	£225,000.00	£225,000.00	£0.00
2	VAT reclaimed	£0.00	£0.00	£5,928.18	£5,928.18
3	Litter - Agency Fee	£3,578.00	£3,578.00	£2,050.20	-£1,527.80
4	Public Sector Deposit Fund Interest	£1,000.00	£1,000.00	£6,076.22	£5,076.22
5	Events	£200.00	£200.00	£74.00	-£126.00
6	Funding	£0.00	£0.00	£0.00	£0.00
7	Miscellaneous	£0.00	£0.00	£0.00	£0.00
8	Perton Walkers Map	£0.00	£0.00	£20.00	£20.00
10	Co-op Bank - Community Support	£0.00	£0.00	£0.00	£0.00
<b>Total Parish Council</b>		£229,778.00	£229,778.00	£239,148.60	£9,370.60
<b>Civic Centre</b>					
51	Bar Commission	£0.00	£0.00	£0.00	£0.00
52	Bar Charges	£0.00	£0.00	£0.00	£0.00
53	Deposit - Room Hire (Refundable)	£0.00	£0.00	-£860.00	-£860.00
54	Drinks Machine (hot)	£150.00	£150.00	£157.20	£7.20
55	Funding	£0.00	£0.00	£0.00	£0.00
56	Hire of Rooms	£55,000.00	£55,000.00	£47,113.25	-£7,886.75
57	Photocopies	£0.00	£0.00	£6.80	£6.80
<b>Total Civic Centre</b>		£55,150.00	£55,150.00	£46,417.25	-£8,732.75
<b>Allotments</b>					
301	Plot Rent	£0.00	£0.00	£0.00	£0.00
302	NSALG Membership Fee	£0.00	£0.00	£0.00	£0.00
303	s106 Funding	£0.00	£0.00	£0.00	£0.00
<b>Total Allotments</b>		£0.00	£0.00	£0.00	£0.00
<b>Pavilion &amp; Playing Fields</b>					
401	Pitch Hire	£0.00	£0.00	£359.00	£359.00
402	Room Hire	£0.00	£0.00	£0.00	£0.00
403	Scouts Utilities	£0.00	£0.00	£0.00	£0.00
<b>Total Pavilion &amp; Playing Fields</b>		£0.00	£0.00	£359.00	£359.00
<b>Total Income</b>		£284,928.00	£284,928.00	£285,924.85	£996.85

# Financial Budget Comparison

Comparison between 01/04/23 and 30/11/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
<b>EXPENDITURE</b>					
<b>Parish Council</b>					
101	Salaries	£97,997.00	£97,997.00	£74,830.19	£23,166.81
102	Litter Salaries	£14,000.00	£14,000.00	£9,879.96	£4,120.04
103	Members' Allowances	£15,000.00	£15,000.00	£9,322.36	£5,677.64
104	Advertising & Signage	£300.00	£300.00	£0.00	£300.00
105	Audit	£1,200.00	£1,200.00	£1,015.80	£184.20
106	Bus Shelter Maintenance	£1,000.00	£1,000.00	£0.00	£1,000.00
107	CCTV - Anders Square	£4,000.00	£7,000.00	£0.00	£7,000.00
108	Christmas Decorations	£3,000.00	£3,000.00	£42.56	£2,957.44
109	Civic Functions/Civic Sunday	£250.00	£250.00	£95.00	£155.00
110	Civic Awards	£200.00	£200.00	£102.31	£97.69
111	Contingency	£16,000.00	£10,500.00	£160.00	£10,340.00
112	Events	£1,250.00	£2,750.00	£2,756.61	-£6.61
113	Flowers tubs & hanging baskets	£4,000.00	£4,000.00	£3,454.01	£545.99
114	Graffiti Removal	£300.00	£300.00	£0.00	£300.00
115	Grants & Donations	£6,700.00	£12,700.00	£10,683.50	£2,016.50
116	H&S Consultancy Services	£1,500.00	£2,000.00	£1,680.00	£320.00
117	Insurance Renewal	£2,000.00	£2,000.00	£1,967.08	£32.92
118	Litter Supplies	£150.00	£150.00	£83.64	£66.36
119	Newsletter	£400.00	£400.00	£200.00	£200.00
120	Notice Boards	£1,000.00	£1,000.00	£0.00	£1,000.00
121	Office Equipment	£2,500.00	£2,500.00	£1,319.56	£1,180.44
122	Partnership Working	£9,500.00	£9,500.00	£800.00	£8,700.00
123	Photocopier	£500.00	£649.00	£302.48	£346.52
124	Play Area / Outdoor Activities	£1,700.00	£1,700.00	£1,402.51	£297.49
125	Premises Licence Fee	£200.00	£200.00	£180.00	£20.00
126	Skatepark	£10,000.00	£1,000.00	£0.00	£1,000.00
127	Staff Training	£2,250.00	£2,250.00	£749.18	£1,500.82
128	Stationery & Postage	£500.00	£500.00	£213.40	£286.60
129	Subscriptions	£1,500.00	£1,900.00	£1,431.44	£468.56
130	Telephone & Broadband	£600.00	£600.00	£307.77	£292.23
131	Website	£250.00	£250.00	£258.33	-£8.33
132	Walkers Map	£0.00	£0.00	£0.00	£0.00
133	War Memorial Maintenance	£10,000.00	£10,000.00	£0.00	£10,000.00
134	*Ringfenced Items*	£78,000.00	£78,000.00	£6,488.01	£71,511.99

# Financial Budget Comparison

Comparison between 01/04/23 and 30/11/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
140	Co-op Bank: Community Support	£1,544.22	£1,544.22	£1,000.00	£544.22
<b>Total Parish Council</b>		£289,291.22	£286,340.22	£130,725.70	£155,614.52
<b>Civic Centre</b>					
201	Salaries	£91,000.00	£91,000.00	£51,536.38	£39,463.62
202	Advertising	£0.00	£0.00	£0.00	£0.00
203	Automatic Doors	£1,500.00	£1,500.00	£0.00	£1,500.00
204	Bank Charges	£200.00	£200.00	£100.41	£99.59
205	Boilers	£1,000.00	£1,000.00	£0.00	£1,000.00
206	CCTV - Civic Centre	£500.00	£500.00	£0.00	£500.00
207	Consumables	£1,200.00	£1,200.00	£1,032.61	£167.39
208	Drinks Machine (Foyer)	£700.00	£700.00	£432.49	£267.51
209	Electrical Inspection	£500.00	£500.00	£150.10	£349.90
210	Fire & Security Alarms	£1,500.00	£1,500.00	£1,079.85	£420.15
211	Fire Extinguisher Maintenance	£250.00	£250.00	£0.00	£250.00
212	General Maintenance	£2,000.00	£7,000.00	£4,871.13	£2,128.87
213	Insurance Renewal	£1,900.00	£1,900.00	£1,967.07	£-67.07
214	Legionella Monitoring	£1,000.00	£1,000.00	£560.00	£440.00
215	Lifts	£1,000.00	£1,000.00	£0.00	£1,000.00
216	Miscellaneous CC	£500.00	£500.00	£0.00	£500.00
217	Office Equipment	£700.00	£700.00	£4.36	£695.64
218	Performing Rights Society & PPL	£750.00	£750.00	£974.08	£-224.08
219	Photocopier	£500.00	£649.00	£377.15	£271.85
220	Power (Gas & Electricity)	£13,000.00	£17,600.00	£8,145.70	£9,454.30
221	Rates	£16,000.00	£16,000.00	£9,979.00	£6,021.00
222	Refreshments	£200.00	£200.00	£28.74	£171.26
223	Refuse Collection	£2,200.00	£2,200.00	£1,469.50	£730.50
224	Staff Uniforms	£100.00	£100.00	£0.00	£100.00
225	Telephone & Broadband	£600.00	£600.00	£307.75	£292.25
226	Water & Sewerage	£2,000.00	£2,000.00	£624.39	£1,375.61
<b>Total Civic Centre</b>		£140,800.00	£150,549.00	£83,640.71	£66,908.29
<b>Allotments</b>					
351	NSALG Membership Fee	£0.00	£0.00	£55.00	£-55.00
352	Annual Licence Fee	£0.00	£0.00	£722.95	£-722.95
353	Maintenance	£0.00	£10,000.00	£18.75	£9,981.25
354	Electric	£0.00	£0.00	£0.00	£0.00
355	Water	£0.00	£0.00	£0.00	£0.00
<b>Total Allotments</b>		£0.00	£10,000.00	£796.70	£9,203.30

# Financial Budget Comparison

Comparison between 01/04/23 and 30/11/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
<b>Pavilion &amp; Playing Fields</b>					
451	Cleaning	£0.00	£0.00	£0.00	£0.00
452	Grass Cutting	£0.00	£0.00	£0.00	£0.00
453	Line Marking	£0.00	£0.00	£66.27	-£66.27
454	Insurance	£0.00	£0.00	£0.00	£0.00
455	Maintenance	£0.00	£10,000.00	£280.00	£9,720.00
456	Utilities	£0.00	£0.00	£91.23	-£91.23
<b>Total Pavilion &amp; Playing Fields</b>		£0.00	£10,000.00	£437.50	£9,562.50
<b>Total Expenditure</b>		<u>£430,091.22</u>	<u>£456,889.22</u>	<u>£215,600.61</u>	<u>£241,288.61</u>
Total Income		£284,928.00	£284,928.00	£285,924.85	£996.85
Total Expenditure		£430,091.22	£456,889.22	£215,600.61	£241,288.61
<b>Total Net Balance</b>		<u><b>-£145,163.22</b></u>	<u><b>-£171,961.22</b></u>	<u><b>£70,324.24</b></u>	



## STAFFORDSHIRE COUNTY COUNCIL YOUTH PROVISION IN PERTON

**Overview** of the issue: criminal activity occurring around Perton Pavilion/ car park, currently being used as a drop spot for drugs. This location has been mentioned as a hotspot in MACE (Multi agency child exploitation) panel in relation to the exploitation of children. Currently no youth provision in place.

**History:** there previously was a youth group at the pavilion however the building is now damaged, enquiries have been made with the church and there was availability on Friday night. Follow up around this is needed as was some time ago. Money was previously utilised from the police and crime commission and various other funding streams of which £2500 remains. Equipment for the group is in storage at various location such as sport and craft materials.

**Discussion:** Suggestions made around pop up activities without a specific venue to gauge interest from young people. Youth workers/ volunteer needed, Dan suggested a church youth worker who is interested in supporting details to be shared. scvys suggested Base 25, whom have been commissioned previous to deliver youth services and also other contacts in relation to youth workers- details to be shared. There were previously 1-1 sessions at the library though this has not changed. if specific children are highlighted who would fall within the remit of the Turnaround programme (delivered by the ministry of Justice), targeted provision could be put in around this. Despite there being a pocket of deprivation, perton/ south staffs do not qualify for many of the funding options as they do not score highly on the indices of deprivation.

### Give Way signage

The many road signs you see on the public highway are regulated and the DfT provide guidance on their use.

There is no requirement to provide a give way sign at every junction and DfT guidance indicates that Junction warning signs should be used sparingly where there is a justification.

They are not normally provided on very minor rural roads, nor in urban areas where road users can expect to encounter junctions and signing every junction is both impracticable and increases clutter.

We would be unable to support such a request to install the additional Give Way signs around The Parkway

The regulations make it clear as per below:

- *Schedule 9 General Direction 3 **prohibits the use of Give Way road markings on all approaches to a junction, as this would cause uncertainty as to which vehicles had priority.** The route carrying the highest traffic flow should normally be given priority.*
- *Sometimes adequate deflection to the left cannot be provided at the entry to a three-armed mini-roundabout. Drivers entering the roundabout at relatively high speeds then frequently disregard the standard advisory Give Way line. **Provided that there is no side road entering from the left, the GIVE WAY sign to diagram 602 (S9-2-2) may be mounted above the mini-roundabout sign on this approach.** (This is relevant to Gainsborough and a sign is in place) **The GIVE WAY sign should not be used where a road enters from the left of the approach in question, on the side road approach to a T-junction or on any arm of a four-way junction,** as experience has shown that drivers can be confused into believing they have to give way to traffic approaching from the left.*