



PERTON PARISH COUNCIL

20th December 2023

Dear Councillor

You are summoned to the Meeting of Perton Parish Council, to be held in the Board room, Perton Civic Centre on Monday, 8th January 2024 at 7.00pm.

Yours faithfully

**Mrs Becky Hodgetts,
Clerk to the Council**

All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.

AGENDA

140/23 - Public Open Session

Members of the Public are invited to address the Parish Council (limited to 3 minutes per person as per Standing Order number 3G)

Time for this session is limited to 30 minutes as per Standing Order number 3F.

141/23 Apologies for Absence – to note apologies received from Councillors

142/23 To receive reports for information

- a) Police, Fire and Crime reports
- b) Weekly Clerk's reports – previously distributed

143/23 Declaration of Interest To receive Declarations and Other Interests from the Agenda. Councillors are reminded of their responsibility to declare any disclosable pecuniary and other interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.

144/23 Code of Conduct – Dispensation - To approve requests for Code of Conduct Dispensations. (A request for a dispensation must be made in writing to the Clerk and be granted by decision of the Council)

145/23 Minutes

- a) To approve minutes of the Parish Council meeting held on 13th November 2023
- b) To receive for information draft minutes or notes from the following committees/working parties:
 - i. Finance meeting held on 4th January 2024

146/23 Finance

- a) To approve list of Payments for December 2023
- b) To receive the Cash Book to date for information
- c) To receive the Income Statement to date for information
- d) To receive the Expenditure and Budget to date for information
- e) To consider purchasing 10 x 30mph adhesive 600mm x 600mm signs at a cost of £151.90

147/23 Pavilion and Playing Fields

- a) Update on lease discussion with District Council
- b) Update on funding for Pitch improvements through Staffordshire FA funding
- c) Update on options for refurbishment of the pavilion, Gainsborough Drive

148/23 Solar Panels - To receive an update

149/23 Christmas 2024 - To form and nominate membership for a Christmas working party to look at options for vulnerable and lonely residents at Christmas.

150/23 Allotments - To receive an update

151/23 Staffordshire County Council

- a) To receive for information written report from the County Councillor
- b) To receive Severn Trent update for information

152/23 South Staffordshire Council - To receive for information written reports from District Councillors

153/23 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

- a) To consider altering the time of the Precept meeting on 15th January to 7.30pm to allow all councillors the opportunity to attend for the Full Council photograph.
- b) Full Council Meeting of Perton Parish Council - 12th February 2024

Crime & Disorder Implications

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 11th December 2023, 7.00pm

PRESENT:

Councillors Mrs S Beardsmore, N Caine, P Davis (Vice-Chairman), K Elder, Mrs J Evans, C Evans, D Glynn (Chairman), Mrs R Heseltine, Mrs A James, S Payne, C Rathbone, J Sargent and Mrs B Walters

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

Also in attendance:

3 members of public

County Councillor J Abrahams (part of the meeting)

123/23 PUBLIC OPEN SESSION

A resident raised several concerns:

- Public footpaths on Bradshaws estate have been ploughed and are difficult to walk on. County Councillor Abrahams will speak to the owner to try and get them re-instated.
- Pump house, Dippons Lane. The current pumps do not seem to be capable of catering for the new houses as there are still continuous emissions.
- Severn Drive, road surface at pedestrian crossing – disappointed that this has not been done. County Councillor Abrahams explained that the work required was outside his budget but would be looked at in future.

124/23 APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs Mrs P Allen and J Sargent

Resolved to change the order of business (item number 137/23 a)) as per standing order 10a vi)

137/23 - STAFFORDSHIRE COUNTY COUNCIL

a) Cllr Jak Abrahams presented his report to members:

- Happy to help with financial contribution towards a tree for the inner south Island
- Large Give Way sign could be looked at if required but they cost £1,000. This was raised by a resident but the Community Highway Manager confirms that there is no requirement to provide give way signs at all junctions and the DfT guidance indicates that signs should be used sparingly where there is justification.
- The grit has been delivered for Roundway Down grit bin.
- There is an afternoon planned with highway representatives to look at all the issues in Perton. Some of the items suggested by councillors were as follows:
 - ❖ Rear of Perton First School -overgrown bush
 - ❖ lining of the side roads
 - ❖ Severn Drive
 - ❖ Depressions in the speed humps and remarking needs attention. Cllr N Caine to submit details of the worst one.

If there are any other issues email Cllr Abrahams. Items will be prioritised

Cllr Abrahams left the meeting.

125/23 REPORTS – received for information

- a) A written report from PCSO S Fryer was made available to members.
- b) Weekly Clerks reports – previously distributed. The reports are also available on the website.

126/23 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

129/23 a) 5154 Robins Nest Catering – Cllr Mrs A James.

127/23 REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No requests received.

128/23 MINUTES

- a) **Resolved** that the minutes of the Parish Council Meeting held on 13th November 2023 were a true and correct record.
- b) Noted for information the draft minutes of the following committees/working parties:
- Playing Fields Working Party held on 27th November 2023. Cllr D Glynn added as present.
 - Finance Committee meeting held on 5th December 2023
 - Playing Fields Working Party held on 5th December 2023

129/23 FINANCE

- a) **Paid Expenditure Transactions** between paid between 01/11/23 and 30/11/23.

Resolved payments approved.

Payment Reference	Date Paid	Tn no	Gross	Details
DD ASH10	01/11/23	5129	£215.28	ASH Waste Services Ltd General Waste & Recycling Collection
DD ICO	01/11/23	5130	£35.00	Information Commission Data Protection Annual Fee
DD Rates11	01/11/23	5131	£1,248.00	South Staffordshire Council Business Rates - November
Bacs DTE10	06/11/23	5132	£112.32	Down to Earth Play Area Grass Cutting
DD	06/11/23	5133	£91.23	Waterplus Water Charges - Pavilion
DD	06/11/23	5134	£11.69	Brightpay Connect Monthly Subscript
DebitCard	06/11/23	5135	£51.92	Screwfix Direct 4 x outdoor Bulkhead lights
DrCr SCC11	07/11/23	5136	-£1,000.00	Staffordshire County Council - Community Fund Grant
5989	08/11/23	5148	-£643.80	Public Donations from Fireworks Event
Bacs FL11a	09/11/23	5137	£219.76	Festive Lights Christmas Lights for Across Anders
Bacs	10/11/23	5138	£420.00	Staffordshire Parish Council's Association Training - Councillor
Bacs	10/11/23	5139	£272.52	ESPO Cleaning Products
Bacs	10/11/23	5140	£84.98	Amazon Replacement waste bins, light pull
Bacs IR10	10/11/23	5141	£3,052.75	Inland Revenue Tax & NI - October
Bacs PEN10	10/11/23	5142	£3,194.69	Staffordshire County Pension Fund - October
Bacs JJGS11	14/11/23	5143	£100.00	JJS Garden Services Digger Hire for Inner South Island
Bacs FL11b	15/11/23	5144	£1,031.31	Festive Lights Coloured Lights for Christmas Tree
Bacs	16/11/23	5145	£36.00	CPRE Supporter Care Annual Subscription
100337	16/11/23	5146	£45.00	Royal British Legion Remembrance Wreaths
100336	16/11/23	5147	£50.00	Royal British Legion Remembrance Wreaths
Bacs CH	16/11/23	5149	£296.90	Compton Hospice Charity Donation - from firework event
Bacs BCUK	16/11/23	5150	£346.90	Breast Cancer UK Charity Donation - From firework event
DD BT10	17/11/23	5151	£93.93	British Telecom Telephone & Broadband
Bacs	20/11/23	5152	£192.00	First Rescue Training & Supplies Ltd Defib pads and case
CHG	21/11/23	5153	£5.40	HSBC UK Bank Charges
Bacs RNC11	22/11/23	5154	£437.50	Robins Nest Catering - Dutch Visit
Bacs AE11	22/11/23	5155	£84.00	Acquiesce Environmental Compliance Ltd Legionella Monitoring
Bacs	24/11/23	5156	£16,628.24	Salaries (including backdated pay increase) month 8
DD Water10	24/11/23	5157	£34.10	Waterplus Water Charges - Civic Centre
Bacs PMS	27/11/23	5158	£500.00	Perton Middle School Fund Donation for fireworks event
DD DM11	27/11/23	5159	£169.87	Siemens Qrtly lease drinks machines - Nov-Jan

DD GAS10	27/11/23	5160	£147.12	Total Energies Gas & Power Ltd Gas - October
DD ELEC10	27/11/23	5161	£762.23	Total Energies Gas & Power Electricity - October
Bacs ISL11	27/11/23	5162	£336.00	Integrity Surveying Limited -Pavilion Survey
Bacs SCC11	27/11/23	5163	£150.00	Staffordshire County Council - Website Hosting
Bacs PC11	30/11/23	5164	£79.52	Pitchcare.Com Linemarking Paint

Total £28,892.36

- b) Cash book to date received and noted for information.
- c) Income statement to date received and noted for information.
- d) Expenditure and budget to date received and noted for information.
- e) Heating pipes survey - **Resolved** to approve the survey at a cost of £280 + vat.
- f) Civic Centre roof - **Resolved** to approve the roof repair at a cost of £685.
- g) Defibrillator Service & Maintenance – **Resolved** not to go ahead with this service. Civic Centre staff monitor and record the monthly defibrillators checks.
- h) Utility Prices 2025 – unfortunately no prices have been provided.
- i) Fire Extinguisher Service – **Resolved** to accept the cost of service and new appliances at a cost of £467.80 + vat.

130/23 PERTON PLAYING FIELDS ASSOCIATION

- a) Renegotiation of head lease and Scout lease. The head lease has Eleven years left with the Scout lease only having six. The Parish Council owns the pavilion building but if the playing fields were handed back to District the Parish Council would lose access and only have the value of the building, this is the same for the Scouts. The Parish would not consider having full maintenance on hedges, footpaths etc.as part of the revised lease as the South Staffordshire District Council is responsible for the open spaces in Perton. The current lease does not mean that the pitches are kept to the standard required. It may be necessary to have a sub lease within the head lease to have exclusivity to keep the pitches to the standard required. **Resolved** to start discussions with the District Council.
- b) Pitch improvements – Staffordshire FA have a long-term funding program to help improve pitches. The fund is a sliding scale fund with the Parish Council making up the shortfall over 10 years. The first stage is to complete an analysis of the ground. The main issue is drainage, but this would remain a District Council responsibility. **Resolved** once the results of the ground analysis are known a discussion can be held as to whether to commit to 10 years of funding.
- c) Refurbishment of the pavilion – The pavilion is unusable at the moment due to the mould on the ceiling. Following a conversation with the District Council regarding drug issues in the area there may be some funding available which would help with outreach workers using the building to engage with youths. **Resolved** to look at the criteria for the funding before committing to it.

131/23 SOLAR PANELS

The contract has been received for the grant. **Resolved** the Chairman and Clerk to sign on behalf of the council.

132/23 BUS SHELTERS

The shelters have been cleaned, unfortunately, it has highlighted an issue with the polycarbonate. Graffiti has been removed previously with a spray which has damaged the surfaces. Quotes for replacement panels have been received. There are a total of 7 shelters with costs ranging from £158 to £770 per shelter. **Resolved** the clerk to organise a rolling program of repairs.

133/23 ALLOTMENTS

An update on the land transfer was given. The three boxes on the site feed the Vodafone connection and the electricity supply to the golf club which runs diagonal across the allotment land. **Resolved** to consult with Councillor Mrs J Evans on the revised transfer document.

134/23 YOUTH CLUB

- a) A meeting was held to discuss the criminal activity at the pavilion with the County Council representative of the Multi Agency Child Exploitation Panel (MACE) along with two members of South Staffordshire Council and Cllr Mrs P Allen. A youth club at the Church was mentioned but this would not help with any anti-social behaviour at the Pavilion, other measures would be required.
- b) **Resolved** that the members will comprise of Cllrs Mrs J Evans, Mrs S Beardsmore, C Evans. Councillor Mrs P Allen may wish to join the committee.

135/23 MEMBERSHIP OF COMMITTEES AND WORKING PARTIES

- a) War memorial working party to consist of Cllrs K Elder, D Glynn, Mrs R Heseltine, C Rathbone and Mrs B Walters.
- b) SSDC management plan working party to consist of Cllrs N Caine, K Elder and D Glynn. Councillor Mrs P Allen may wish to join this working party.

136/23 CHRISTMAS 2024

Best Christmas garden display competition for 2024 was discussed. **Resolved** to go ahead in 2024, the whole village to be included. Judges to be agreed nearer the time. Councillor displays will be exempt.

137/23 - STAFFORDSHIRE COUNTY COUNCIL

- a) Report presented earlier in the meeting.
- b) Severn Trent discussed earlier in the meeting. **Resolved** Councillor K Elder will attempt to contact them again as the Clerk has not been able to.
- c) Replacement tree for the inner south island was discussed. **Resolved** to contact Forest of Mercia to obtain advice for the most appropriate tree.
- d) Give way signs discussed earlier in the meeting.
- e) The Bereavement Service provided by Compton Care at Perton Library has staffing issues therefore the service is being withdrawn. It is understood that it is only temporary, this should be monitored as it is an important service.

138/23 - SOUTH STAFFORDSHIRE COUNCIL

- a) District Council written report presented from Cllrs P Davis, C Evans and Mrs R Heseltine and verbal report from Cllr Mrs P Allen. The reports were noted for information.
- b) Planning Applications:
Applications for consideration previously distributed:
Application no.: 23/00864/FUL
Location: Perton Court Cottages, Pattingham Road WV6 7HD
Proposed: 5 bedroom replacement dwelling
Resolved: Perton Parish Council raised no objections to this proposal.

Applications returned since previous meeting:
Application no. 23/00934/FULHH
Location: 2 Turnberry Close, Perton WV6 7RE
Proposed: Single storey side extension to the rear of existing garage
Resolved: Perton Parish Council raised no objections to this proposal

139/23 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council - 8th January 2024

Precept meeting - 15th January 2024

Meeting closed at 8.37pm

Signed
Chairman

Date:

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 30/11/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£171,961.51

RECEIPTS	Net	Vat	Gross
Parish Council	£240,710.37	£0.00	£240,710.37
Civic Centre	£51,431.75	£0.00	£51,431.75
Pavilion & Playing Fields	£359.00	£0.00	£359.00
Total Receipts	£292,501.12	£0.00	£292,501.12
PAYMENTS	Net	Vat	Gross
Parish Council	£130,725.70	£2,835.30	£133,561.00
Civic Centre	£83,640.71	£4,130.60	£87,771.31
Allotments	£796.70	£159.34	£956.04
Pavilion & Playing Fields	£437.50	£69.25	£506.75
Total Payments	£215,600.61	£7,194.49	£222,795.10

Closing

Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£29,976.46
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
	£241,667.53

Total	£241,667.53
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Uncleared and Unpresented	£ 0.00
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Statement Closing

Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£29,976.46
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
Total	£241,667.53

Minutes of the meeting of Perton Parish Council

Finance Committee meeting held on Thursday 4th January 2024 at 10.00am

Present:

Councillors Mrs P Allen, N Caine, P Davis, D Glynn (Chairman), Mrs R Heseltine and S Payne

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

F57/23 - APOLOGIES FOR ABSENCE

No apologies received.

F58/23 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

A declaration of pecuniary or other interests received from Cllr N Caine for expenditure transactions 5185 and 5187.

F59/23 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

F60/23 - MINUTES OF MEETING

Resolved that the minutes of the Meeting held on 5th December 2023, previously distributed, were a true and correct record and signed by the Chairman.

F61/23 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 31st December 2023. **Resolved** that all payments were correct and authorised. Payments for Waterplus were explained.

F62/23 - INCOME RECEIVED

The schedule of income received up to 31st December 2023 was reviewed and accepted for information.

F63/23 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** that the following virement be made

- £500 from Contingency to CCTV – Civic Centre
- £175 from Contingency to Consumables
- £220 from Contingency to Fire Extinguisher Maintenance
- £600 from Contingency to Pavilion Rates

F64/23 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 251 dated 31st December 2023 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Lloyds Bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

Resolved that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

F65/23 - DATE AND TIME OF NEXT MEETING

Tuesday 6th February 2024 at 10.00am.

Meeting closed at 10.43am

Signed
Chairman

Date:

Paid Expenditure Transactions

paid between 01/12/23 and 31/12/23

Payment Reference	Paid date	Tn no	Gross	Details
DD ASH11	01/12/23	5165	£224.90	ASH Waste Services Ltd - General Waste & Recycling Collection
DD Rates12	01/12/23	5166	£1,248.00	South Staffordshire Council Business Rates - December
Bacs DLSa	04/12/23	5167	£1,080.00	D L S Electrical- Installation of Christmas Lights in Anders Square
Bacs SPCA11	04/12/23	5168	£33.40	Staffordshire Parish Council Association Training - Bid Writing 23/11/23
Bacs SGS11	04/12/23	5169	£1,182.00	S G S Systems Limited CCTV Additional Cameras
Bacs	04/12/23	5170	£215.47	Halls SMS Hand Towels, Centre Feed & Toilet Rolls
Bacs HRJ11	04/12/23	5171	£600.00	H R J Gould Ltd Christmas Tree - Anders Square
DebitCard	04/12/23	5172	£58.50	South Staffordshire Council Planning Application Fee
DD WATER11a	05/12/23	5173	£91.23	Waterplus Water Charges - Pavilion
Bacs PEN10	07/12/23	5174	£4,977.25	Staffordshire County Pension Fund Pension - October
DD BPayCon11	07/12/23	5175	£11.69	Brightpay Brightpay Connect Monthly Subscription
Bacs IR11	08/12/23	5176	£5,945.65	Inland Revenue Tax & NI - November
DD Ricoh11a	08/12/23	5177	£171.64	Ricoh Office - Rental Charges: 01/11/23 - 31/01/24 and Copies
Debit Card	11/12/23	5178	£37.50	South Staffordshire Council Planning Application Additional Fees
DebitCard	11/12/23	5179	£13.20	TerraQuest Location Plan for Planning Application
DebitCard	12/12/23	5180	£35.20	Sainsbury's Refreshments for December PC Meeting
Bacs	14/12/23	5181	£291.17	South Staffordshire Council Pavilion Business Rates
Bacs BFS12	14/12/23	5182	£561.36	Banner Fire & Security Fire Extinguisher Annual Maintenance
Bacs	14/12/23	5183	£213.70	Concept Elevators (UK) Ltd Annual Service Contract
Bacs BUS12	14/12/23	5184	£1,026.00	Shelutions Cleaning of Bus Shelters x19
Bacs GC11	14/12/23	5185	£48.00	N P Caine Playing Fields - Grass Cutting
Bacs EDF11	14/12/23	5186	£774.45	EDF Energy Pavilion - Electricity (3 months)
Bacs Clean11	14/12/23	5187	£60.00	B Osagie Pavilion - Cleaning
Bacs WPC11	14/12/23	5188	£117.00	Wombourne Parish Council Training - Fire Marshall x3
Bacs P-	18/12/23	5189	£800.18	Waterplus Pavilion - Water Charges
DD BT11	18/12/23	5190	£93.93	British TelecomTelephone & Broadband
Bacs WC12	18/12/23	5191	£138.91	Wolverhampton Council 25 x HI-VIS Vests
Bacs MDG12	18/12/23	5192	£822.00	MDG Construction Ltd Skylight Repair - Civic Centre
Bacs FRTS12	19/12/23	5193	£83.20	First Rescue Training and Replacement Defib Pads Supplies Ltd
Bacs Film12	20/12/23	5194	£300.00	Arts Alive Film Screening - Bolans Shoes
Bacs ECI12	20/12/23	5195	£121.20	Evac Chair International Maintenance Contract
CHG HSBC12	21/12/23	5197	£14.04	HSBC UK Bank Charges
Bacs	22/12/23	5196	£11,777.05	SalariesSalaries M9
Bacs AE12	22/12/23	5198	£84.00	Acquiesce Environmental Compliance Ltd Legionella Monitoring
Bacs	22/12/23	5199	£179.24	Halls SMS Toilet Rolls
DD GAS11	27/12/23	5200	£914.85	Total Energies Gas & Power Ltd Gas Charges - November
DD ELEC11	28/12/23	5201	£891.54	Total Energies Gas & Power Ltd Electricity Charges - November
CreditCard	28/12/23	5202	£34.70	MP Fittings Replacement Toilet Door Lock
DD Water11	29/12/23	5203	£97.90	Waterplus Water Charges - Civic Centre
Total			£35,370.05	

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 31/12/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	<u>£171,961.51</u>

RECEIPTS	Net	Vat	Gross
Parish Council	£242,123.35	£0.00	£242,123.35
Civic Centre	£63,752.18	£0.00	£63,752.18
Pavilion & Playing Fields	£526.00	£0.00	£526.00
Total Receipts	<u>£306,401.53</u>	<u>£0.00</u>	<u>£306,401.53</u>

PAYMENTS	Net	Vat	Gross
Parish Council	£145,971.87	£3,236.07	£149,207.94
Civic Centre	£100,382.49	£5,046.90	£105,429.39
Allotments	£796.70	£159.34	£956.04
Pavilion & Playing Fields	£2,465.65	£106.13	£2,571.78
Total Payments	<u>£249,616.71</u>	<u>£8,548.44</u>	<u>£258,165.15</u>

Closing Balances

Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£8,506.82
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
	<u>£220,197.89</u>
Total	<u>£220,197.89</u>

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Co-operative Bank	£441.07
HSBC Current Account	£8,506.82
Petty Cash Account	£250.00
Public Sector Deposit Fund	£211,000.00
Total	<u>£220,197.89</u>

Signed _____

Chair

Clerk / Responsible Financial Officer

Summary of Income April 2023 - March 2024																	
Community Centre & Parish Receipted Income										Community Centre & Parish BACS Income							
Business Income					Business Income					Business Income							
Room Hire	Refund Deposit	Other	Photo Copies	Drinks	PPC events	Room Hire	Refund Deposit	Precept	Interest	Grant	Commission	Pitch hire	Agency Fee	Total income 2023/24	Income 2022/23	Refunded Deposits 2023/24	Notes
£	£	£	£	£	£	£	£	£	£	£		£	£	£	£	£	
Apr 318.50	100.00	5.00	1.50		16.00	1,630.91	100.00	112,500.00	527.71					115,199.62	111,563.69	409.00	£5k precept increase on 22/23
May 500.50			0.60		25.00	7,260.00	-100.00		500.38				266.41	8,452.89	7,030.77	100.00	NHS one outstanding invoice paid
June 660.50	100.00		3.20		28.00	9,733.50	-50.00		817.98		15.43		277.99	11,586.60	7,349.24	200.00	NHS two outstanding invoices paid
July 397.50						5,537.50	110.00		809.73		9.05		301.16	7,164.94	5,123.92	0.00	additional room hire
Aug 376.00						6,379.36	200.00		845.03				301.16	8,101.55	5,288.00	100.00	additional room hire
Sept 711.50		20.00				6,677.75	-60.00	112,500.00	774.08		39.16		301.16	120,963.65	114,724.48	160.00	additional room hire + precept increase £5k
Oct 542.50	50.00		1.50			4,858.14	50.00		678.69		34.95	359.00	301.16	6,481.99	8,734.43	50.00	
Nov 779.50	100.00					4,563.00	-200.00		1,122.62		32.43	167.00	301.16	7,060.23	7,239.68	350.00	
Dec 446.50					50.00	11,991.50	-150.00		1,030.65				332.33	13,900.41	5,382.40	150.00	NHS outstanding invoices paid up to date
Jan														0.00	17,928.20		
Feb														0.00	12,659.36		
Mar														0.00	20,225.22		
=	4,733.00	350.00	6.80	0.00	119.00	58,631.66	-100.00	225,000.00	7,106.87	0.00	131.02	526.00	2,382.53	298,911.88	272,436.61		
														YTD +/-	To Date		
														26,475.27	298,911.88		

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
INCOME					
Parish Council					
1	Precept	£225,000.00	£225,000.00	£225,000.00	£0.00
2	VAT reclaimed	£0.00	£0.00	£5,928.18	£5,928.18
3	Litter - Agency Fee	£3,578.00	£3,578.00	£2,382.53	-£1,195.47
4	Public Sector Deposit Fund Interest	£1,000.00	£1,000.00	£7,106.87	£6,106.87
5	Events	£200.00	£200.00	£124.00	-£76.00
6	Funding	£0.00	£0.00	£0.00	£0.00
7	Miscellaneous	£0.00	£0.00	£0.00	£0.00
8	Perton Walkers Map	£0.00	£0.00	£20.00	£20.00
10	Co-op Bank - Community Support	£0.00	£0.00	£0.00	£0.00
Total Parish Council		£229,778.00	£229,778.00	£240,561.58	£10,783.58
Civic Centre					
51	Bar Commission	£0.00	£0.00	£0.00	£0.00
52	Bar Charges	£0.00	£0.00	£0.00	£0.00
53	Deposit - Room Hire (Refundable)	£0.00	£0.00	-£1,010.00	-£1,010.00
54	Drinks Machine (hot)	£150.00	£150.00	£189.63	£39.63
55	Funding	£0.00	£0.00	£0.00	£0.00
56	Hire of Rooms	£55,000.00	£55,000.00	£59,551.25	£4,551.25
57	Photocopies	£0.00	£0.00	£6.80	£6.80
Total Civic Centre		£55,150.00	£55,150.00	£58,737.68	£3,587.68
Allotments					
301	Plot Rent	£0.00	£0.00	£0.00	£0.00
302	NSALG Membership Fee	£0.00	£0.00	£0.00	£0.00
303	s106 Funding	£0.00	£0.00	£0.00	£0.00
Total Allotments		£0.00	£0.00	£0.00	£0.00
Pavilion & Playing Fields					
401	Pitch Hire	£0.00	£0.00	£526.00	£526.00
402	Room Hire	£0.00	£0.00	£0.00	£0.00
403	Scouts Utilities	£0.00	£0.00	£0.00	£0.00
Total Pavilion & Playing Fields		£0.00	£0.00	£526.00	£526.00
Total Income		£284,928.00	£284,928.00	£299,825.26	£14,897.26

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
EXPENDITURE					
Parish Council					
101	Salaries	£97,997.00	£97,997.00	£84,266.79	£13,730.21
102	Litter Salaries	£14,000.00	£14,000.00	£11,279.07	£2,720.93
103	Members' Allowances	£15,000.00	£15,000.00	£10,489.58	£4,510.42
104	Advertising & Signage	£300.00	£300.00	£0.00	£300.00
105	Audit	£1,200.00	£1,200.00	£1,015.80	£184.20
106	Bus Shelter Maintenance	£1,000.00	£1,000.00	£855.00	£145.00
107	CCTV - Anders Square	£4,000.00	£7,000.00	£0.00	£7,000.00
108	Christmas Decorations	£3,000.00	£3,000.00	£1,622.56	£1,377.44
109	Civic Functions/Civic Sunday	£250.00	£250.00	£95.00	£155.00
110	Civic Awards	£200.00	£200.00	£102.31	£97.69
111	Contingency	£16,000.00	£5,720.00	£229.33	£5,490.67
112	Events	£1,250.00	£2,750.00	£3,037.44	-£287.44
113	Flowers tubs & hanging baskets	£4,000.00	£3,750.00	£3,454.01	£295.99
114	Graffiti Removal	£300.00	£300.00	£0.00	£300.00
115	Grants & Donations	£6,700.00	£12,700.00	£10,683.50	£2,016.50
116	H&S Consultancy Services	£1,500.00	£2,000.00	£1,680.00	£320.00
117	Insurance Renewal	£2,000.00	£2,000.00	£1,967.08	£32.92
118	Litter Supplies	£150.00	£150.00	£83.64	£66.36
119	Newsletter	£400.00	£400.00	£200.00	£200.00
120	Notice Boards	£1,000.00	£1,000.00	£0.00	£1,000.00
121	Office Equipment	£2,500.00	£2,500.00	£1,329.30	£1,170.70
122	Partnership Working	£9,500.00	£9,500.00	£915.76	£8,584.24
123	Photocopier	£500.00	£649.00	£445.52	£203.48
124	Play Area / Outdoor Activities	£1,700.00	£1,700.00	£1,402.51	£297.49
125	Premises Licence Fee	£200.00	£200.00	£180.00	£20.00
126	Skatepark	£10,000.00	£1,000.00	£0.00	£1,000.00
127	Staff Training	£2,250.00	£2,250.00	£899.58	£1,350.42
128	Stationery & Postage	£500.00	£500.00	£213.40	£286.60
129	Subscriptions	£1,500.00	£1,900.00	£1,431.44	£468.56
130	Telephone & Broadband	£600.00	£600.00	£346.91	£253.09
131	Website	£250.00	£250.00	£258.33	-£8.33
132	Walkers Map	£0.00	£0.00	£0.00	£0.00
133	War Memorial Maintenance	£10,000.00	£10,000.00	£0.00	£10,000.00
134	*Ringfenced Items*	£78,000.00	£78,000.00	£6,488.01	£71,511.99

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	revised	Actual Net	Balance
140	Co-op Bank: Community Support	£1,544.22	£1,544.22	£1,000.00	£544.22
Total Parish Council		£289,291.22	£281,310.22	£145,971.87	£135,338.35
Civic Centre					
201	Salaries	£91,000.00	£91,000.00	£62,233.40	£28,766.60
202	Advertising	£0.00	£0.00	£0.00	£0.00
203	Automatic Doors	£1,500.00	£1,500.00	£0.00	£1,500.00
204	Bank Charges	£200.00	£200.00	£114.45	£85.55
205	Boilers	£1,000.00	£1,000.00	£0.00	£1,000.00
206	CCTV - Civic Centre	£500.00	£500.00	£985.00	-£485.00
207	Consumables	£1,200.00	£1,200.00	£1,361.54	-£161.54
208	Drinks Machine (Foyer)	£700.00	£700.00	£432.49	£267.51
209	Electrical Inspection	£500.00	£500.00	£150.10	£349.90
210	Fire & Security Alarms	£1,500.00	£1,500.00	£1,079.85	£420.15
211	Fire Extinguisher Maintenance	£250.00	£250.00	£467.80	-£217.80
212	General Maintenance	£2,000.00	£7,000.00	£5,687.26	£1,312.74
213	Insurance Renewal	£1,900.00	£1,900.00	£1,967.07	-£67.07
214	Legionella Monitoring	£1,000.00	£1,000.00	£630.00	£370.00
215	Lifts	£1,000.00	£1,000.00	£178.08	£821.92
216	Miscellaneous CC	£500.00	£500.00	£107.00	£393.00
217	Office Equipment	£700.00	£700.00	£4.36	£695.64
218	Performing Rights Society & PPL	£750.00	£975.00	£974.08	£0.92
219	Photocopier	£500.00	£649.00	£377.15	£271.85
220	Power (Gas & Electricity)	£13,000.00	£17,600.00	£9,651.02	£7,948.98
221	Rates	£16,000.00	£16,000.00	£11,227.00	£4,773.00
222	Refreshments	£200.00	£200.00	£28.74	£171.26
223	Refuse Collection	£2,200.00	£2,200.00	£1,656.92	£543.08
224	Staff Uniforms	£100.00	£100.00	£0.00	£100.00
225	Telephone & Broadband	£600.00	£600.00	£346.89	£253.11
226	Water & Sewerage	£2,000.00	£2,000.00	£722.29	£1,277.71
Total Civic Centre		£140,800.00	£150,774.00	£100,382.49	£50,391.51
Allotments					
351	NSALG Membership Fee	£0.00	£55.00	£55.00	£0.00
352	Annual Licence Fee	£0.00	£750.00	£722.95	£27.05
353	Maintenance	£0.00	£10,000.00	£18.75	£9,981.25
354	Electric	£0.00	£0.00	£0.00	£0.00
355	Water	£0.00	£0.00	£0.00	£0.00
Total Allotments		£0.00	£10,805.00	£796.70	£10,008.30

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	revised	Actual Net	Balance
Pavilion & Playing Fields				
451 Cleaning	£0.00	£500.00	£60.00	£440.00
452 Grass Cutting	£0.00	£500.00	£48.00	£452.00
453 Line Marking	£0.00	£1,000.00	£66.27	£933.73
454 Insurance	£0.00	£0.00	£0.00	£0.00
455 Maintenance	£0.00	£10,000.00	£280.00	£9,720.00
456 Utilities	£0.00	£2,000.00	£1,720.21	£279.79
457 Rates	£0.00	£0.00	£291.17	-£291.17
Total Pavilion & Playing Fields	£0.00	£14,000.00	£2,465.65	£11,534.35
Total Expenditure	<u>£430,091.22</u>	<u>£456,889.22</u>	<u>£249,616.71</u>	<u>£207,272.51</u>
Total Income	£284,928.00	£284,928.00	£299,825.26	£14,897.26
Total Expenditure	£430,091.22	£456,889.22	£249,616.71	£207,272.51
Total Net Balance	-£145,163.22	-£171,961.22	£50,208.55	