

# Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 12<sup>th</sup> June 2023, 7.00pm

## PRESENT:

Councillors Mrs P Allen, Mrs S Beardsmore, ~~N Caine~~, P Davis (Vice-Chairman), K Elder, Mrs J Evans, D Glynn (Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, J Sargent, J Turner and S Payne, *CEVANS*

Parish Clerk Mrs B Hodgetts  
Assistant Clerk Mrs L Higgins

Members of the public – 3 (part of the meeting)  
Also in attendance was PCSO Ashley Tooth (part of the meeting)

## 25/23 – PUBLIC OPEN SESSION

A resident explained to the council that the company he works for could help in the community with speeding vehicles using ANPR recognition cameras on Wrottesley Park Road. Unfortunately, at this time the Staffordshire Safety Partnership (SSP) felt this was exposing the Speedwatch volunteers. The SSP have expressed an interest in looking at the new technology and Perton could be part of a pilot project in the future. It was suggested the resident introduce themselves to Chief Inspector Cotton.

The speed camera mobile unit has never been on Wrottesley Park Road, although several approaches have been made. Unfortunately, there is nowhere safe for the van to park. It is also dangerous for Speedwatch members to work in that area.

## 26/23 - APOLOGIES FOR ABSENCE

Apologies received and noted from Cllrs N Caine and Mrs B Walters.

## 27/23- POLICE, FIRE AND CRIME REPORT

A written report from PCSO Ashley Tooth was made available to members.

Parking issues in Canterbury Drive area were raised. PCSO Tooth agreed to look at the situation.

Speeding cars on Coleridge Drive are an issue. Speedwatch cannot operate there due to visibility, but a site at the top of the road may provide some information.

## 28/23 – DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

31/23 g) Perton Carpet Bowls grant - Cllrs P Davis, D Glynn, Mrs R Heseltine and S Payne

## 29/23 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No requests received.

## 30/23 - MINUTES

- a) **Resolved** that the minutes of the Annual Parish Council Meeting held on 15<sup>th</sup> May 2023 were agreed as a true and correct record.
- b) Noted for information the draft minutes of the following committees/working parties:
  - Finance Committee meeting held on 6<sup>th</sup> June 2023

## 31/23 - FINANCE

- a) **Paid Expenditure Transactions** between paid between 01/05/23 and 31/05/23.

Resolved payments approved.

Payment Reference	Paid Date	Tn no	Gross	Details
DD ASH05	02/05/23	4954	£244.20	ASH Waste Services Ltd General Waste & Recycling
DD Rates05	02/05/23	4955	£1,248.00	South Staffordshire Council Business Rates - May
DD BPayCon04	03/05/23	4956	£11.22	Brightpay Connect Monthly Subscription

Bacs Cllr emails	05/05/23	4957	£1,394.48	Communicate Better Microsoft365 Business email Service	
Bacs DTE04	12/05/23	4958	£112.32	Down to Earth	Play Area Grass Cutting
Bacs	12/05/23	4959	£36.38	Amazon	Patch Repair for Foyer Chairs
Bacs ESPO04	12/05/23	4960	£179.04	ESPO	Stationery & Cleaning Products
Bacs VA04	12/05/23	4961	£7.81	Vendaid	Drinks Machine - Foyer
Bacs BRS05	12/05/23	4962	£210.96	Black Rose Solutions Limited	Internal Audit
Bacs PEN04	12/05/23	4963	£3,261.00	Staffordshire County Pension	Pension - April
Bacs IR04	12/05/23	4964	£2,781.37	Inland Revenue	Tax & NI - April
DD ElecEON01	12/05/23	4965	£2,461.43	Eon Next	Electricity Charges
Bacs SCC05	15/05/23	4966	£1,500.00	Staffordshire County	Health & Safety
Bacs PPFA05	16/05/23	4967	£6,500.00	Perton Playing Fields Assoc	Grant Payment - for roof
DD BT04	17/05/23	4968	£93.93	British Telecom	Telephone & Broadband
DD GAS03	17/05/23	4969	£852.95	Total Energies Gas & Power	Gas Charges
CHG HSBC05	21/05/23	4970	£7.45	HSBC UK	Bank Charges
Bacs	22/05/23	4971	£50.97	Amazon	Vacuum Parts & sensor
Bacs AE05	22/05/23	4972	£84.00	Acquiesce Environmental	Legionella Monitoring
BacsReimburse	22/05/23	4973	£35.50	B&Q	Wood for Stage Grills
DD	23/05/23	4974	£674.00	Total Energies Gas & Power	Gas Charges - 24/03 - 24/04/23
Bacs SSFL05	23/05/23	4975	£24.16	Safety Signs For Less	Toilet Signs for Foyer
Bacs FCP05	23/05/23	4976	£400.00	F C Perton	Grant Payment - Football Kit
DD Water04	24/05/23	4977	£25.67	Waterplus	Water Charges 08/04 - 08/05/23
DebitCard	24/05/23	4978	£253.59	Dimmingsdale Bridge Gdn Ctre	Plants for Coronation Garden
Bacs WICKES05	24/05/23	4979	£22.50	Wickes	Wood for Stage Repairs
DD DM05	25/05/23	4980	£169.87	Siemens	Qrtly Lease - May-July
Bacs SalaryM2	26/05/23	4981	£11,438.77	Salaries	Salaries
DD ELEC04	26/05/23	4982	£187.74	Total Energies r	Electricity Charges 01/04-30/04/23
Bacs	30/05/23	4983	£22.00	Amazon	Mugs for Council Meetings
Bacs HALLS05	30/05/23	4984	£198.07	Halls SMS	Hand Towels, Toilet Rolls & Centrefeed
Bacs TRAINING	30/05/23	4985	£122.40	Flexabee Ltd	Staff Training Credits
<b>Total</b>			<b>£34,611.78</b>		

- b) Cash book to date received and noted for information.
- c) Income statement to date received and noted for information.
- d) Expenditure and budget to date received and noted for information.
- e) Revised budget. **Resolved** to accept the revised budget
- f) Subscription to Society of Local Council Clerks. **Resolved** to subscribe at a cost of £354 + £20 joining fee.

**Councillors P Davis , D Glynn, Mrs R Heseltine and S Payne left the room.**

- g) Grant request from Perton Indoor Carpet Bowls. **Resolved** to approve grant of £553.50 which equates to a months rent.

**Councillors P Davis, D Glynn, Mrs R Heseltine and S Payne re-entered the room.**

### **32/23 – LITTER PICKING**

- a) **Resolved** that a formal volunteer group be formed and be called Perton Parish Volunteers. A long reach litter picker is required.
- b) **Resolved** to purchase 25 printed hi vis vests initially. Costs to be confirmed but should be no more than £5.75 per vest.

### **33/23 – SOLAR PANELS**

- a) **Resolved** that a tender opportunity for supply and fit solar panels to the roof of the Civic Centre be advertised on the Government Contract Finder website. A provisional cost is £70,000. The project could be done in two stages.

- b) **Resolved** that a funding application will be submitted following an evaluation meeting of the tenders received. Councillors Mrs P Allen, Mrs J Evans, D Glynn and S Payne will review the tenders.

### **34/23 – SPEED REDUCTION**

- a) ANPR technology was discussed in the open session. **Resolved** no further action at this time.
- b) Three quotations for Speed Impact Devices (SID) were discussed for Wrottesley Park Road. **Resolved** to purchase from Westcotec at a cost of £5,415 plus VAT to be sited so the warnings are showing coming when approaching the outer north island, bollards to be installed on the opposite carriageway. Clerk to liaise with Councillor Mrs R Heseltine to arrange costs for pole installation and bollards as previously agreed.

### **35/23 – KINGS CORONATION**

- a) An update on the firework display was given. **Resolved** Clerk to arrange a working party meeting in July to look at the safety and security of the event.
- b) The garden adjacent to the patio of the Civic Centre is to be known as the Kings Coronation Garden 2023. Clerk to arrange signs for both the Coronation and Jubilee gardens. The Parish Council has asked the District Council for some chippings to help manage the weeds in both beds.

### **36/23 WROTTESLEY PARK ROAD DEVELOPMENT AND ALLOTMENT SITE**

- a) South Staffordshire District Council have requested some paperwork to start the transfer following agreement that the S106 obligations have been met.
- b) **Resolved** that South Staffordshire Council legal services handle the land transfer to the Parish Council.

### **37/23 - STAFFORDSHIRE COUNTY COUNCIL**

- a) Unfortunately, County Councillor Jak Abrahams was unable to attend the meeting but sent a brief report. Report noted for information.
- b) Severn Trent – the Clerk updated the members on the meeting with representatives. Unfortunately, no response has been received from an email sent.
- c) A proposal to plant a Tettenhall Dick pear tree in the centre of the south inner island was discussed. Members were informed that in the past the County Council does not like trees planted that can attract residents to cross the road to the island eg. Fruit or conkers.

**Resolved** to change the order of business standing order 10a vi)

### **38/23**

- c) South inner island – maintenance of the island is getting increasingly harder for volunteers. It has been suggested that the stones be moved to create a central barrier with bulbs to be planted creating an inner circle of flowers, the area outside the stones to the kerb edge would be grass which could be part of the mowing schedule. **Resolved** Clerk to contact the District Council and Staffordshire County Council who will need to give approval and may necessitate a management plan.

### **38/23 - SOUTH STAFFORDSHIRE COUNCIL**

- a) District Council written report presented from Cllr P Davis, Cllr C Evans and Mrs R Heseltine. A verbal report was presented by Cllr Mrs P Allen. The reports were noted for information.
- b) The proposal from a resident to leave an area of meadow grass at the rear of Melrose Drive was discussed. **Resolved** that this area should continue to be part of the grass cutting regime. Any incidents of anti-social behaviour should be directed to the Police
- c) Item discussed above.
- d) Planning Applications:

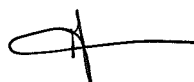
#### **Applications for consideration previously distributed:**

**Application no.:** 23/00432/FULHH

**Location:** 18 Lytham Road, Perton, WV6 7YY

**Proposed:** single storey rear and side extension

**Resolved:** No objections received



**Planning Applications returned since last meeting:**

**Application no. :** 23/00379/ADV

**Location:** 2-3 Anders Square, Perton, WV6 7QH

**Proposed:** 4 internally illuminated aluminium fascia signs and 1 internally illuminated fabricated projection sign

**Comments:** No objections received

**Application no. :** 23/00404/FULHH

**Location:** 6 Bowen Cooke Avenue, Perton, WV6 7YG

**Proposed:** Single storey rear and side wrap-around extension

**Comments:** No objections received but request that the front facing brickwork match the original

**Application no. :** 23/00228/FUL

**Location:** Moorland House, Pattingham Road, Perton, WV6 7HD

**Proposed:** Demolition of existing dwelling and replacement with new four bedroom detached dwelling

**Comments:** No objections received

**39/23 – REPORTS - to note and receive for information**

Weekly Clerk's Reports previously distributed were noted for information.

**40/23 – DATE AND TIME OF NEXT MEETING – Perton Civic Centre, Board room 7pm**

Full Council Meeting of Perton Parish Council – 10<sup>th</sup> July 2023

**CONFIDENTIAL AGENDA**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

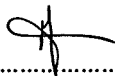
In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

**41/23 – STAFING MATTERS**

- a) **Resolved** to refer staff member to Occupational Health.
- b) The Clerk updated members on the appointment of the new Relief Caretaker.

**Meeting closed at 9.05pm**

Signed .....  
Chairman



Date: 10.7.2023

# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 31/05/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

## Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£171,961.51

RECEIPTS	Net	Vat	Gross
Parish Council	£115,402.27	£0.00	£115,402.27
Civic Centre	£9,911.71	£0.00	£9,911.71
Total Receipts	£125,313.98	£0.00	£125,313.98

PAYMENTS	Net	Vat	Gross
Parish Council	£37,069.30	£558.34	£37,627.64
Civic Centre	£20,822.75	£1,144.72	£21,967.47
Total Payments	£57,892.05	£1,703.06	£59,595.11

Closing

## Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£9,989.31
Petty Cash Account	£250.00
Public Sector Deposit Fund	£226,000.00
Total	£237,680.38

Uncleared and Unpresented

Statement Closing

## Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£9,989.31
Petty Cash Account	£250.00
Public Sector Deposit Fund	£226,000.00
Total	£237,680.38

Signed

Chair

Clerk / Responsible Financial

10.7.23

