



PERTON PARISH COUNCIL

9th March 2022

Dear Councillor

You are summoned to the Meeting of Perton Parish Council, to be held in the Lakeside Hall, Perton Civic Centre on Monday, 14th March 2022 at 7.00pm.

Yours faithfully

**Mrs Becky Hodgetts,
Clerk to the Council**

All persons attending this meeting are hereby notified that this meeting will be recorded by the Parish Council to assist the Parish Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.

AGENDA

154/21 - Public Open Session

Time for this session is limited to 30 minutes as per Standing Order number 3F. Members of the Public are invited to address the Parish Council (limited to 3 minutes per person as per Standing Order number 3G).

155/21 – Apologies

To receive and note apologies for absence

156/21 – Police, Fire and Crime reports

- a) To receive for information monthly Police Report
- b) Presentation from South Staffordshire Community Wellbeing & Partnership Officer, Maggie Quinn, along with Deputy Commander Inspector Louise Booker

157/21 – Declaration of Disclosable Pecuniary Interest

To receive Declaration of Disclosable Pecuniary and Other Interests from the Agenda

158/21 – Code of Conduct

To approve requests for Code of Conduct Dispensations. (A request for a dispensation must be made in writing to the Clerk and be granted by decision of the Council)

159/21 - Minutes

- a) To approve minutes of the Parish Council meeting held on 14th February 2022
- b) To receive for information draft minutes from the following committees/working parties:
 - i. Management Committee held on 16th February 2022
 - ii. Allotment working party notes held 24th February 2022
 - iii. Queens Platinum Jubilee working party notes meeting held on 7th March 2022
 - iv. Finance meeting held on 8th March 2022

160/21 – Finance

- a) To approve list of Payments for approval February 2022
- b) To receive the Cash Book to date for information
- c) To receive the Income Statement to date for information
- d) To receive the Expenditure and Budget to date for information
- e) Application for a grant from Perton Carnival requesting £328.61 for insurance
- f) Application for concessionary room hire from Perton Carnival 2nd May 2022

161/21 – Room hire charges - to discuss and agree hire charges for 2022/23

- a) Standard room hire
- b) Concessionary room hire
- c) Production Package
- d) Lakeside Community Church
- e) Storage Charges

162/21 – Meeting dates 2022-23

To agree proposed meeting dates.

163/21 – Allotments

To receive an update on the allotment site

164/21 – Development Wrottesley Park Road

To receive for information an update report from Severn Homes

165/21 – Queens Platinum Jubilee – to discuss and agree

- a) Update on Rose Garden including proposed plan
- b) Big Lunch around Upper Lake and approval for grant application
- c) Firework / laser show
- d) Update on Tree planting at Perton Playing Fields

166/21 – Citizen of the Year Award

To discuss and agree the winner from the nominations received

167/21 – South Staffordshire Council

- a) To receive for information written reports from District Councillors
- b) To discuss Climate Change Prize
- c) Planning Applications:

Applications for consideration previously distributed:

Application no.: 22/00152/FUL

Location: 26 Dunster Grove, Perton, WV6 7RU

Proposed: Double storey side extension, partially above the existing garage to provide kitchen and utility extension at ground floor with 2 bedrooms and bathroom above

Application no.: 22/00209/FUL

Location: 6 The Belfry, Perton, WV6 7YX

Proposed: First floor corner infill extension

Application no.: 22/00202/FUL

Location: 15 Ayrton Close, Perton, WV6 7PE

Proposed: Two storey side extension and single storey extension to front and rear

Planning Applications returned since last meeting:

Application no. : 22/00117/FUL

Location: Manesty, Pattingham Road, Perton, WV6 7HD

Proposed: Rear balcony extension and loft conversion

Comments: No objections received

Application no. : 22/00129/FUL

Location: Amber Verde, Pattingham Road, Perton, WV6 7HD

Proposed: Replacement dwelling of the bungalow for a large contemporary home

Comments: No objections received

168/21 - Staffordshire County Council

- a) To receive for information written report from the County Councillor
- b) To receive an update on flooding at Dippons Lane
- c) To consider a request for a pedestrian crossing at Richmond Drive
- d) To consider reinstatement of road markings at the A41 traffic light junction with Wrottesley Park Road
- e) To receive an update on the ANPR camera for the Bus Lane

169/21 – Reports - to note and receive for information.

- a) Weekly Clerks Reports previously distributed
- b) Wild Trout Trust update from Severn Trent and South Staffordshire Council

170/21 - Date and time of next meeting

Full Council Meeting of Perton Parish Council – 11th April 2022 at 7pm, Perton Civic Centre.

CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

171/21 – Staffing

To discuss and agree staffing matters

- a) Salary award increase
- b) Review of staff pay scales
- c) Relief caretaker

Crime & Disorder Implications

Section 17 of the Crime & Disorder Act 1998, places a duty on a local authority to consider crime and disorder implications and to exercise its various functions with due regard to the likely effect of the exercise of those functions and to do all that it reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration

Minutes of the meeting of Perton Parish Council, held at Perton Civic Centre on Monday 14th February 2022, 7.00pm

PRESENT:

Councillors Mrs P Allen , AA Bourke, N Caine, P Davis, K Elder (Chairman), D Glynn (Vice- Chairman), Mrs R Heseltine, Mrs A James, C Rathbone, Cllr J Sherlock, J Turner, Mrs B Walters, Ms S Wilkes

Parish Clerk Mrs B Hodgetts

Assistant Parish Clerk Mrs L Higgins

Members of the public – 4

140/21 - PUBLIC OPEN SESSION

A resident raised their concern regarding the river Penk and the flooding issue. The Chairman explained how the Wild About Perton Citizen Science project is involved in the management of the river sanctioned by the Environment Agency.

A flood report was created for South Staffordshire with some detailed mapping for Perton. Perton has 254 properties at risk of flooding. The River Penk has always been monitored since its first inception. Clearing the river is something that flood officers said wouldn't sort the problem, part of the problem is the course of the old Penk.

Severn Trent were approached about the levels of the lower lake, the silt wasn't at a sufficient depth to cause them worry and dredging would cost a lot of money, approximately £40k. Some residents would like some of the vegetation removed from the river Penk to help the water flow more freely, although this could cause flooding further downstream.

Residents may not always be aware but work does happen in the background. The Council are waiting for the flood officers to finalise their report for South Staffordshire, but unfortunately, we do not have a full report yet.

The increase in traffic along Wrottesley Park Road, was raised. Quarry vehicles are using the road to access the A454 Bridgnorth Road. Could the weight limit be amended? The resident was informed that an Informal discussion with the County Councillor has been held and this will be raised with the County.

A resident raised their concerns regarding the proposed skatepark and floodlighting as their property backs onto the central area. A letter received against the projects from them will be responded to by the Clerk. The Chairman explained that a youth working party had been set up to look at provision for the youth within Perton, including timed lighting of the MUGA, installation of skatepark and the provision of senior youth club. Consultations are ongoing and when a final decision is made it may require planning permission which will allow further public involvement.

141/21 - APOLOGIES FOR ABSENCE

Apologies received and noted from Councillors R Bradley and Mrs L Dew

142/21 - POLICE, FIRE AND CRIME REPORT

A written report received from PCSO A Tooth was made available for members.

Additional comments:

Are there any plans to do some bike marking? PCSO has asked the question as they don't have any stickers at present.

Is there an increase in glass smashing around Perton? PCSO Tooth replied that there are some youths pushing the boundaries, but some are from the West Midlands. The Police will start to look at using available powers to curb the behaviour.

The police are aware of bonfires being lit at a vulnerable resident's property. If the Fire Service are informed when the fires are lit they will put them out and do some investigation.

PCSO Tooth was informed of the antisocial behaviour on the Wrottesley/Bradshaws Estate.

143/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No Declaration of other interests were received.

144/21 - REQUESTS FOR CODE OF CONDUCT DISPENSATIONS

No request for dispensations received.

145/21 - MINUTES

- a) **Resolved** that the minutes of the Parish Council Meeting held on 17th January 2022 were agreed as a true and correct record.
- b) Noted for information the draft minutes of the following committees:
- Queens Platinum Jubilee working party notes meetings held 24th January and 7th February 2022
 - Allotment Working party notes held 25th January 2022
 - Finance Committee held 6th January 2021

146/21 - FINANCE

- a) **Paid Expenditure Transactions** between paid between 01/01/22 and 31/01/22

Resolved payments approved.

Payment Reference	Paid date	Tn no	Gross	Details
Bacs	03/01/22	4522	£34.95	Amazon Bin Bag Holder Hoops
Bacs	03/01/22	4523	£209.25	Café 29 Ltd Christmas Lunches for Residents
DD	04/01/22	4524	£164.66	Ash Waste Services General & Recycle Waste
DD	04/01/22	4525	£1,435.00	South Staffordshire Council Rates January
Bacs	10/01/22	4526	£146.88	Banner Fire & Security Fire Extinguisher Annual Maintenance
Bacs	10/01/22	4527	£420.00	Assa Abloy Annual Service Contract
Bacs	10/01/22	4528	£209.71	Citron Hygiene UK Ltd Sanitary & Nappy Bins Annual Contract
Bacs	14/01/22	4529	£2,905.11	Staffordshire County Pension December
Bacs	14/01/22	4530	£2,804.00	Inland Revenue Tax & NI December
Bacs	14/01/22	4531	£130.92	Pozitive Energy Ltd Gas Supply
Bacs	17/01/22	4532	£72.54	British Telecom Telephone & Broadband
Bacs	17/01/22	4533	£684.00	Shelutions Bus Shelter Repair
Bacs	17/01/22	4534	£500.00	Lakeside Community donation towards Hearing Loop
Bacs	17/01/22	4537	£540.00	Weston Sawmill Duplicate Payment sent in error
CHG	20/01/22	4535	£8.47	HSBC UK Bank Charges
Bacs	20/01/22	4536	£506.22	Eon Next Electricity December
Bacs	24/01/22	4538	£1,650.00	HAGS-SMP Ltd Play Area Repairs
Bacs	24/01/22	4539	£108.00	Evac Chair International Annual maintenance Contract
DD	25/01/22	4540	£278.29	Waterplus Water charges 08/10/21 - 08/01/22
Bacs	28/01/22	4541	£10,407.41	Salaries M10
Total			£23,215.41	

- b) Cash book to date received and noted for information.
- c) Income statement to date received and noted for information.
- d) Expenditure and budget to date received and noted for information.
- e) Perton Women's Institute concessionary room hire. **Resolved** the concessionary room rate be approved for any regular or weekday hire. should a weekend be required a separate application would need to be submitted.

147/21 - ALLOTMENTS

- a) An update on the allotment site was presented and noted.

- b) The Clerk presented costs for architects to map out the site. It was felt that this would give the Parish Council more control on what happens with the site. **Resolved** to appoint Thorne Architecture Ltd at a cost of £1025 for preparation of the scheme, £950 for specification drawing for tender and £175 per meeting.
- c) **Resolved** that the Allotment Committee appoint 3 members off the waiting list to join the committee as per the Terms of Reference.
- d) Site requirements
 - I. Fencing around the whole site would increase security, the landowners will only fence two of the sides with hedges bordering the other two. **Resolved** to look at the cost to do all four sides of the site with rabbit proof fencing.
 - II. Water connection to the site could be included in the Wrottesley Park Road housing development installation, which would hopefully reduce the cost to the Parish. Waiting for costs from Severn Homes. Further connections within the site will be an additional cost.
 - III. Electricity connection to the site could be included in the Wrottesley Park Road housing development installation, which would hopefully reduce the cost to the Parish. Waiting for costs from Severn Homes. It was agreed that this would not necessarily be required immediately but it future proofs the site.
 - IV. The cost of providing all plots with a shed is quite high. **Resolved** the Parish Council to consider plot holders providing their own sheds. Sheds would need to be to an approved standard with permission from the Parish Council.
 - V. There are some concerns with providing a communal building. This raises security and maintenance issues, and it could become a place for undesirables to gather. A shelter could be considered in the future.
 - VI. Toilet facilities are required for the site. It was **Resolved** that a composting toilet should be included and to take further advice from the National Allotment Society.

148/21 - DEVELOPMENT WROTTESLEY PARK ROAD

An update report was presented to members following an informal virtual Microsoft Teams meeting with Severn Homes on 25th January 2022. The report was noted for information.

149/21 – QUEENS PLATINUM JUBILEE

- a) The Parish Council would like to create a rose garden to commemorate the Jubilee. The site proposed is alongside the footpath at the rear of the Civic Centre near to the benches. The ongoing maintenance will be by volunteers and Civic Centre staff. Waiting for formal approval from the District Council.
- b) The cost of providing every school child a jubilee memento would be considerable. The government will be giving every primary school child a book. **Resolved** that the Parish Council will present the Official Jubilee Pageant Commemorative Album to each school at a cost of £43.22 + vat alongside an 'Elizabeth' teddy bear wearing a jubilee t-shirt at a cost of £5.14 each plus vat and postage.
- c) The national Big Lunch is to be held on Sunday 5th June 2022 and the councillors are in favour of progressing this idea for Perton. It is proposed that this is held around the upper lake. The Clerk is due to meet an events company to get further ideas and costs. Resolved to be discussed further at the March meeting.
- d) A proposed firework/laser show event for November to be discussed at a future meeting.
- e) **Resolved** that the Clerk complete and submit an application for £1,000 towards the rose garden project from the South Staffordshire Community Innovation Fund.

150/21 - SOUTH STAFFORDSHIRE COUNCIL

- a) District Council written report presented from Cllr Mrs R Heseltine and P Davis and verbal reports presented by Cllrs P Allen, AA Bourke and N Caine. The reports were noted for information.
Cllr Mrs R Heseltine had examples of the blue bags that will be given to residents for cardboard and paper for recycling from April.

- b) The Wild Trout Trust report was completed following some of the concerns raised at the Parish Council meetings. Perton is part of the River Trent Valley Catchment Partnership which brings together all the stakeholders concerned with the rivers. The Environment Agency appointed the Wild Trout Trust to inspect the river on their behalf. The report has recommendations for possible improvements and some of that takes account of flooding issues. The report was forwarded to the District Council some time ago but it should now be taken forward by talking to the other agencies including the District Council as landowners, the Environment Agency and possibly Severn Trent. There is a lot of detail and issues that require discussion; therefore the Parish Council should definitely be involved.

Some residents would want various vegetation removing from the riverbed. If obstacles are removed or the river bed is made deeper the water would flow faster but the pinch point is the culvert on Wrottesley Trust land and the water would not flow through quickly enough which would back the water up causing flooding. Government policy is to slow rivers down.

Resolved to forward a copy of the report to Severn Trent and the County Council flood team. Clerk to contact the District Council to ask if they have formally considered the report, what are their concerns and what actions should be taken?

- c) Open space ground maintenance suggestions for wildflower meadows was proposed on 3 sites within the central area. There needs to be a serious cutback of woodland within the central area as this is encroaching on the grassland, some of this work may be able to be completed by the civic centre staff. There are areas that still require more maintenance. **Resolved** to approve the proposed sites and inform District Council.
- d) Clearing of weeds on the footpath along A41, this is the gateway to Staffordshire and does not show Perton in a good light. Codsall have removed all the dead leaves and weeds on their side of the A41, Wolverhampton City Council remove all the dead leaves and weeds up to the county border on the A41, SSDC have been asked several times to schedule clearing the leaves just once a year.

9.30pm **Resolved** to move standing order 10a x) to allow further time to complete the agenda.

- e) Planning applications for consideration, previously distributed:

Application no.: 22/00080/FUL

Location: 8 Cabot Grove, Perton, WV6 7TQ

Proposed: Two storey side and single storey rear extension

Comments: The council will be guided by the Planning Officers comments

Planning Applications returned since last meeting:

Application no. : 22/00009/FUL

Location: Kelmsdun, Pattingham Road, Perton, WV6 7HD

Proposed: First floor bay window extensions and garage dormer window

Comments: No objections were received.

Application no. : 22/00049/FUL

Location: Moorland House, Pattingham Road, Perton, WV6 7HD

Proposed: Two storey front extension and first floor side extension

Comments: No objections were received.

151/21 - STAFFORDSHIRE COUNTY COUNCIL

- a) County Councillor reported how his Divisional Highway Programme funding was spent for this financial year.
- b) Flooding at Dippons Lane:

The landowner has categorically said the ditches are not their responsibility, but County Council confirm they have Riparian rights. The Parish Council would consider carrying out the necessary ditch clearing if permission could be sought from the landowner or SCC, this is unfortunately not possible at present.

The tenant on the land states that the upgrade to the pumping station by Severn Trent pushed soil back into the ditch which is causing the flooding issues. The main issue appears to be the blocked

culvert. No one will take the responsibility for this, the landowner has agreed, in principle, to confirm in writing that they do not own the land. **Resolved** Clerk to contact the County Council again to see how this can be progressed.

- c) Severn Drive – highway vehicle speed survey has not been carried out. Unfortunately there are delays due to covid.
- d) There is a pothole on one of the speed humps at the chicane on the Parkway with St. Andrews Drive which has been reported several times, they repaired the smaller one sometime ago. The County Councillor will follow this up.
- e) Re-instatement of the road markings at the traffic light junction with Wrottesley Park Road need to be looked at. The markings have reduced the queueing space for the vehicles turning left from the A41 toward Perton. This will be raised at county

Additional comments

No update on the ANPR camera for the bus lane, Cllr Abrahams will follow this up. Councillors informed the County Councillor that the last update the Parish Council had was that the delay was waiting for Eon to do the necessary electrical work.

Stoke City Council have purchased a JCB Pot Hole Pro to complete pot hole repairs, they have completed 10,000sq metres of road in 130 days, using traditional methods this would have taken 1040 days. Do the County have any intention of purchasing one of these machines?

Sometime ago the Deputy head of the Middle School attended a meeting for support in their request for roof repairs. The repairs appear to have been completed but has the school been given adequate funding to repair the damage internally? County Councillor will request information.

Severn Drive surface requires attention. A resident had an issue pushing their walker across the pedestrian crossing due to the ruts and holes in the surface.

Speed watch was deployed at Severn Drive recently and no cars were caught speeding, all slowed down. The most recent Clerks report shows the Speed Impact Device statistics.

152/21 - REPORTS

Weekly Clerks reports having previously been distributed were noted for information.

153/21 - DATE AND TIME OF NEXT MEETING

Full Council Meeting of the Parish Council - Monday 14th March 2022 at 7pm, Perton Civic Centre

Meeting closed at 9.56pm

Signed
Chairman

Date:

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/21 and 31/12/21 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£3,253.47
HSBC Current Account	£14,806.80
Petty Cash Account	£250.00
Public Sector Deposit Fund	£116,000.00
Total	£134,310.27

RECEIPTS	Net	Vat	Gross
Parish Council	£234,847.60	£0.00	£234,847.60
Civic Centre	£53,079.22	£0.00	£53,079.22
Total Receipts	£287,926.82	£0.00	£287,926.82
PAYMENTS	Net	Vat	Gross
Parish Council	£124,512.87	£4,032.77	£128,545.64
Civic Centre	£93,161.81	£3,534.91	£96,696.72
Total Payments	£217,674.68	£7567.68	£225,242.36

Closing

Ordinary Accounts

Co-operative Bank	£2,544.22
HSBC Current Account	£8,200.51
Petty Cash Account	£250.00
Public Sector Deposit Fund	£186,000.00
Total	£196,994.73

Uncleared and Unpresented

Statement Closing Balances

Ordinary Accounts

Co-operative Bank	£2,544.22
HSBC Current Account	£8,200.51
Petty Cash Account	£250.00
Public Sector Deposit Fund	£186,000.00
Total	£196,994.73

Minutes of the meeting of Perton Parish Council Management Committee held on Wednesday 16th February 2022, 7.00pm

Present:

Councillors N Caine, P Davis, , Mrs R Heseltine (Chairman), AA Bourke, D Glynn, Mrs B Walters
Parish Clerk Mrs B Hodgetts

M25/21 - APOLOGIES FOR ABSENCE

Apologies were received and noted for Cllr Mrs P Allen and K Elder

M26/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declarations of interest were received from the following:

- Agenda item M29/21 d) & e) - Lakeside Community Church and storage charges - Cllr N Caine
- Agenda item M29/21 b) & e) - Concessionary room hire and storage charges - Cllr P Davis, Cllr D Glynn, Cllr Mrs R Heseltine

Dispensations were not approved due to lack of councillors present who were able to vote.

M27/21 - MINUTES

Resolved that the minutes of the Management Committee meeting held on 24th November 2021, were a true and correct record.

M28/21 – CIVIC CENTRE MAINTENANCE

- a) Management report
 - Concept lifts service – no issues noted
 - Leak in Gent's toilet
 - Pipework replaced to dishwasher in kitchen
 - Board room windows replaced
 - Hot water heaters installed – a faulty one to be replaced
- b) The windows in the Board room would benefit from vertical blinds, also the blinds in the Terry Harding room that were installed by Perton Village Nursery are damaged. The Clerk presented 4 quotations and it was **Resolved** to purchase three blinds for the Board Room at a cost of £35.66 each and four blinds for the Terry Harding Room at cost of £35.66 each all from Blinds to Go.

M29/21 – CIVIC CENTRE CHARGES FOR 2022-23

- a) Standard Room hire
- b) Concessionary Room hire
- c) Production Package
- d) Lakeside Community Church
- e) Storage Charges

Due to the number of members present that have a pecuniary interest the decision on any increase in hire charges for the items above will be made at Full Council on Monday 14th March 2022.

Clerk to provide an average month of expenditure over income if the rate was increased by £1 per hour for all rooms.

M30/21 – BT TELEPHONE AND BROADBAND CHARGES

There will be an increase in the contract for the cloud telephones of £1.96 per month as of 1st April. We were not offered any new deal at this point. The broadband contract expires on 21/1/2023, a new two year fixed term was offered but this would not be cost effective currently, therefore, it was **Resolved** to remain in the current contract.

M31/21 - DATE AND TIME OF NEXT MEETING

Wednesday 18th May 2022 2022 at 7.00pm, Perton Civic Centre

Meeting closed at 8.01pm

Signed
Chairman

Date:

Minutes of the Allotment Committee meeting of Perton Parish Council

Held at Perton Civic Centre Thursday 24th February 2022 at 6pm

Present:

Councillors, P Davis (Chairman), K Elder, D Glynn and Mrs R Heseltine,

other: Mrs B Hodgetts Parish Clerk

A01/22 - APOLOGIES FOR ABSENCE

Apologies received from Cllr AA Bourke and J Powell

A02/22 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declaration of disclosable pecuniary and other interests received.

A03/22 - MINUTES OF MEETING

Resolved that the minutes of the allotment meeting held on 5th December 2019 having previously been distributed, were signed by the Chairman as a true and correct record.

A04/22 – SITE LAYOUT

At the meeting of the Parish Council held on 14th February an architect was appointed. The architect confirmed that the size of the site was approximately 200m x 50m giving a total area of 10,000sq metres (1 hectare or 2.4 acres). The Clerk will confirm this with the landowner and also get an update on when the site will be fenced and the access road created. It has been suggested that the site only have half and quarter plots as well as 3 or 4 raised beds, this can be amended if necessary. Ideally the council want to give as many residents as possible the chance to rent a plot, there are currently 69 on the waiting list.

Full council on 14th February agreed some of the requirements for water, electricity, sheds, communal buildings which has been communicated to the architect.

It was agreed that sheds would not be provided by the Parish Council but plot holders are able to erect their own. But must be no bigger than 6" x 4" approved by the Council.

A05/22 – DRAFT TENANCY AGREEMENTS

A review of the tenancy agreement alongside the sample agreement from Lilleshall. Further amendments to the draft agreement were agreed.

A06/22 – DRAFT RULE BOOK

The rule book was reviewed and amendments discussed.

A07/22 – RENTS

It was proposed that the annual cost for a half plot should be £50. Costs will need to be ratified by full council.

Tenants will be required to join the National Allotment Society to benefit from the liability insurance. The current annual fee is £3. There was some discussion on how the council can be assured that membership has been purchased. Possibility for the Parish Council to collect payment and submit the forms.

A08/22 – WATER & ELECTRICITY

It was agreed at full council on 14th February that connection for both be included in the Wrottesley Park Road housing development installation.

A09/22 – TENANT Q & A SESSION

It was agreed that this should take place when we have more idea of timescale.

A10/22 – FUTURE PROFESSIONAL TALKS

It was agreed to hold some professional talks, again when more information on timescale is available.

A11/22 – MEMBERSHIP OF TETTENHALL & DISTRICT HORTICULTURAL SOCIETY

The Chairman suggested that the plot holders could benefit from discounts with several organisation if they become members. There is currently an annual fee of £8.

A12/22 – ITEMS FOR NEXT AGENDA

No further items raised.

A13/22 - DATE AND TIME OF NEXT MEETING

Wednesday 23rd March at 6pm

Meeting closed at 7.16pm

Signed
Chairman

Date:

Queens Platinum Jubilee meeting

7th March 2022

Present: Keith Elder, Rita Heseltine, Becky Hodgetts

Apologies – Penny Allen, Dave Glynn

1. Rose garden

A plan from David Austin Roses has been received. It looks like there is a lot of ground preparation required which would delay planting until the autumn, although this wouldn't be a problem it just means the beauty of it will not be evident until next year.

It was agreed that more royal connections could be incorporated, the variety, placement and colour would need to be looked at. Becky can get a brochure to look at.

This will create a heritage project, but some ballpark costs are required. A £1,000 funding application has been submitted to South Staffordshire council.

Other funding options could be looked at e.g. streets, WI or other community groups. Business rates would be applicable if a permanent plaque advertising businesses or business donations was put in. Short term, none permanent recognition can be organised.

We may be able to test the soil before planting as roses do not like to be planted where previous roses have been.

The railings at the back of the proposed site needs some cleaning up, but one side the bottom edge has a wooden border but not on the side to discourage people and dogs walking on it.

Should a bench in this location be a good idea? To be discussed at a later date, there is not an obvious place to site a bench at present.

To propose to full council that we continue to look at costings for this project.

2. Commemorative suggestions for Kingswood & Trescott

Kingswood - Silver Poplars are not doing anything but they suggested that maybe a tree could be planted. They were not aware what was happening at the Kingswood Trust.

Could a seat along the A464 Shifnal Road be installed? it is a busy road so may not be ideal.

The installation of litter bin on Kingswood common was suggested, possibly showing the crown.

Trescott – The Parish could look at doing something with the notice board as it is in a very poor condition. It is not in a very good place anyway but not sure who owns the land it sits on. To investigate this more if parish council agree.

3. Collaboration with other groups.

The library have applied for funding to create a tile design. The library is willing to be involved in the Big Lunch. They will encourage children to take part.

The schools have been approached but we have not heard back from them as yet.

4. Event proposals and other suggestions?

- a) The Big Lunch - a proposal for holding an event on Sunday 5th June. An events company, Dangerous Sheep, have provided an initial proposal to enable to look at funding opportunities if residents are just asked to come along and bring a picnic it may not

attract many people but if there is entertainment available eg, Jam Youth theatre, children's dance troops and Perton Choir it would bring relatives in as well.

The Wrottesley were talking about live music, so that would be near to the play area with the stage positioned on the large grass area by the gym equipment and wooden bridge.

If funding is not successful then options can be looked at. It was agreed that we should work more with Dangerous Sheep Events to ensure there is some form of entertainment. They are willing to attend a meeting to discuss further.

The proposal would cost £3,500 but this can be scaled down.

b) Fire works/laser show

It was recommended that lasers would not work as there would be nowhere to project the lasers off.

Fireworks for bonfire night was still felt to be a good idea. Further discussion would be required.

It was suggested the councillors that can afford to, could donate one months allowance to a 'Jubilee pot' towards the costs of both events.

The following questions were raised:

- Toilets – the civic centre toilets can be made available.
- First aid – either volunteers or St. Johns could be approached.
- Security - the PCSO's or Specials will be asked if they can show their presence at some point during the day.
- Litter – additional litter bins can be provided by the District and the litter warden will be asked to change his hours of work to coincide with the event.

5. Any Other Business

Memories – It has been proposed that memories from residents could be posted around the lake and could then made into a permanent display.

Corsers Court could make a film with their memories which could be shown on the civic centre TV screen. Penny to ask members of Church if they would be happy to film it if the residents agree.

The library may be able to help after the science fair is over. The history fair which takes place at the end of October and might give the opportunity to showcase things.

Bunting to be put up in Anders Square and village show bunting could be used for inside the civic centre.

Meeting closed at 8.05pm

Date of next meeting 4th April at 7pm via Microsoft Teams

Minutes of the meeting of Perton Parish Council

Finance Committee meeting held on Thursday 8th March 2022 at 10.00am

Present:

Councillors, N Caine, Mrs P Allen, and D Glynn (Chairman)

Parish Clerk Mrs B Hodgetts

Assistant Clerk Mrs L Higgins

F75/21 - APOLOGIES FOR ABSENCE

Apologies were received from Councillors K Elder and Mrs R Heseltine

F76/21 - DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of pecuniary or other interests received.

F77/21 - REQUESTS FOR DISPENSATION

No requests for dispensation received.

F78/21 - MINUTES OF MEETING

Resolved that the minutes of the Meeting held on 8th February 2022, previously distributed, were a true and correct record and signed by the Chairman.

F79/21 - ACCOUNTS PAID

The Assistant Clerk presented a list of payments up to 28th February 2022. **Resolved** that all payments were correct and authorised. Payment for ESPO, PPL/PRS and Siemens explained.

F80/21 - INCOME RECEIVED

The schedule of income received up to 28th February 2022 was reviewed and accepted for information.

F81/21 - BUDGET TO DATE

The budget to date was reviewed and noted. **Resolved** that no virements are to be made.

F82/21 - RECONCILIATIONS

The Assistant Clerk presented the HSBC bank statement number 158 dated 28th February 2022 for reconciliation to the cashbook. Also presented for scrutiny the Co-op bank, Petty Cash records and the CCLA Public Sector Deposit Fund.

Resolved that all reconciliations were correct along with the Petty Cash balance and were signed-off by two Councillors and the Assistant Clerk.

F83/21 - DATE AND TIME OF NEXT MEETING

Tuesday 5th April 2022 at 10.00am

Meeting closed at 10.44am

Signed
Chairman

Date:

Paid Expenditure Transactions

Start of year 01/04/21

paid between 01/02/22 and 28/02/22

Payment Reference	Paid date	Tn no	Order	Gross Details	Heading
Bacs AE01	01/02/22	4542		£84.00 Acquiesce Environmental Compliance Limited	legionella monitoring & Testing January 215
Bacs Halls01	01/02/22	4543		£184.92 Halls SMS	Toilet Rolls, Hand Towels & Centre Feed 207/2
DD ASH02	01/02/22	4544		£120.48 Ash Waste Services	General & Recycle Waste 224
Bacs	02/02/22	4545		£250.00 Refunded Deposit	29/01/22 223
RefDep29/01a					
Bacs	02/02/22	4546		£50.00 Refunded Deposit	29/01/22 223
RefDep29/01b					
Bacs DLS	02/02/22	4547		£840.00 D L S Electrical T/A Summerfield Electrical	Removal of Christmas Lights in Anders Square 108/1
Bacs ESPO02	07/02/22	4548		£64.92 ESPO	First Aid Kit Refill, Stationary and Cleaning Products 207/3
Bacs	07/02/22	4549		£6.99 Amazon	Linear Halogen Light Bulbs 214
AMAZON02					
Bacs	07/02/22	4550		£3,883.20 Unity	Installation of Water Heaters and works 204/1
UNITTY02					
Bacs WSM	09/02/22	4551		-\$540.00 Weston Sawmill	Duplicate Payment sent in error - Refund 108/2
Duplicate					
Bacs PEN02	11/02/22	4552		£2,879.30 Staffordshire County Pension Fund	Pension - January 201/4
Bacs IR02	11/02/22	4553		£2,760.98 Inland Revenue	Tax & NI - January 201/3
Bacs	16/02/22	4554		£952.80 Edge IT Systems Ltd	Annual Licence Fee 112/1
EDGE22/23					
Bacs GMC02	16/02/22	4555		£717.50 GM Consultants and Management Ltd	Oaken Windows - Boardroom Windows Balance 134/6
Bacs YPCC02	16/02/22	4556		£308.34 Your Printer Cartridge Company	Printer Cartridges 112/3
Bacs BT02	16/02/22	4557		£72.54 British Telecom	BT Telephone & Broadband - 227
CHG HSBC02	20/02/22	4558		£6.20 HSBC UK	Bank Charges 229
Bacs AA02	21/02/22	4559		£300.00 Arts Alive	'Screening of 'Love Sarah' 116
Bacs PRS	21/02/22	4560		£617.55 PPL/PRS	Royalties 218
Bacs PCR02	21/02/22	4561		£215.84 Ricoh	Rental and copy charges: 1st November - 31st January 126/3
Bacs Elec02	22/02/22	4562		£540.64 Eon Next Electricity	Electricity Supply - January 209
Bacs FLP02	24/02/22	4564		£66.00 Fenland Leisure Products Ltd	Play Area Safety Surface Repair Top Coat 119

02/03/22 02:50 PM Vs: 8.69.00

Perton Parish Council

Paid Expenditure Transactions

paid between 01/02/22 and 28/02/22

Payment				Heading	
Reference	Paid date	Tn no	Order	Gross Details	
Bacs	25/02/22	4563		Salaries	201/1
SalaryM11					
DDB DMR02	25/02/22	4565		Qtrly Lease - Feb-Apr	208/3
Bacs	28/02/22	4566		Single Lever Basin Tap	214
CreditCard02					
Bacs	28/02/22	4567		Replacement Trap Seal	214
CreditCard02					
Bacs	28/02/22	4568		Bin Bag Holder Hoop Ring x8	103/1
CreditCard02					
Bacs edge	28/02/22	4569		End of Year Webinar	128
Total				£25,311.07	

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/21 and 28/02/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Co-operative Bank	£3,253.47
HSBC Current Account	£14,806.80
Petty Cash Account	£250.00
Public Sector Deposit Fund	£116,000.00
Total	£134,310.27

RECEIPTS	Net	Vat	Gross
Parish Council	£237,638.17	£0.00	£237,638.17
Civic Centre	£58,317.61	£0.00	£58,317.61
Total Receipts	£295,955.78	£0.00	£295,955.78
PAYMENTS	Net	Vat	Gross
Parish Council	£136,626.51	£4,217.53	£140,844.04
Civic Centre	£105,163.94	£4,545.45	£109,709.39
Total Payments	£241,790.45	£8,762.98	£250,553.43

Closing

Ordinary Accounts

Co-operative Bank	£2,544.22
HSBC Current Account	£10,918.40
Petty Cash Account	£250.00
Public Sector Deposit Fund	£166,000.00
Total	£179,712.62

Uncleared and Unpresented

Statement Closing

Ordinary Accounts

Co-operative Bank	£2,544.22
HSBC Current Account	£10,918.40
Petty Cash Account	£250.00
Public Sector Deposit Fund	£166,000.00
Total	£179,712.62

Signed

Chair

Clerk / Responsible Financial

Summary of Income April 2021 - March 2022															
	Community Centre & Parish Received Income						Community Centre & Parish BACS Income								
	Business Income						Business Income								
	Room Hire	Refund Deposit	Other	Photo Copies	Drinks	PPC events	Room Hire	Refund Deposit	Precept	Interest	Grant	Other	Plyvine Commission	Agency Fee	
Apr	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
May	140.50						1,656.50		105,000.00	4.91	12,100.00			230.21	
June	372.50						2,637.00			3.43		1,911.11		230.21	
July	622.00			2.80			4,176.50	350.00		4.39		2,378.23		230.21	
Aug	526.00	50.00	600.00				4,991.50	400.00		4.86				249.39	
Sept	682.50	100.00					1,663.50	200.00	105,000.00	3.52				258.98	
Oct	1,518.50						5,102.00	200.00		3.19			185.24	239.80	
Nov	1,228.50		360.00	0.30		88.00	7,410.00	300.00		2.67			633.85	249.39	
Dec	1,025.50						4,313.25			4.88	4,892.59				
Jan	1,045.00	100.00		1.50			4,328.50			7.56			59.19		
Feb	971.50					96.00	4,299.75	200.00		15.90			62.14		
Mar							2,322.25	150.00		27.57	2,667.00				
=	8,132.50	250.00	960.00	4.60	0.00	184.00	42,900.75	1,800.00	210,000.00	82.88	19,659.59	4,289.34	940.42	1,707.37	
							Total income 2021/22							Total income 2020/21	
							£ 118,761.41							£ 109,182.02	
							4,922.25							645.76	
							7,511.83							4,458.88	
							6,270.55							934.68	
							3,302.00							60.82	
							111,512.73							106,045.25	
							9,480.56							2,632.14	
							11,770.76							2,838.51	
							5,361.56							9,147.95	
							5,721.34							11,826.58	
							6,296.46							6,243.19	
							0.00							11,592.04	
							290,911.45							265,607.82	
YTD +/-														To Date	
25,303.63														290,911.45	

Financial Budget Comparison

Comparison between 01/04/21 and 28/02/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	revised	Actual Net	Balance
INCOME					
Parish Council					
1	Litter - Agency Fee	£2,000.00	£2,000.00	£1,707.37	-£292.63
2	VAT reclaimed	£0.00	£0.00	£4,614.29	£4,614.29
3	Precept	£210,000.00	£210,000.00	£210,000.00	£0.00
4	Public Sector Deposit Fund Interest	£150.00	£150.00	£82.88	-£67.12
5	Events	£0.00	£0.00	£184.00	£184.00
6	Funding	£0.00	£0.00	£19,559.59	£19,559.59
7	Miscellaneous	£0.00	£0.00	£1,060.00	£1,060.00
	Total Parish Council	£212,150.00	£212,150.00	£237,208.13	£25,058.13
Civic Centre					
50	Administration Charges	£0.00	£0.00	£2.80	£2.80
51	Bar Commission	£0.00	£0.00	£940.42	£940.42
52	Deposit - Room Hire (Refundable)	£0.00	£0.00	£2,250.00	£2,250.00
54	Hire of Rooms	£30,000.00	£42,752.75	£50,833.25	£8,080.50
55	Covid-19 Furlough Payment	£0.00	£0.00	£4,289.34	£4,289.34
56	Photocopies	£0.00	£0.00	£1.80	£1.80
	Total Civic Centre	£30,000.00	£42,752.75	£58,317.61	£15,564.86
	Total Income	£242,150.00	£254,902.75	£295,525.74	£40,622.99
EXPENDITURE					
Parish Council					
101	Salaries	£88,900.00	£88,900.00	£81,145.26	£7,754.74
102	Litter Salaries	£12,400.00	£12,400.00	£10,430.00	£1,970.00
103	Litter Supplies	£200.00	£200.00	£81.53	£118.47
104	Advertising & Signage	£50.00	£550.00	£0.00	£550.00
105	Audit	£1,000.00	£900.00	£775.35	£124.65
106	Bus Shelter Maintenance	£200.00	£1,200.00	£570.00	£630.00
107	Members' Allowances	£14,793.34	£14,793.34	£13,527.39	£1,265.95
108	Christmas Decorations	£3,000.00	£3,000.00	£2,130.00	£870.00
109	Civic Functions/Civic Sunday	£0.00	£100.00	£40.00	£60.00
110	Civic Awards	£150.00	£150.00	£47.49	£102.51
112	Computers	£850.00	£2,650.00	£2,693.11	-£43.11
114	Contingency	£18,000.00	£8,950.00	£0.00	£8,950.00
116	Events	£1,000.00	£1,000.00	£500.00	£500.00
117	Graffiti Removal	£500.00	£500.00	£0.00	£500.00
118	Grants & Donations	£2,000.00	£2,000.00	£1,600.00	£400.00
119	Play Area Grounds Maintenance & Inspection	£1,100.00	£1,100.00	£572.49	£527.51
120	H&S Consultancy Services	£2,500.00	£900.00	£900.00	£0.00
121	Insurance Renewal	£1,850.00	£1,850.00	£1,773.25	£76.75
122	Miscellaneous PPC	£500.00	£700.00	£562.36	£137.64

Financial Budget Comparison

Comparison between 01/04/21 and 28/02/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	revised	Actual Net	Balance
123	Newsletter	£506.66	£506.66	£300.00	£206.66
124	Notice Boards	£200.00	£200.00	£63.31	£136.69
125	Play Area / Outdoor Activities	£2,000.00	£2,600.00	£2,120.00	£480.00
126	Photocopier	£400.00	£400.00	£349.62	£50.38
127	Premises Licence Fee	£200.00	£200.00	£180.00	£20.00
128	Staff Training	£500.00	£500.00	£338.44	£161.56
129	Stationery & Postage	£350.00	£850.00	£503.39	£346.61
130	Subscriptions	£1,650.00	£1,650.00	£823.00	£827.00
132	Telephone & Broadband	£600.00	£600.00	£334.72	£265.28
133	Website	£1,500.00	£1,400.00	£325.00	£1,075.00
134	Ringfenced Items	£36,000.00	£36,000.00	£1,694.62	£34,305.38
136	War Memorial Maintenance	£200.00	£200.00	£0.00	£200.00
137	Flowers tubs & hanging	£3,500.00	£3,500.00	£3,120.62	£379.38
138	Partnership Working	£2,500.00	£8,500.00	£8,416.31	£83.69
140	Co-op Bank: Community Support Hub (Covid-19)	£2,010.00	£2,010.00	£709.25	£1,300.75
	RINGFENCED				
141	Covid-19 PPE	£500.00	£500.00	£0.00	£500.00
Total Parish Council		£201,610.00	£201,460.00	£136,626.51	£64,833.49
Civic Centre					
201	Salaries	£85,500.00	£85,500.00	£63,512.35	£21,987.65
203	Automatic Doors	£3,400.00	£3,400.00	£3,200.00	£200.00
204	Boilers	£1,000.00	£1,000.00	£3,803.50	-£2,803.50
205	CCTV Cameras	£500.00	£500.00	£270.00	£230.00
206	Computers	£200.00	£200.00	£198.00	£2.00
207	Consumables	£1,150.00	£1,150.00	£966.89	£183.11
208	Drinks Machine	£650.00	£650.00	£680.43	-£30.43
209	Electricity	£7,000.00	£7,000.00	£4,373.07	£2,626.93
210	Electrical Inspection	£150.00	£150.00	£126.35	£23.65
211	Fire & Security Alarms	£1,050.00	£1,050.00	£1,017.78	£32.22
212	Fire Extinguisher Maintenance	£250.00	£250.00	£122.40	£127.60
213	Gas	£5,000.00	£5,000.00	£3,522.99	£1,477.01
214	General Maintenance	£1,800.00	£1,800.00	£426.10	£1,373.90
215	Legionella Monitoring	£1,000.00	£1,000.00	£700.00	£300.00
216	Insurance Renewal	£1,850.00	£1,850.00	£1,723.25	£126.75
217	Lifts	£1,500.00	£1,500.00	£40.00	£1,460.00
218	Performing Rights Society &	£500.00	£500.00	£911.75	-£411.75
219	Miscellaneous CC	£100.00	£100.00	£0.00	£100.00
220	Photocopier	£400.00	£400.00	£349.62	£50.38
221	Rates	£15,400.00	£15,400.00	£14,346.25	£1,053.75
222	Refreshments	£40.00	£40.00	£19.86	£20.14
223	Refund of Deposits	£0.00	£0.00	£2,008.00	-£2,008.00
224	Refuse Collection	£1,700.00	£1,700.00	£1,711.06	-£11.06
225	Staff Uniforms	£0.00	£50.00	£15.00	£35.00
226	Stationery & Postage	£200.00	£200.00	£0.00	£200.00
227	Telephone & Broadband	£600.00	£600.00	£334.68	£265.32

Financial Budget Comparison

Comparison between 01/04/21 and 28/02/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	revised	Actual Net	Balance
228 Water & Sewerage	£2,000.00	£2,000.00	£769.94	£1,230.06
229 Bank Charges	£0.00	£100.00	£14.67	£85.33
Total Civic Centre	£132,940.00	£133,090.00	£105,163.94	£27,926.06
Total Expenditure	£334,550.00	£334,550.00	£241,790.45	£92,759.55
Total Income	£242,150.00	£254,902.75	£295,525.74	£40,622.99
Total Expenditure	£334,550.00	£334,550.00	£241,790.45	£92,759.55
Total Net Balance	-£92,400.00	-£79,647.25	£53,735.29	



Perton Parish Council

Application for Grant

Name of Organisation		
Name and Address of Applicant		
Telephone No.		
Email address:		
Position in Organisation	TREASURER	
Type of organisation	Local Group / Registered Charity / National Charity (delete as appropriate)	
Are you affiliated to other groups?	NO	
Aims of Organisation:	RAISING FUNDS FOR LOCAL VOLUNTARY GROUPS. PROVIDING FAMILY DAY	
Numbers in Organisation:	Adult members: 10 Under 16: -	
Please provide the number residing in:	South Staffordshire: ALL Perton: ALL	
Subscriptions/charges to members	Yes / (No)	
Brief description of why the grant is required	TO PAY INSURANCE COSTS THIS YEAR FOR SHOWGROUNDS ONLY	
Total cost of scheme	£ 328.61	
What has been done to raise money yourselves?		
Have you applied for other grants? If so, where from?	NO	
Amount of grant requested	£ 328.61	
Any other supporting information		

Please attach a set of the latest accounts. The application will not be considered if these are not submitted.

New groups that do not have a set of accounts can still apply, but they must show how they will benefit the parish.

All applicants must, where possible, make themselves available to attend the parish council meeting. Failure to do so may delay any decision if further information is required.

PERTON CARNIVAL ACCOUNTS
For the period 1/8/18 to 31/12/19

INCOME		EXPENDITURE	
	£		£
Christmas Market Stall X 2	539.92	Marching Band	220.00
Trade Stalls	410.00	Room Hire	35.00
Other Stalls	550.00	Picklelily magician	180.00
Magician	23.01	Insurance- public liability	479.06
Parade Collection	91.80	Litter Wardens	90.00
Donation	81.81		
Bottle Stall	322.00	St Johns	240.00
Unidentified income	265.80	Fairground Organ	75.00
		Food for Marching Band	100.00
		Posters	81.81
		Miscellaneous	5.00
TOTAL INCOME	2284.34	TOTAL EXPENDITURE	1505.87
		NET INCOME FOR 2019 EVENT	778.47
		LESS DISTRIBUTION re 2018	900.00 -121.53
BANK BALANCE AS AT 1/8/18		3572.55	
NET INCOME FOR THIS PERIOD		-121.53	
BANK BALANCE AS AT 31/12/19		3451.02	

The figures above are, to the best of our knowledge and belief, a true and accurate report of the Carnival Committee's accounts, although due to the loss of computerised data and insufficient manual records there is some unidentified income.

Accounts prepared by....., Honorary Treasurer

I have carried out an independent examination, without fee, on the basis that I have no personal liability for this report to the Committee, its officials or any other person.

Accounts examined by....., Independent Examiner

Dated 25/02/2020

PERTON PARISH COUNCIL



Application for Concessionary Room Rate

APPLICANTS DETAILS:

NAME OF CLUB/ORGANISATION

PERTON CARNIVAL

PRINCIPAL HIRER (Name & Address)

PURPOSE OF CLUB/ORGANISATION

RAISING FUNDS FOR LOCAL VOLUNTARY

GROUPS- PROVIDING A FAMILY EVENT.

DOES YOUR CLUB/ORGANISATION MAKE A PROFIT? NO.

WHAT HAPPENS WITH EXCESS FUNDS? DISTRIBUTED TO LOCAL VOLUNTARY
GROUPS

NUMBER OF ADULT MEMBERS

10

NUMBER OF MEMBERS UNDER 16

/

NUMBER RESIDING IN PERTON PARISH

ALL

PLEASE STATE THE REASON YOU NEED A CONCESSIONARY RATE WE SUPPORT ALL LOCAL
VOLU

HOW MUCH DO YOUR CLIENTS PAY PER SESSION/VISIT? NIL

ARE YOU ABLE TO INCREASE THIS CONTRIBUTION PER SESSION/VISIT? NO.

ARE YOU AFFILIATED TO ANY OTHER ORGANISATION? IF SO, GIVE NAME NO.

ANY OTHER FACTS YOU WOULD LIKE CONSIDERED

WE WOULD LIKE TO RUN THE SHOWGROUND ONLY THIS YEAR.

MANY OF THE VOLUNTARY GROUPS HAVE ONLY MET RECENTLY AND

THEIR ROOM HIRE BILLS ARE RISING. THE CONCESSIONARY
HIRE FOR FREE WILL ENABLE US TO GIVE THEM MONEY TO RESTART.

Signed: _____

Date: 14 / 02 / 22



PERTON PARISH COUNCIL 2021 - 2022 ROOM HIRE RATES

ROOM	MONDAY to FRIDAY PER HOUR (1 hour minimum hire)	FRIDAY EVENING (from 6pm onwards) & SATURDAY* PER HOUR (3 hours minimum hire)	DEPOSIT	21 st / Teen Parties DEPOSIT
Lakeside Hall	£29.00 / £19.00	£36.00 / £26.00	£100.00	£250.00
Terry Harding	£15.00 / £11.00	£21.00 / £16.00	—	—
Madeline Moore Bar (as meeting room) Ken Bott New Room	£13.00 / £10.00	£17.00 / £13.00	—	—
Boardroom	£15.00 / £11.00	£21.00 / £16.00	—	—

NB: * 'One Off' Saturday functions in the smaller rooms can only be booked when Lakeside Hall is in use.
Concessionary rate is shown in red.

KITCHEN ACCESS	MONDAY to FRIDAY PER 3 HOUR SESSION	FRIDAY EVENING (from 6pm onwards) & SATURDAY PER 3 HOUR SESSION	DEPOSIT
Tea/Coffee	£7.00 / £0	£7.00 / £0	£50.00
Cold Session	£22.00 / £16.00	£32.00 / £24.00	£50.00
Hot Session	£32.00 / £24.00	£47.00 / £32.00	£50.00

E-mail - bookings@pertonparishcouncil.gov.uk

Website - pertonparishcouncil.gov.uk



PERTON PARISH COUNCIL

COMMITTEES					
Parish Council	Finance	Management	Planning	Allotment	HR
Monday 7.00pm	Tuesday 10.00am	Wednesday 7.00pm	<div>Dates to be agreed</div> <div>See Perton Parish Council website for more information.</div> <div>www.pertonparishcouncil.gov.uk</div>		
2022					
9 th May 2022 Annual Meeting of the Parish Council	3 rd May 2022	19 th May			
12 th June	7 th June				
11 th July	5 th July				
12 th September	6 th September	14 th September			
10 th October	4 th October				
14 th November	8 th November	23 rd November			
12 th December	6 th December				
2023					
9 th January	5 th January #				
16 th January (Precept)					
13 th February	7 th February	15 th February			
13 th March	7 th March				
17 th April *	4 th April				
24 th April - Annual Parish Meeting					

* Moved one week due to bank holiday

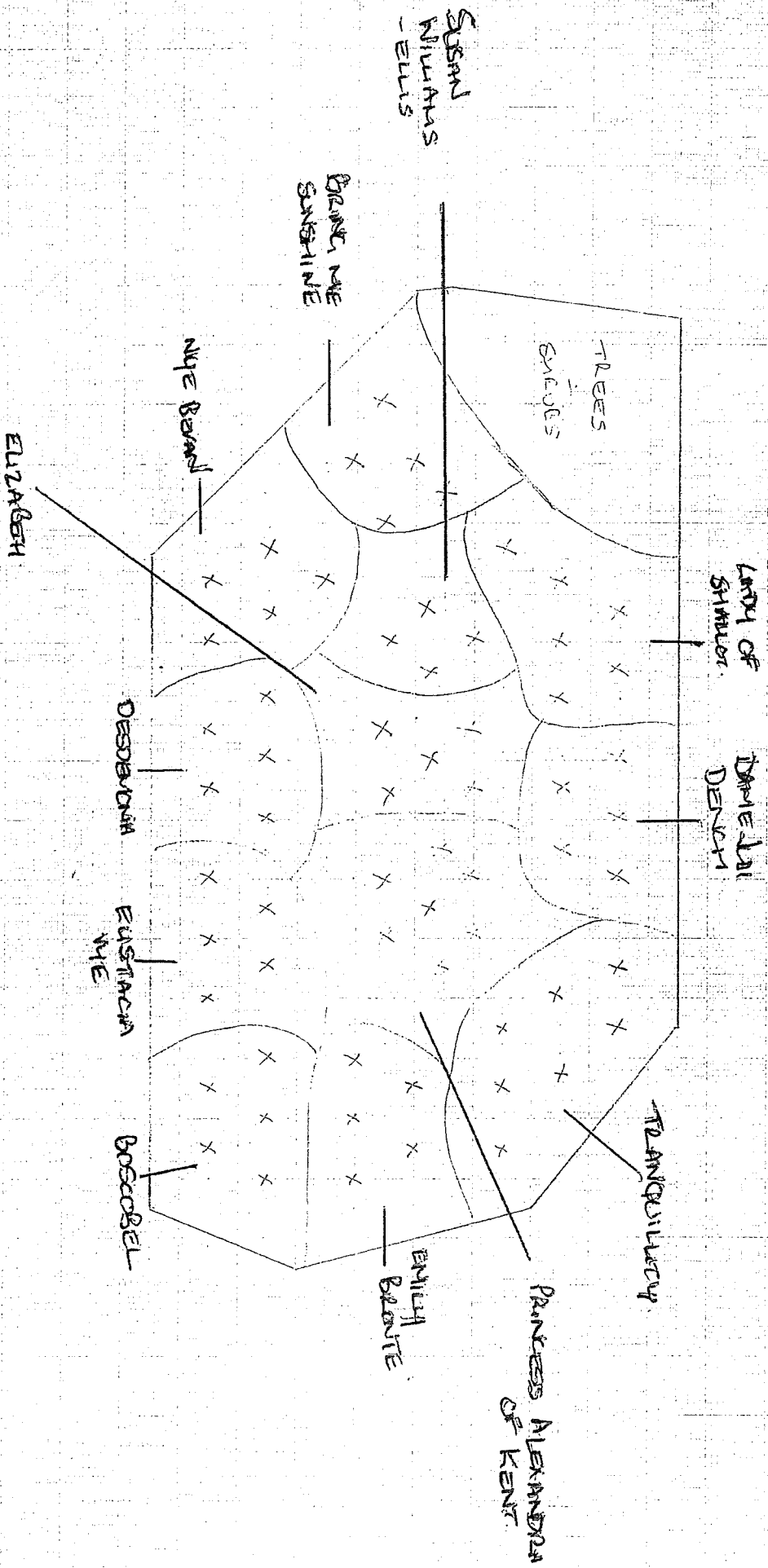
moved 2 days due to Christmas break

The Perton Civic Centre, Church Road, Coleridge Drive, Perton, Wolverhampton WV6 7PD

Telephone (01902) 745971 E-mail: council@pertonparishcouncil.gov.uk

Fax (01902) 747501 Website: www.pertonparishcouncil.gov.uk

Rose garden proposal.



Summary

Dangerous Sheep Events Ltd (DSE) have pleasure in enclosing a proposal to Perton Parish Council (PPC) for the management and delivery of an outdoor event to celebrate the Queen's Platinum Jubilee on Sunday 5th June 2022, at Perton Lakeside and Civic Centre.

PPC will be responsible for the Temporary Events Notice (TENS) and Public Liability Insurance for the event itself.

DSE will provide insurance cover all company equipment provided against damage and theft, with no liabilities to PPC.

DSE will provide three food stalls selling a range of varied food, who's revenue will be earned from sales on the day of the event.

DSE propose to manage and supply a varied range of entertainment on our 7m x5m outdoor stage. A DSE compere will be responsible for managing the timely delivery of the day's entertainment, interacting with the various artists, groups, and crowd to make this important national / local celebration be memorable for all.

The entertainment will cater for families and in particular children including.

A Magician

Bouncy Castle

Face Painting

A range of competitions like 'Apple Bobbing'

Singing / Talent contests (Adults & Children)

Best Fancy Dress (Focused on our Royal Family and the Decades of our Queens reign)

Total cost £3,500.

PROPOSED TREES FOR
CARBON CAPTURE PROJECT
WITH FOREST OF MERRICK

TETTENT

WOODLAND
+ MEADOWS
AROUND RIVER
PARK

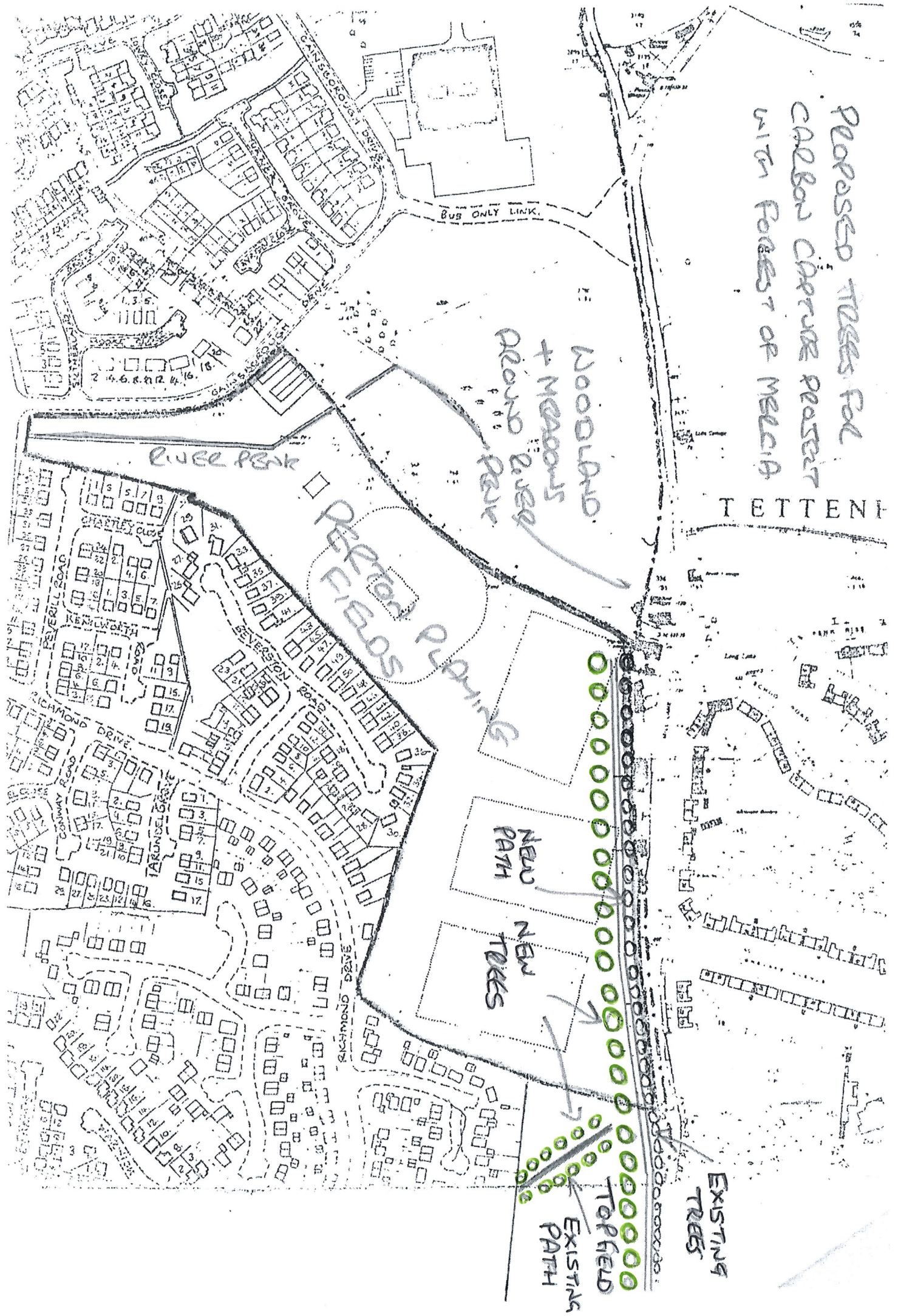
PROPOSED
PLAYING
FIELD

NEW
PATH
NEW
TREES

EXISTING
TREES

TOP
FIELD

EXISTING
PATH



NOMINATION FORM

Please give the reasons why you think
this person should receive the
Citizen of the Year Award.

THIS lady, DESPITE HER PERSONAL
ILLNESS, HAS FOR MANY YEARS
COLLECTED AND PAINTED SIGNS FOR
OUR CHILDREN TO FIND AROUND
OUR VILLAGE. THEN FOR THEM TO
BE HELD FOR OTHER CHILDREN TO
FIND. THIS lady STARTED THE
COLD SNAKE DURING COVID
GIVING OUR CHILDREN AND ADULTS
AN INTEREST. THIS lady IS STILL,
DESPITE HER DISABILITIES
CONTINUING TO DECORATE THE
STREETES, AND EVEN ABOLISHING
FOR NOT DROPPING MANY POT
LITTERS. I FEEL THAT THE
COUNCIL SHOULD RECOGNISE
HER FOR ALL HER EFFORTS.

Signed: 

Closing Date: 1st March, 2022



PERTON PARISH COUNCIL

Perton Civic Centre
Church Road
Perton
South Staffordshire
WV6 7PD

Telephone: (01902) 745971
Email: clerk@pertonparishcouncil.gov.uk
Website: pertonparishcouncil.gov.uk

PERTON PARISH COUNCIL



CITIZEN OF THE YEAR AWARD 2021/22

The Citizen of the Year Award Scheme is
run by Perton Parish Council.

It aims to acknowledge and celebrate the
achievement of members of the community
that might otherwise go unrecognised.

For the purpose of the award, a good
citizen is defined as someone:

Who makes contributions to the family,
school, community or the environment
through voluntary effort.

The Climate Prize will be available to support local action as part of our Climate Change Festival.

What is the Climate Prize?

Interested parties, including schools, community groups and micro businesses in South Staffordshire can apply for **grant funding of up to £200** to deliver a local project.

Applications will be assessed in April 2022, and the best five applications in each of our five localities will receive funding for their project, and be invited to participate in an award ceremony.

The 25 successful projects will be delivered during 2022, each including a community event. In December 2022, a mini competition will be held and the best projects will receive additional funding to invest back into their climate change activities.

Who can apply?

The prize fund is open to all community groups based in South Staffordshire, including charities, societies, voluntary groups, schools, parish councils, and micro businesses (less than five employees).

What types of project will we fund?

We will accept applications for projects in any of the following categories:

- Protect, restore and adapt nature
- Improve air quality
- Flood risk resilience
- Reducing waste
- Climate mitigation measures

More information and how to apply

Please download an application form (**see below**) and either return it to us at waste@sstaffs.gov.uk (*mailto:waste@sstaffs.gov.uk*) or post it to us at:

Climate Prize
Waste and Recycling
South Staffordshire Council
Wolverhampton Road
Codsall
South Staffordshire
WV8 1PX