



PERTON PARISH COUNCIL

7th June 2023

Dear Councillor

You are summoned to the Meeting of Perton Parish Council, to be held in the Board room, Perton Civic Centre on Monday, 12th June 2023 at 7.00pm.

Yours faithfully

Mrs Becky Hodgetts,
Clerk to the Council

All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.

AGENDA

25/23 - Public Open Session

Time for this session is limited to 30 minutes as per Standing Order number 3F. Members of the Public are invited to address the Parish Council (limited to 3 minutes per person as per Standing Order number 3G)

26/23 Apologies for Absence

27/23 To receive for information Police, Fire and Crime reports

28/23 Declaration of Disclosable Pecuniary Interest

To receive Declarations of Disclosable Pecuniary and Other Interests from the Agenda

29/23 Code of Conduct – Dispensation

To approve requests for Code of Conduct Dispensations. (A request for a dispensation must be made in writing to the Clerk and be granted by decision of the Council)

30/23 Minutes

- a) To approve minutes of the Parish Council meeting held on 15th May 2023.
- b) To receive for information draft minutes from the following committees/working parties:
 - i. Finance meeting held on 6th June 2023

31/23 Finance

- a) To approve list of Payments for May 2023
- b) To receive the Cash Book to date for information
- c) To receive the Income Statement to date for information
- d) To receive the Expenditure and Budget to date for information
- e) To consider the revised budget
- f) To consider the Clerk subscribing to the Society of Local Council Clerks £354 + £20 joining fee
- g) To consider a grant request from Perton Carpet Bowls

32/23 – Litter picking

- a) To consider forming and naming a litter picking group
- b) To consider purchasing new hi-vis bibs at a cost of £5.75 plus VAT each including printing

33/23 – Solar Panels

- a) To consider investigating solar panel installation on the Civic Centre and obtaining quotes through tender via the government contract finder website.
- b) To consider an application for funding towards the cost of the project.

34/23 Speed reduction

- a) To consider the appropriate ANPR camera technology on a volunteer community support basis, to support parish speed management initiatives from local company.
- b) To consider Speed Impact Device for Wrottesley Park Road

35/23 Kings Coronation

- a) To receive an update on firework display
- b) To agree a name for the area adjacent to the Civic Centre patio

36/23 Wrottesley Park Road Development

- a) Allotments
 - i. To receive for information an update on the allotment site
 - ii. To appoint legal representation for the transfer of land
- b) Housing development - To receive for information an update

37/23 - Staffordshire County Council

- a) To receive for information written report from the County Councillor
- b) To receive update on meeting with Severn Trent
- c) To consider purchase and planting a replacement tree for the south inner island
- d) To receive for information the delivery of the Health& Wellbeing Initiative later this year

38/23 – South Staffordshire Council

- a) To receive for information written reports from District Councillors
- b) To consider residents request to leave meadow grass at the rear of Melrose Drive
- c) To consider the options for the south inner island
- d) Planning Applications:

Applications for consideration previously distributed:

Application no. : 23/00432/FULHH

Location: 18 Lytham Road, Perton, WV6 7YY

Proposed: Single storey rear and side extension

Applications returned since last meeting:

Application no. : 23/00379/ADV

Location: 2-3 Anders Square, Perton, WV6 7QH

Proposed: 4 internally illuminated aluminium fascia signs and 1 internally illuminated fabricated projection sign

Comments: No objections received

Application no. : 23/00404/FULHH

Location: 6 Bowen Cooke Avenue, Perton, WV6 7YG

Proposed: Single storey rear and side wrap-around extension

Comments: No objections received but request that the front facing brickwork match the original

Application no. : 23/00228/FUL

Location: Moorland House, Pattingham Road, Perton, WV6 7HD

Proposed: Demolition of existing dwelling and replacement with new four bedroom detached dwelling

Comments: No objections received

39/23 – Reports - to note and receive for information

- a) Weekly Clerk's Reports previously distributed

40/23 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 11th July 2022

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

41/23 – Staffing matters -

- a) To approve referral to Occupational therapy
- b) To receive update on staff recruitment

Crime & Disorder Implications

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 15th May 2023, 7.00pm

PRESENT:

Councillors Mrs P Allen, Mrs S Beardsmore, N Caine, P Davis (Vice-Chairman), K Elder, Mrs J Evans, D Glynn (Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, J Sargent, J Turner, S Payne and Mrs B Walters

Parish Clerk Mrs B Hodgetts
Assistant Clerk Mrs L Higgins

Members of the public – 2

Also in attendance was County Councillor J Abrahams, retiring Councillors A Bourke, Mrs L Dew and J Sherlock.

PUBLIC OPEN SESSION

No questions raised by the public present.

PRESENTATION TO FORMER COUNCILLORS

A plaque was presented to former councillors A Bourke, Mrs E Dew and J Sherlock, in recognition of their service to the Parish Council. A note of thanks was received from R Bradley as he was unable to attend the meeting and his plaque will be forwarded to him.

01/23 – ELECTION OF CHAIRMAN FOR THE TERM 2023/24

Councillors K Elder and D Glynn were nominated and seconded. A secret ballot was requested by two councillors as per Standing Order 3s, it was **Resolved** that Cllr D Glynn be elected Chairman for the year 2023/24.

02/23 – SIGNING OF CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Declaration of Acceptance of Office signed.

03/23 – ELECTION OF VICE-CHAIRMAN FOR THE TERM 2023/24

Councillors P Davis and Mrs B Walters were nominated and seconded. A secret ballot was requested by two councillors as per Standing Order 3s, it was **Resolved** that Cllr P Davis be elected Vice-Chairman for the year 2023/24.

04/23 - APOLOGIES FOR ABSENCE

Apologies received and noted from Cllr C Evans.

05/23 – CO-OPTION FOR COUNCILLOR VACANCY IN KINGSWOOD & TRESCOTT WARD

One application was received. **Resolved** that Jeremy Turner be co-opted to fill the vacancy.

Resolved to change the order of business as per Standing Order 10a vi)

21/23 - STAFFORDSHIRE COUNTY COUNCIL

- a) The County Councillor updated the council on matters including:

Update on local registrar service, Cllr Abrahams is still awaiting information as to whether the service can be reinstated in the local area, instead of residents having to travel out of area.

County Highways now have a new way of funding to allow him to fund very small repairs, these can be emailed direct to him to put forward, Cllr Abrahams advised that any problems must be reported first to Staffordshire County Council and a reference number provided for him to follow up.

Regarding the purchase of grit, it was suggested that it could be stored at the Pavilion but need more information on how much there will be.

Access road to the new housing is still delayed, County Highways have advised the application has been received but no further update at this time.

- b) There was no update on discussion with Severn Trent at present.

06/23- POLICE, FIRE AND CRIME REPORT

No report or update received.

07/23 – GENERAL POWER OF COMPETENCE

- a) **Resolved** that the council meet the eligibility criteria, as the number of councillors elected at the last ordinary election, including uncontested, exceed two thirds of its total number of councillors and the Clerk has a recognised public sector qualification, Certificate of Local Council Administration (CiLCA)
- b) **Resolved** that the council adopt the power for the 2023/27 term.

08/23 – POLICIES FOR REVIEW

- a) Standing orders – **Resolved** to adopt the revised Standing Orders.
- b) Financial regulations – **Resolved** no amendments recommended.
- c) Governance framework - **Resolved** no amendments recommended.
- d) Risk Management – **Resolved** no amendments recommended.

09/23 – MEMBERSHIP AND CHAIRMAN OF THE FOLLOWING COMMITTEE/WORKING PARTIES

Resolved Committees to comprise of the following members as per Standing Order 4vi):

- a) MANAGEMENT (6 plus 2 Ex-officio members)
 - Cllr Mrs P Allen
 - Cllr N Caine
 - Cllr P Davis (ex-officio PC Vice-Chairman)
 - Cllr K Elder
 - Cllr D Glynn (ex-officio PC Chairman)
 - Cllr Mrs R Heseltine **Chairman**
 - Cllr Mrs A James
 - Cllr S Payne
 - Cllr Mrs B Walters
- b) FINANCE (5 plus 2 Ex-officio members)
 - Cllr Mrs P Allen
 - Cllr N Caine
 - Cllr P Davis (ex-officio PC Vice-Chairman)
 - Cllr D Glynn, (ex-officio PC Chairman) **Chairman**
 - Cllr Mrs R Heseltine
 - Cllr C Rathbone
 - One Vacancy
- c) HUMAN RESOURCES (7 plus 2 Ex-officio members)
 - Cllr Mrs P Allen
 - Cllr Mrs S Beardsmore
 - Cllr P Davis (ex-officio PC Vice-Chairman)
 - Cllr K Elder
 - Cllr D Glynn (ex-officio PC Chairman)
 - Cllr Mrs R Heseltine
 - Cllr J Turner
 - Cllr Mrs B Walters **Chairman**
 - One Vacancy
- d) PLANNING (6 plus 2 Ex-officio members)
 - Cllr Mrs P Allen
 - Cllr N Caine
 - Cllr P Davis (ex-officio PC Vice-Chairman)
 - Cllr K Elder **Chairman**
 - Cllr Mrs J Evans
 - Cllr D Glynn (ex-officio PC chairman)
 - Cllr Mrs A James
 - Cllr C Rathbone
- e) ALLOTMENTS (4 plus 2 Ex-officio members)

Cllr Mrs P Allen
Cllr P Davis (ex-officio PC Vice-Chairman) **Chairman**
Cllr K Elder
Cllr D Glynn (ex-officio PC Chairman)
Cllr Mrs R Heseltine
Cllr C Rathbone
One Vacancy
3 residents

f) YOUTH WORKING PARTY

Cllr Mrs P Allen
Cllr K Elder **Chairman**
Cllr Mrs J Evans
Cllr D Glynn
Cllr J Sargent
Cllr Mrs B Walters
PCSO A Tooth

g) HEALTH AND SAFETY WORKING PARTY

Cllr Mrs P Allen
Cllr Mrs S Beardsmore
Cllr K Elder
Cllr D Glynn
Cllr Mrs R Heseltine
Cllr Mrs B Walters **Chairman**

h) KINGS CORRONATION WORKING PARTY

Cllr Mrs P Allen
Cllr D Glynn
Cllr Mrs R Heseltine
Cllr J Turner
Cllr Mrs B Walters **Chairman**

10/23 – CHEQUE SIGNATORIES

Resolved that the following members will remain as cheque signatories:

Cllr Mrs P Allen
Cllr N Caine
Cllr P Davis
Cllr K Elder
Cllr D Glynn
Cllr Mrs R Heseltine
Mrs R Hodgetts (Parish Clerk)

11/23 – REPRESENTATIVES FOR PERTON PLAYING FIELDS ASSOCIATION

Resolved that the following members be Parish Council representatives:

Cllr Mrs P Allen (Trustee)
Cllr P E Davis (SSDC Representative)
Cllr K Elder
Cllr C Evans
Cllr Mrs J Evans
Cllr D Glynn
Cllr Mrs A Heseltine
Cllr C Rathbone

12/23 – DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Cllrs P Davis and K Elder declared an interest in item number 15/23 f) - Grant application from Perton Library

13/23 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No requests received.

14/23 - MINUTES

Resolved that the minutes of the Parish Council Meeting held on 17th April 2023 were agreed as a true and correct record.

15/23 - FINANCE

- a) **Paid Expenditure Transactions** between paid between 01/04/23 and 30/04/23.

Resolved payments approved.

Payment

Reference	Paid date	Tn no	Gross	Details
DD ASH04	03/04/23	4928	£198.48	ASH Waste Services Ltd - General Waste & Recycling Collection
DD Rates04	03/04/23	4929	£1,243.00	South Staffordshire Council - Business Rates - April
Bacs SPCA	04/04/23	4930	£892.84	Staffordshire Parish Council's Association - Annual Subscription
Bacs Seeds04	04/04/23	4931	£604.00	Junomagic - Seeds and Personalised Packets for Coronation
Bacs AMAZON	04/04/23	4932	£128.69	Amazon - Flags and Ribbon for Coronation
DD BPayCon03	05/04/23	4933	£11.22	Brightpay Connect - Monthly Subscription
Bacs PEN03	14/04/23	4934	£3,500.69	Staffordshire County Pension Fund - March
Bacs IR03	14/04/23	4935	£2,979.15	Inland Revenue Tax & NI - March
Bacs FAAC	17/04/23	4936	£453.60	FAAC Entrance Solutions UK Ltd - Automatic Doors Annual Service
Bacs DTE03	17/04/23	4937	£112.32	Down to Earth - Play Area Grass Cutting
DD BT03	17/04/23	4938	£80.29	British Telecom - Telephone & Broadband
Bacs PP04	17/04/23	4939	£120.00	ALK Print Ltd - Perton Place Advert
Debit CardJK04	18/04/23	4940	£40.00	Just Keys Ltd - Citizen of the Year Engraved Clock
CHG HSBC04	21/04/23	4941	£13.24	HSBC UK - Bank Charges 204
DD Water03	25/04/23	4942	£118.35	Waterplus - Water Charges 08/03/23 - 08/04/23
DD ELEC03	25/04/23	4943	£995.38	Total Energies Gas & Power - Electricity Charges
Bacs Ricoh04	25/04/23	4944	£224.53	Ricoh - Rental Charges: 01/03/23 - 31/05/23 and copies
Bacs Film04	25/04/23	4945	£300.00	Arts Alive - Film Screening - Goodbye Christopher Robin
Bacs Grant04	25/04/23	4946	£480.00	Birmingham Museums Trust - Library Grant
Debit CardAPM	25/04/23	4947	£20.50	Sainsbury's - Refreshments for Annual Parish Meeting
Bacs AE04	27/04/23	4948	£84.00	Acquiesce Environmental - Legionella Monitoring
CreditCardRBL	27/04/23	4949	£141.54	Royal British Legion - Coronation Lamp Post Signs
CreditCardRRL	27/04/23	4950	£541.10	Rainbow Rhino Lazer - Coronation Medals
CreditCardWW	27/04/23	4951	£44.77	Wool Warehouse - Citizen of the Year Award
CreditCardAMA	27/04/23	4952	£25.00	Amazon - Young Citizen of the Year Award
Bacs SalaryM1	28/04/23	4953	£11,630.64	Salaries
Total			£24,983.33	

- b) Cash book to date received and noted for information.
c) Income statement to date received and noted for information.
d) Expenditure and budget to date received and noted for information.
e) Grant request from FC Perton U12's Football Team. **Resolved** to approve grant of £400.

Councillors P Davis and K Elder left the room.

- f) Grant request from Perton Library. **Resolved** to approve grant of £500.

Councillors P Davis and K Elder re-entered the room.

- g) Grant request from Perton Primary Academy update. A report was received from Cllr Mrs P Allen following a visit to the site. There are concerns over the condition of the bus and whether it is suitable to host a library. Following Cllr Allen's visit, Perton Primary Academy have contacted the Parish Council to advise they now plan to sell the bus and replace it with a wooden cabin.
Resolved to ask Perton Primary Academy to submit a new grant application due to the changes from the original application and to look into whether planning permission would be required.

16/23 – AUDIT

- a) Internal Auditors report for 2022/23 was received for information.
- b) Accounts for Year End - **Resolved** that the Annual Accounts for year ending 31st March 2023, having previously been distributed be approved.
- c) Annual Governance Statement - **Resolved** that the Annual Governance Statement having previously been distributed be approved. The Chairman and Clerk signed the statement.
- d) Annual Accounting Statement - **Resolved** that the annual accounting statement having previously been distributed be approved. The Chairman and Clerk signed the statement. Received for information the date of publication for the exercise of public rights will be 5th June to 14th July (30 working days).

17/23 – LEGIONELLA MANAGEMENT

- a) **Resolved** that the Chairman will be the Duty holder
- b) **Resolved** that the Parish Clerk will be the Responsible Person

18/23 – CIVIC CENTRE RELIEF CARETAKER VACANCY

Two applications have been received for the position. **Resolved** to liaise with Councillors on the interview panel and set a convenient interview date.

19/23 WROTTESELEY PARK ROAD DEVELOPMENT AND ALLOTMENT SITE

We received an update from Kerry Bolister from Severn Homes to thank the Parish Councillors who tried to intervene with County Highways to progress matters for the spur road to the new homes. The mound of soil that was on the allotment site has now been levelled as requested and a small amount left to be used for the raised beds. Once the Section 106 obligation works have been signed off by the District Council, they can proceed with the transfer of the land to the Parish Council.

20/23 – KINGS CORONATION

- a) Wooden medals and wild flower seeds have been delivered to the three Perton schools by Cllr R Heseltine for all the children.
- b) Perton Middle School has agreed to allow the Parish Council to hold the fireworks display on their field under the same terms as per previous event.

21/23 - STAFFORDSHIRE COUNTY COUNCIL

This item was covered earlier in the meeting.

22/23 - SOUTH STAFFORDSHIRE COUNCIL

- a) District Council written report presented from Cllr P Davis, Cllr C Evans and Mrs R Heseltine. A verbal report was presented by Cllr Mrs P Allen. The reports were noted for information.
- b) Nomination of Councillor to sit on the Standards and Resources Committee. Councillors K Elder and N Caine were nominated and seconded. A secret ballot was requested by two councillors as per Standing Order 3s, it was **Resolved** that Cllr K Elder be nominated.
- c) Community Services presentations. A list of presentations available was distributed. **Resolved** for councillors to tick which presentations they would be interested in and the Clerk will arrange presentations for future dates.
- d) Planning Applications:

Applications for consideration previously distributed:

Application no.: 23/00301/FULHH

Location: 4 Tintagel Close, Perton, WV6 7RG

Proposed: single storey rear extension with internal garage conversion

Resolved: No objections received

Planning Applications returned since last meeting:

Application no. : 23/00131/FULHH

Location: 2 Dean Court, Perton, WV6 7YF

Proposed: Retention of boundary fence (retrospective)

Comments: No objections received

Application no. : 23/00274/FULHH

Location: 9 Hopton Close, Perton, WV6 7SZ

Proposed: First floor side extension over existing garage

Comments: No objections received

Application no. : 23/00270/FULHH

Location: 9 Framlingham Grove, Perton, WV6 7UW

Proposed: Single storey, pitched roof, side extension to provide additional family room, shower room (inc. WC) and storage

Comments: No objections received

23/23 – Reports - to note and receive for information

Weekly Clerk's Reports previously distributed

23/23 - Date and time of next meeting – Perton Civic Centre, Board room 7pm

Full Council Meeting of Perton Parish Council – 12th June 2023

Meeting closed at 8.56pm

Signed
Chairman

Date:

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 30/04/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£171,961.51

RECEIPTS	Net	Vat	Gross
Parish Council	£114,610.48	£0.00	£114,610.48
Civic Centre	£2,250.61	£0.00	£2,250.61
Total Receipts	£116,861.09	£0.00	£116,861.09
PAYMENTS	Net	Vat	Gross
Parish Council	£15,282.62	£171.26	£15,453.88
Civic Centre	£9,215.47	£313.98	£9,529.45
Total Payments	£24,498.09	£485.24	£24,983.33

Closing

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£106,148.20
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
	£263,839.27
Total	£263,839.27

Uncleared and Unpresented

Statement Closing

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£106,148.20
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£263,839.27

Minutes of the meeting of Perton Parish Council

Finance Committee meeting held on Tuesday 6th June 2023 at 10.00am

Present:

Councillors Mrs P Allen, P Davis (part of the meeting), D Glynn (Chairman) and Mrs R Heseltine

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

F01/23 - APOLOGIES FOR ABSENCE

Apologies were received from Councillor N Caine

F02/23 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

A declaration of pecuniary or other interests received from Cllrs Mrs P Allen, P Davis, D Glynn and Mrs R Heseltine for expenditure transaction 4967.

F03/23 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

F04/23 - MINUTES OF MEETING

Resolved that the minutes of the Meeting held on 11th April 2023, previously distributed, were a true and correct record and signed by the Chairman.

F05/23 - ACCOUNTS PAID

The Clerk presented a list of payments up to 31st May 2023. **Resolved** that all payments were correct and authorised. Payments for Eon Next, Total Energies Gas & Power and Wickes were discussed.

Councillor P Davis joined the meeting.

F06/23 - INCOME RECEIVED

The schedule of income received up to 31st May 2023 was reviewed and accepted for information.

F07/23 - BUDGET TO DATE

The budget to date was reviewed and noted.

F08/23 – REVISED BUDGET

Resolved to recommend the revised budget.

F09/23 - RECONCILIATIONS

The Clerk presented the HSBC bank statement number 222 dated 31st May 2023 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

Resolved that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Clerk.

F10/23 - DATE AND TIME OF NEXT MEETING

Tuesday 4th July 2023 at 10.00am.

Meeting closed at 10.24am

Signed
Chairman

Date:

Paid Expenditure Transactions

31/23 a)

paid between 01/05/23 and 31/05/23

Payment Reference	Date Paid	Tn no	Gross	Details
DD ASH05	02/05/23	4954	£244.20	ASH Waste Services Ltd General Waste & Recycling Collection
DD Rates05	02/05/23	4955	£1,248.00	South Staffordshire Council Business Rates - May
DD BPayCon04	03/05/23	4956	£11.22	Brightpay Brightpay Connect Monthly Subscription
Bacs Cllr	05/05/23	4957	£1,394.48	Communicate Better - Microsoft365 Business email Service
Bacs DTE04	12/05/23	4958	£112.32	Down to Earth Play Area Grass Cutting
Bacs	12/05/23	4959	£36.38	Amazon Patch Repair Strip for Foyer Chairs
Bacs ESPO04	12/05/23	4960	£179.04	ESPO Stationery and Cleaning Products
Bacs VA04	12/05/23	4961	£7.81	Vendaidd Drinks Machine - Foyer
Bacs BRS05	12/05/23	4962	£210.96	Black Rose Solutions Limited Internal Audit
Bacs PEN04	12/05/23	4963	£3,261.00	Staffordshire County Pension Fund - April
Bacs IR04	12/05/23	4964	£2,781.37	Inland Revenue Tax & NI - April
DD ElecEON01	12/05/23	4965	£2,461.43	Eon Next Electricity Electricity Charges
Bacs SCC05	15/05/23	4966	£1,500.00	Staffordshire County Health & Safety
Bacs PPFA05	16/05/23	4967	£6,500.00	Perton Playing Fields Association Grant Payment - for roof
DD BT04	17/05/23	4968	£93.93	British Telecom Telephone & Broadband
DD GAS03	17/05/23	4969	£852.95	Total Energies Gas & Power Ltd Gas Charges
CHG HSBC05	21/05/23	4970	£7.45	HSBC UKBank Charges
Bacs	22/05/23	4971	£50.97	Amazon Vacuum Replacement Parts & Motion Sensor
Bacs AE05	22/05/23	4972	£84.00	Acquiesce Environmental Legionella Monitoring Compliance Limited
Bacs	22/05/23	4973	£35.50	B&Q Wood for Stage Grills
DD GAS04	23/05/23	4974	£674.00	Total Energies Gas & Power Ltd Gas Charges - 24/03/23 - 24/04/23
Bacs SSFL05	23/05/23	4975	£24.16	Safety Signs For Less Toilet Signs for Foyer
Bacs FCP05	23/05/23	4976	£400.00	F C Perton Grant Payment - Football Kit
DD Water04	24/05/23	4977	£25.67	Waterplus Water Charges 08/04/23 - 08/05/23
DebitCard	24/05/23	4978	£253.59	Dimmingsdale Bridge Garden Centre Plants for Coronation Garden
Bacs	24/05/23	4979	£22.50	Wickes Wood for Stage Repairs
DD DM05	25/05/23	4980	£169.87	Siemens Qrtly Lease - May-July
Bacs	26/05/23	4981	£11,438.77	SalaryM2
DD ELEC04	26/05/23	4982	£187.74	Total Energies Gas & Power Ltd Electricity Charges - 01/04 - 30/04/23
Bacs	30/05/23	4983	£22.00	Amazon White Mugs for Parish Council Meetings
Bacs	30/05/23	4984	£198.07	Halls SMS Hand Towels, Toilet Rolls & Centre Feed
Bacs	30/05/23	4985	£122.40	Flexabee Ltd Staff Training Credits

Total £34,611.78

31/23 b)

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/23 and 31/05/23 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£14,270.44
Petty Cash Account	£250.00
Public Sector Deposit Fund	£156,000.00
Total	£171,961.51

RECEIPTS	Net	Vat	Gross
Parish Council	£115,402.27	£0.00	£115,402.27
Civic Centre	£9,911.71	£0.00	£9,911.71
Total Receipts	£125,313.98	£0.00	£125,313.98

PAYMENTS	Net	Vat	Gross
Parish Council	£37,069.30	£558.34	£37,627.64
Civic Centre	£20,822.75	£1,144.72	£21,967.47
Total Payments	£57,892.05	£1,703.06	£59,595.11

Closing Balances

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£9,989.31
Petty Cash Account	£250.00
Public Sector Deposit Fund	£226,000.00
	£237,680.38
Total	£237,680.38

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Co-operative Bank	£1,441.07
HSBC Current Account	£9,989.31
Petty Cash Account	£250.00
Public Sector Deposit Fund	£226,000.00
Total	£237,680.38

Signed

Chair

Clerk / Responsible Financial Officer

Summary of Income April 2023 - March 2024																			
Community Centre & Parish Receipted Income							Community Centre & Parish BACS Income												
				Business Income							Business Income								
Room Hire		Refund Deposit	Other	Photo Copies	Drinks	PPC events	Room Hire	Refund Deposit	Precept	Interest	Grant	Other	Plyvine Commission	Agency Fee					
£	£	£	£	£	£	£	£	£	£	£	£		£	£					
Apr	318.50	100.00	5.00	1.50		16.00	1,630.91	100.00	112,500.00	527.71									
May	500.50	-100.00		0.60		25.00	7,260.00			500.38				266.41					
June																			
July																			
Aug																			
Sept																			
Oct																			
Nov																			
Dec																			
Jan																			
Feb																			
Mar																			
=	819.00	0.00	5.00	2.10	0.00	41.00	8,890.91	100.00	112,500.00	1,028.09	0.00	0.00	0.00	266.41					
															Total income 2022/23		Income 2021/22	Refunded Deposits 2022/23	Notes
															£				
															115,199.62		111,563.69	409.00	£5k precept increase on 22/23 NHS one outstanding invoice paid
															8,452.89		7,030.77	100.00	
																	7,349.24		
																	5,123.92		
																	5,288.00		
															114,724.48				
															8,734.43				
															7,239.68				
															5,382.40				
															17,928.20				
															12,659.36				
															20,225.22				
															123,652.51		118,594.46		
															YTD +/-		To Date		
															5,058.05		123,652.51		

Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
INCOME				
Parish Council				
1	Precept	£225,000.00	£112,500.00	-£112,500.00
2	VAT reclaimed	£0.00	£0.00	£0.00
3	Litter - Agency Fee	£3,578.00	£266.41	-£3,311.59
4	Public Sector Deposit Fund Interest	£1,000.00	£1,028.09	£28.09
5	Events	£200.00	£46.00	-£154.00
6	Funding	£0.00	£0.00	£0.00
7	Miscellaneous	£0.00	£0.00	£0.00
8	Perton Walkers Map	£0.00	£0.00	£0.00
10	Co-op Bank - Community Support	£0.00	£0.00	£0.00
Total Parish Council		£229,778.00	£113,840.50	-£115,937.50
Civic Centre				
51	Bar Commission	£0.00	£0.00	£0.00
52	Bar Charges	£0.00	£0.00	£0.00
53	Deposit - Room Hire (Refundable)	£0.00	-£200.00	-£200.00
54	Drinks Machine (hot)	£150.00	£41.61	-£108.39
55	Funding	£0.00	£0.00	£0.00
56	Hire of Rooms	£55,000.00	£7,549.50	-£47,450.50
57	Photocopies	£0.00	£2.10	£2.10
Total Civic Centre		£55,150.00	£7,393.21	-£47,756.79
Allotments				
301	Plot Rent	£0.00	£0.00	£0.00
302	NSALG Membership Fee	£0.00	£0.00	£0.00
303	s106 Funding	£0.00	£0.00	£0.00
Total Allotments		£0.00	£0.00	£0.00
Total Income		£284,928.00	£121,233.71	-£163,694.29

Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
EXPENDITURE				
Parish Council				
101	Salaries	£97,997.00	£18,551.25	£79,445.75
102	Litter Salaries	£14,000.00	£2,432.91	£11,567.09
103	Members' Allowances	£15,000.00	£2,306.64	£12,693.36
104	Advertising & Signage	£300.00	£0.00	£300.00
105	Audit	£1,200.00	£175.80	£1,024.20
106	Bus Shelter Maintenance	£1,000.00	£0.00	£1,000.00
107	CCTV - Anders Square	£4,000.00	£0.00	£4,000.00
108	Christmas Decorations	£3,000.00	£0.00	£3,000.00
109	Civic Functions/Civic Sunday	£250.00	£0.00	£250.00
110	Civic Awards	£200.00	£102.31	£97.69
111	Contingency	£16,000.00	£0.00	£16,000.00
112	Events	£1,250.00	£267.57	£982.43
113	Flowers tubs & hanging baskets	£4,000.00	£0.00	£4,000.00
114	Graffiti Removal	£300.00	£0.00	£300.00
115	Grants & Donations	£6,700.00	£7,380.00	-£680.00
116	H&S Consultancy Services	£1,500.00	£1,500.00	£0.00
117	Insurance Renewal	£2,000.00	£0.00	£2,000.00
118	Litter Supplies	£150.00	£0.00	£150.00
119	Newsletter	£400.00	£100.00	£300.00
120	Notice Boards	£1,000.00	£0.00	£1,000.00
121	Office Equipment	£2,500.00	£1,199.10	£1,300.90
122	Partnership Working	£9,500.00	£0.00	£9,500.00
123	Photocopier	£500.00	£93.56	£406.44
124	Play Area / Outdoor Activities	£1,700.00	£187.20	£1,512.80
125	Premises Licence Fee	£200.00	£0.00	£200.00
126	Skatepark	£10,000.00	£0.00	£10,000.00
127	Staff Training	£2,250.00	£102.00	£2,148.00
128	Stationery & Postage	£500.00	£123.75	£376.25
129	Subscriptions	£1,500.00	£892.84	£607.16
130	Telephone & Broadband	£600.00	£72.60	£527.40
131	Website	£250.00	£0.00	£250.00
132	Walkers Map	£0.00	£0.00	£0.00
133	War Memorial Maintenance	£10,000.00	£0.00	£10,000.00
134	*Ringfenced Items*	£78,000.00	£1,581.77	£76,418.23

Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Actual Net	Balance
140	Co-op Bank: Community Support	£1,544.22	£0.00	£1,544.22
Total Parish Council		£289,291.22	£37,069.30	£252,221.92
Civic Centre				
201	Salaries	£91,000.00	£12,300.82	£78,699.18
202	Advertising	£0.00	£0.00	£0.00
203	Automatic Doors	£1,500.00	£378.00	£1,122.00
204	Bank Charges	£200.00	£20.69	£179.31
205	Boilers	£1,000.00	£0.00	£1,000.00
206	CCTV - Civic Centre	£500.00	£0.00	£500.00
207	Consumables	£1,200.00	£190.50	£1,009.50
208	Drinks Machine (Foyer)	£700.00	£149.37	£550.63
209	Electrical Inspection	£500.00	£0.00	£500.00
210	Fire & Security Alarms	£1,500.00	£0.00	£1,500.00
211	Fire Extinguisher Maintenance	£250.00	£0.00	£250.00
212	General Maintenance	£2,000.00	£141.26	£1,858.74
213	Insurance Renewal	£1,900.00	£0.00	£1,900.00
214	Legionella Monitoring	£1,000.00	£140.00	£860.00
215	Lifts	£1,000.00	£0.00	£1,000.00
216	Miscellaneous CC	£500.00	£0.00	£500.00
217	Office Equipment	£700.00	£0.00	£700.00
218	Performing Rights Society & PPL	£750.00	£0.00	£750.00
219	Photocopier	£500.00	£93.55	£406.45
220	Power (Gas & Electricity)	£13,000.00	£4,332.05	£8,667.95
221	Rates	£16,000.00	£2,491.00	£13,509.00
222	Refreshments	£200.00	£0.00	£200.00
223	Refuse Collection	£2,200.00	£368.90	£1,831.10
224	Staff Uniforms	£100.00	£0.00	£100.00
225	Telephone & Broadband	£600.00	£72.59	£527.41
226	Water & Sewerage	£2,000.00	£144.02	£1,855.98
Total Civic Centre		£140,800.00	£20,822.75	£119,977.25
Allotments				
351	NSALG Membership Fee	£0.00	£0.00	£0.00
352	Maintenance	£0.00	£0.00	£0.00
353	Electric	£0.00	£0.00	£0.00
354	Water	£0.00	£0.00	£0.00
Total Allotments		£0.00	£0.00	£0.00
Total Expenditure		£430,091.22	£57,892.05	£372,199.17

Financial Budget Comparison

Comparison between 01/04/23 and 31/05/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Actual Net	Balance
Total Income	£284,928.00	£121,233.71	-£163,694.29
Total Expenditure	£430,091.22	£57,892.05	£372,199.17
Total Net Balance	-£145,163.22	£63,341.66	

31/23 e)

		predicted 2023/24	Actual 2022/23	Difference
balance carried forward		£145,163	£171,961	£26,798
		budget 2023/24	Revised	difference
PARISH COUNCIL INCOME		£145,163	£171,961	
Litter - Agency Fee	1	£3,578	£3,578	
VAT	2			
Precept	3	£225,000	£225,000	
Public Sector Deposit Fund Interest	4	£1,000	£1,000	
Events	5	£200	£200	
Funding	6			
Miscellaneous	7			
Perton Walkers Map	8			
Summer SUSSED	9			
Co-op Bank - Comm Support Hub	10			
		£374,941	£401,739	£26,798

CIVIC CENTRE INCOME

Administration Charges	50			
Bar Commission	51			
Deposit - Room Hire (Refundable)	52			
Drinks Machine (hot)	53	£150	£150	
Hire of Rooms	54	£55,000	£55,000	
Photocopies	56			
Funding	57			
		£55,150	£55,150	£0

ALLOTMENT INCOME

Plot rent	301			
NSALG membership fee	302			
106 funding	303			
		£0	£0	£0
TOTAL INCOME		£430,091	£456,889	£26,798

<u>CIVIC CENTRE EXPENDITURE</u>				
Salaries	201	£91,000		
Advertising	202	£0		
Automatic Doors	203	£1,500		
Bank charges	204	£200		
Boilers	205	£1,000		
CCTV - Civic Centre	206	£500		
Consumables	207	£1,200		
Drinks Machine	208	£700		
Electrical Inspection	209	£500		
Fire & Security Alarms	210	£1,500		
Fire Extinguisher Maintenance	211	£250		
General Maintenance	212	£2,000		
Insurance Renewal	213	£1,900		
Legionella monitoring	214	£1,000		
Lifts	215	£1,000		
Miscellaneous CC	216	£500		
Office Equipment	217	£700		
Performing Rights Society & PPL	218	£750		
Photocopier	219	£500	£649	£149
Power (gas & electricity)	220	£13,000	£18,000	£4,600
Rates	221	£16,000		
Refreshments	222	£200		
Refuse Collection	223	£2,200		
Staff Uniforms	224	£100		
Telephone & Broadband	225	£600		
Water & Sewerage	226	£2,000		
Total Expenditure		£140,800.00	£18,649.00	£4,749.00

new photocopier

PARISH COUNCIL EXPENDITURE

Salaries	101	£97,997		
Litter salaries	102	£14,000		
Member's Allowances	103	£15,000		
Advertising & Signage	104	£300		
Audit	105	£1,200		
Bus Shelter Maintenance	106	£1,000		
CCTV - Anders Square	107	£4,000	£9,000	£5,000
Christmas Decorations	108	£3,000		
Civic Functions/Civic Sunday	109	£250		
Civic Awards	110	£200		
Contingency	111	£16,000		
Events	112	£1,250		
Flower tubs and hanging baskets	113	£4,000		
Graffiti Removal	114	£300		
Grants & Donations	115	£6,700	£13,200	£6,500
H&S Consultancy Services	116	£1,500		
Insurance Renewal	117	£2,000		

running costs of CCTV

playing fields grant

Litter supplies	118	£150		
Newsletter	119	£400		
Notice Boards	120	£1,000		
Office Equipment	121	£2,500		
Partnership working	122	£9,500		
Photocopier	123	£500	£649	£149
Play Area / Outdoor Activities	124	£1,700		
Premises Licence Fee	125	£200		
Skatepark	126	£10,000		
Staff Training	127	£2,250		
Stationery & Postage	128	£500		
Subscriptions	129	£1,500	£1,900	£400
Telephone & Broadband	130	£600		
Walkers maps	131	£0		
Website	132	£250		
War Memorial	133	£10,000		
Ringfenced Items ***	134	£78,000		
Co-op Bank: Community Support Hub	140	£1,544		
		£289,291.22		£12,049
<u>ALLOTMENTS EXPENDITURE</u>				
NSALG membership fee				
Maintenance			£10,000	£10,000
Electric				
Water				
Total			£10,000	£10,000
Total Expenditure		£430,091.22		£26,798.00

new photocopier

SLCC subscription

Allotment Income £93,529.92
Allotment expenditure £98,985

Ringfenced breakdown

Elections	£10,000
Operating reserves	£30,000
Youth	£6,000
Civic Centre Maintenance/refurb	£30,000
Commemorative events	£2,000
Allotments	£0
Total	£78,000

LLOYDS BANK



J31D4T01400MBA0000035623001002 346 000

PERTON CARPET BOWLS CLUB

MILL COTTAGE, SEISDON ROAD

TRYSULL

WOLVERHAMPTON

WVS 7JF



Your account statement

Issue date: 28 April 2023

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: WOLVERHAMPTON

Sort code: 30-18-56 Account number: 23875660

BIC: LOYDGB21378

IBAN: GB46 LOYD 3018 5623 8756 60

TREASURERS ACCOUNT

PERTON CARPET BOWLS CLUB

Account summary

Balance On 31 Mar 2023	£2,024.47
Total Paid In	£643.55
Total Paid Out	£30.66
Balance On 26 Apr 2023	£2,637.36

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 Mar 23		STATEMENT OPENING BALANCE			2,024.47
05 Apr 23	DEP	500265	196.05		2,220.52
11 Apr 23	DEB	HOME BARGAINS WOLV CD 3938 07APR23		30.66	2,189.86
12 Apr 23	DEP	500266	96.80		2,286.66
26 Apr 23	DEP	500267	350.70		2,637.36
26 Apr 23		STATEMENT CLOSING BALANCE	643.55	30.66	2,637.36

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

DEP - Deposit

DEB - Debit Card

Less £553.50 paid out for rent
3/6/23.



31/23 g)

Perton Parish Council

Application for Grant

Name of Organisation	PERTON CARPET BOWLS CLUB
Name and Address of Applicant	RITA HESELTINE [REDACTED] SOUTH STAFFORDSHIRE WVB 74U
Telephone No.	[REDACTED]
Email address:	[REDACTED]
Position in Organisation	SECRETARY
Type of organisation	Local Group / Registered Charity / National Charity (delete as appropriate)
Are you affiliated to other groups?	NO
Aims of Organisation:	TO COMBAT SOCIAL ISOLATION, TO PROMOTE WELLBEING AND A SENSE OF COMMUNITY
Numbers in Organisation:	Adult members: 54 (+WAITING LIST) Under 16: _____
Please provide the number residing in:	South Staffordshire: 47 Perton: 30
Subscriptions/charges to members	Yes / No
Brief description of why the grant is required	DUE TO WEAR AND TEAR, ONE OF THE MATS NEEDS REPLACING
Total cost of scheme	£1,200
What has been done to raise money yourselves?	RAFFLES, CLUB SUBSCRIPTIONS
Have you applied for other grants? If so, where from?	NO
Amount of grant requested	£700
Any other supporting information	WE ARE PERHAPS THE MOST SUCCESSFUL CLUB OF ITS KIND IN SWTH STAFFORDSHIRE WE HAVE BEEN SUCCESSFUL IN ACHIEVING OUR AIMS. MANY OF MEMBERS COMMENT UPON THE FACT THAT IF IT WASNIT FOR PCBC, THEN THEY WOULD HAVE NO SOCIAL LIFE AND WOULD BE AT HOME WATCHING RUBBISH DAYTIME TV.

Please attach a set of the latest accounts. The application will not be considered if these are not submitted.

New groups that do not have a set of accounts can still apply, but they must show how they will benefit the parish.

All applicants must, where possible, make themselves available to attend the parish council meeting. Failure to do so may delay any decision if further information is required.

Volunteer with the Tidy Up Team

32/23 a)

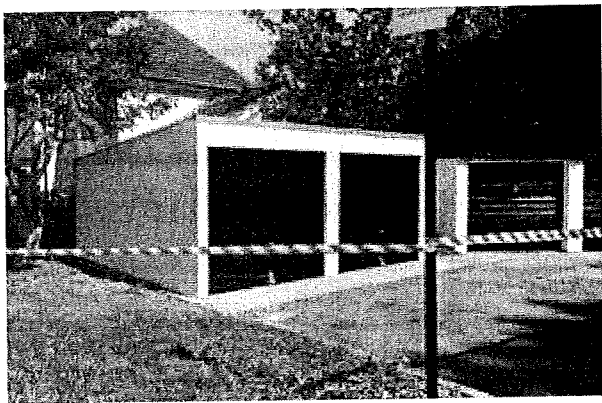
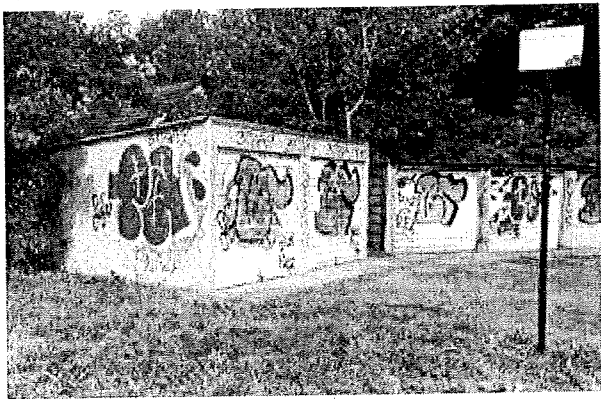
Tidy Up Team is a project supported by the council that carries out environmental improvement tasks around the city.

What the Tidy Up Team does

Unloved and uncared for areas of our city impact on the health and wellbeing of residents and visitors.

We can make simple and achievable changes to public spaces by working with volunteers, communities, organisations, businesses and schools. We can improve areas and reduce the wellbeing issues caused by litter, graffiti, overgrown vegetation and other problems.

We can create a sense of civic pride which can reduce problems like littering and graffiti. It also taps into a desire to live in clean and attractive places and contribute to making our spaces better.



Join the Tidy Up Team

To become a Tidy Up Team member you have to go to a short training and induction session. The training tells you how the scheme works and covers health and safety information.

You'll receive the Tidy Up Team kit which includes:

- a litter pick stick
- rubbish bags
- a bag hoop
- a hi-vis vest
- a first aid kit
- gloves
- hand cleanser
- cleansing wipes

Tidy Up Team members are covered by the council's liability insurance. They can carry out clean-up activities in all public spaces across the city within the bounds of the training given.

We hope that members will be able to complete at least 15 minutes of clean-up activities each week once trained. We encourage members to do as much as they're able to.

After each litter picking session, we ask members to complete a simple online form to help with future litter strategies for the green spaces.

We ask that you have a mobile phone with you while carrying out Tidy Up Team tasks and that you wear appropriate clothing and footwear.

If you're interested in getting involved with the Tidy Up Team complete the [volunteer for the Tidy Up Team form](https://www.brighton-hove.gov.uk/volunteer-tidy-team) (<https://www.brighton-hove.gov.uk/volunteer-tidy-team>) and we'll contact you with more information.

Tools

Tools are made available to Tidy Up Team members in superbins and toolchests across the city.

Superbin locations

Toolchest locations

Toolchests are located in these areas:

- Shelter Hall – at the pedestrian tunnel entrance

Volunteers.

Clerk (Perton Parish Council)

From: Paul Moore <paul.moore3@uk.zurich.com>
Sent: 18 May 2023 13:34
To: Clerk (Perton Parish Council)
Subject: RE: volunteers

Hi Becky,

Thank you for your email into our office.

You do not need to inform us of each separate occasion with the expected activities and numbers etc.

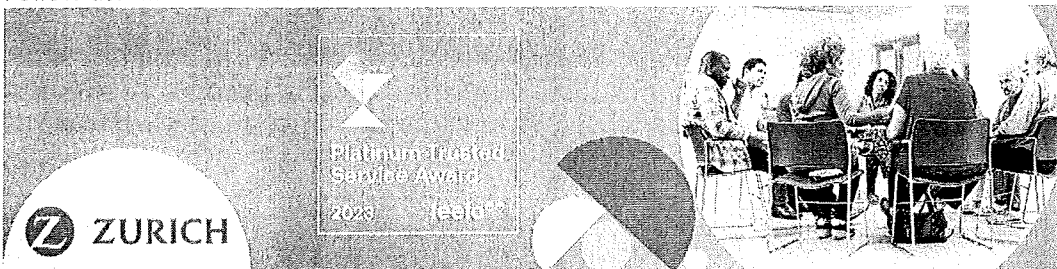
Provided that you are identifying potential risks and controlling them where possible via risk assessments, then I can confirm volunteer activities would be covered under both Employers Liability and Public Liability.

Should you require any further assistance then please do get in contact.

Kind Regards,
Paul Moore

Paul Moore
Senior Customer Account Manager
Direct: 01243 832031
Renewals Team: 0800 917 9531
Email: paul.moore3@uk.zurich.com

Follow us:     



Read [Feefo Reviews](#) from our not-for-profit customers

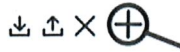
Read [Feefo Reviews](#) from our town, parish and community council customers

32/23 b)

Add text

Add art

Upload image



Rear
Orange



Front



Rear

Text:

Perton
Litter

Choose Font:

Arial Bold

Font colour:

Black



Add custom text

£5.75 (£6.90 inc vat)

SZ:

Lge 42-44

Hand Gel Offer !! ⓘ:

100ml Hand Gel Offer see ? above

ONLY 20p!! Special offer CLICK the " ? " above

COL:

Orange

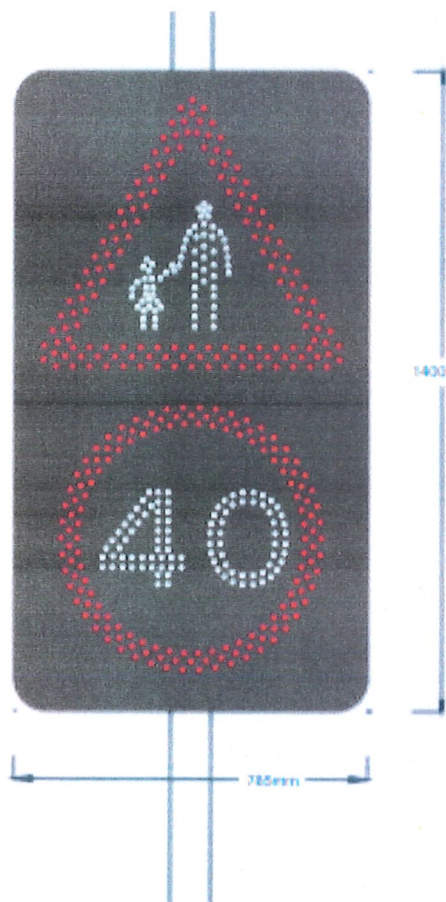


34/23b)

Westcotec £5,415 ex VAT
1865mm x 785mm

Swarco £3644.36 ex VAT
1125mm x 600mm

Solagen £5,745 ex VAT
785mm x 400mm
All plus posts



My Ref: VW 006 / TL

Your Ref:

Date: 31 May 2023

Dear colleague

Re: Supporting the delivery of Health and Wellbeing initiatives with Town and Parish Councils

As you are aware, Staffordshire has a three-tier local government structure, consisting of more than 180 Town and Parish Councils, the County Council, and 8 District and Borough Councils.

Staffordshire County Council (SCC) has a long and successful history of working with Town and Parish Councils (T&PCs) and we recognise that small impacts in local areas can add up to a major effect on improving health and wellbeing across our County. I thank you for the considerable activities already delivered to benefit your local communities, as we recognise these efforts and would like to promote and celebrate these achievements in the coming months ahead.

We would like to continue to support and assist the leadership role of T&PCs in the local health and wellbeing agenda and help it to go further if we can. Our officers have undertaken research to understand what T&PCs are interested in doing locally, and the barriers that can prevent this.

The feedback from those we spoke to has been extremely positive. An overwhelming majority indicated that they are particularly interested in this area and would be keen to do more, subject to available resources and additional support being provided.

We are therefore pleased to inform you that we have been able to invest in additional capacity, through creating a dedicated post and developing a programme of work, in partnership with Staffordshire Parish Councils Association (SPCA). Many of the sector are already members of SPCA, however importantly we will ensure that this support is available to all T&PCs, regardless of their membership status.

This programme of work will support Staffordshire T&PCs to champion the health and wellbeing agenda. The support will include the following elements:

- Influencing, inspiring and facilitating activity in new areas, sharing best practice, and identifying interventions available to all – including those with reduced resources.
- Helping to align this work to other key work with partners, such as the Voluntary Sector (VCSE).
- Seeking and supporting ways to collaborate more within the sector on this key issue.
- Developing a bespoke health and wellbeing toolkit to help explore what is possible and take it forward.
- Producing online promotional visuals and materials for you to use and physical materials for joint campaigns with the voluntary and community sector.
- Being able to bring national expertise to bear in Staffordshire, helping you to explore opportunities.
- Understanding what training and other support for T&PCs you need around this agenda.
- Supporting access to funding opportunities.

We very much hope that you will get involved in supporting the programme as it evolves and look forward to working with you and your colleagues on this agenda. I wanted to write to you to let you know this resource is coming, but we will write to you again in the near future to confirm more detail about the support available and how you can make use of it.

In the meantime, if you have any queries, please do not hesitate to contact myself or Tilly Flanagan (Lead Commissioner – Supportive Communities, Public Health and Prevention) – tilly.flanagan@staffordshire.gov.uk

Yours sincerely



Victoria Wilson
Cabinet Member for Communities and Culture
Councillor for Kinver Division

District Councillor's Report

June 2023

Following my election, I have attended an introductory session with The Chief Executive of South Staffordshire Council, Dave Heywood and the Monitoring Officer, Lorraine Fowkes.

I have also attended an introductory session with the Corporate Leadership team of the Council. We discussed the direction of the Council. I raised a question about the role of digital in the Council's Customer Service functions and the general role of face-to-face enquiries.

A member of the Corporate Leadership team will visit each of ward in the South Staffordshire to discuss the local issues there. Myself and my fellow ward councillor, Rita Heseltine, are in discussions with the relevant officer over possible dates when this can happen.

I attended the Full Council meeting. I was placed on the Audit and Risking Committee and the Wellbeing Select Committee.

I have been engaged in seeking solutions to persistent flooding that the Penk is causing. This is subject to confidential discussions at the current time.

Clerk (Perton Parish Council)

From: [redacted]
Sent: 25 May 2023 09:35
To: Clerk (Perton Parish Council)
Subject: Re: Noise disturbance on Melrose Drive

Hi Becky,

Thank you for your response. If there's someone I can email directly at the council please let me know?

The council has been and mowed the field outside of my house this morning (Thursday 25th May) and have again mowed right up to my hedge line. I was hoping my concerns would've been acknowledged and my suggestion of just mowing a pathway for the walkers like they used to would be something they would try.

On Saturday I had the same problem with a group of teenagers, about 10-12 of them sitting right outside my house, playing very loud music, drinking, playing football, and having a good time in the sun. Meanwhile I'm sat in doors with all of my windows and doors closed to try and block out the noise which seems a bit unfair. My dog is a collie who is noise sensitive and is fearful of footballs being kicked so he was having a melt down too.

I contacted 101 online to report antisocial behaviour like you suggested but in the end I had to approach them and ask if they would turn their music down. Later that evening I then walked my dog on the field to find and collect up all the litter they'd left.

I don't know what else to do other than contact yourselves, the council, 101... and approach them. It's just very intimidating and I just would like to be able to relax at home without intrusive music and behaviour disturbing me and my dog.

Please feel free to forward my concerns on and apologies for having to contact you again. I have attached some pictures of where I suggested they mowed a path and the litter I collected after the group had left.

Kind regards,

